

# Minutes for the Hulbert Library of the Town of Concord

**December 5, 2018**

**Present:** President Susan Fischbeck, Vice President Kara Kane, Secretary Pam Bartkowski, Treasurer Susan Putney, Trustee Carl Eisenhard, Trustee Stephanie Bacon, Trustee Robert Adler, Director Jennifer Morris and Town Representative Phil Drozd.

**Absent:** None

**Call to Order:** President Susan Fischbeck called the meeting to order at 9:03 AM.

## **Secretary's Report:**

Treasurer Susan Putney moved, Vice President Kara Kane seconded to accept the November 1st. Minutes as read. Motion carried.

## **Treasurer's Report:**

Vice President Kara Kane moved, Trustee Carl Eisenhard seconded to accept the November Treasurers' Report as submitted. Motion carried.

## **Approval of Bills:**

Secretary Pam Bartkowski moved, Vice President Kara Kane seconded to pay the following bills November for 2018. Motion carried.

### **November 2018:**

Village (water and sewer)	\$ 129.75
BECPL (reimbursement for county debit card)	\$ 363.48
Demco (2 step stools for bathrooms)	\$ 258.81
Constructive Playthings (outdoor message board)	\$ 251.35
<b><u>Total</u></b>	<b>\$1,003.39</b>

## **Town Board Report:**

Town Representative Phil Drozd informed us that the Town Board had adopted the new budget with the capital improvement provision which will provide seed money for the paving of the Library's parking lot.

Secretary Pam Bartkowski inquired about funds for a new boiler. The Director said that Supervisor Clyde Drake and Tom Randall had come in to look at the boiler. Trustee Robert Adler again said we need a maintenance committee to address these things.

**Correspondence:**

A \$100, unrestricted use by the Hulbert Library donation was received from Jan Rosart no designation was given.

**Director's Report:**

Director Jennifer Morris informed the Board that:

1. She is requesting funds for presenters currently scheduled:  
Christine Henderson \$300  
March Sprouting program \$150  
April Wheatgrass/Micro-greens program \$150
2. The new year round library hours go into effect January 2019.
3. Page Kelly Waller resigned as of November 20th to accept a position in Florida. The job was posted and three applicants were interviewed. Erica Glass-Terhune has been hired and will begin in January.
4. Eleanor Osbourn had to cancel will the AED staff training at the library on Thursday, November 5th. There will be a new date found and announced.

**Old Business:**

Vice President Kara Kane moved, Treasurer Sue Putney seconded to table the selection of the Bike Event Committee until January's meeting. Motion carried.

**New Business:**

1. Secretary Pam Bartkowski moved, Treasurer Sue Putney seconded that the library establish an annual maintenance committee. Motion carried.
2. Secretary Pam Bartkowski moved, Vice President Kara Kane seconded to appoint Trustee Robert Adler as chairperson of the newly formed maintenance committee. Motion carried.
3. Treasurer Susan Putney moved, Vice President Kara Kane seconded to renew our membership in the Springville Chamber of Commerce for \$75. Motion carried with opposition.

4. The Board thanked Trustee Carl Eisenhard for his ten years of service as Treasurer and Trustee. We deeply regret seeing Carl leave the Board because he knew the history of the Library which many of us lack. In his, gentle, quiet manner he always stated his opinion for the good of the Library. We hope he will stay close and that we can call on him as a resource.

**Next Meeting:** The next regular meeting of the Board of Trustees for the Hulbert Library will be:

**January 3, 2019; 9:00 A.M**

**Adjournment:** Secretary Pam Bartkowski moved, Treasurer Susan Putney seconded to adjourn at 10:21 am. Motion carried.

Respectfully Submitted  
Pam Bartkowski, Secretary