

Grand Island Memorial Library

Gift Policy

The Grand Island Memorial Library values its donors and will accept monetary gifts and donations of library materials in good condition under the following conditions.

1. Gift materials will be judged by the same materials selection standards that apply to purchased materials. (See Materials Selection Policy).
2. The Library makes every effort to honor the wishes of the donors. Gifts on which the donor places restrictions or special conditions will be allowed only if those restrictions or conditions are accepted by the Board of Trustees or its designee.
3. Monetary gifts will be accepted for purchase of materials and/or equipment. Funds will be subject to the Material Selection Policy of the Grand Island Memorial Library.
4. All gifts (designated and undesignated) are subject to the terms of this policy. Undesignated gifts will be utilized at the discretion of the Library Trustees or their designees in accordance with this policy.
5. Gift materials (books, magazines, tapes, etc.) will be accepted with the understanding that they may be added to the collection, sold, given to other libraries, or discarded.
6. Gift items will be formally acknowledged, if the donor wishes. Neither the Grand Island Memorial Library staff nor the Trustees will estimate the value of the gift donations. The responsibility for this process lies with the donor.
7. Personal property, art objects, portraits, antiques, and other museum objects will be accepted only on the condition that they may be sold, given away, or discarded at the discretion of the Library Trustees and the Library Director.

This policy is determined by the Library Board of Trustees and is subject to periodic review and/or revision at the discretion of the Board. Appeals may be submitted to the Board in writing.

Adopted Grand Island Library Board of Trustees 5/3/90

Revised 9/10/98

Revised 10/30/03

Revised 07/19/07

Revised September 2016

Donor Form added 11/1/2018

Donor Form

Grand Island Memorial Library

Date Received: _____

Donor Name: _____

Donor Address: _____

In Memory of: _____

Description of or Amount of Donation: _____

Donation Designation (please check one):

_____ Memorial Book

_____ Donation to be used for programming at the Grand Island Memorial Library

_____ Unrestricted use by the Grand Island Memorial Library

Memorial Book Special Requests (i.e. Title of book, type of book):

Acknowledgement to be sent to:

Name _____

Address _____

Receipt for Monetary Donation

Date: _____

Received from: _____

In Memory of: _____

Amount: _____

Received by: _____

“The Grand Island Memorial Library will not be responsible for replacing lost, damaged or out of print memorials should the case arise.”