

## **Newstead Public Library**

### **Board of Trustees**

**February 24, 2016**

**Board Members Present:** Sue Brown, Mary Mangan, Tara Middaugh,  
Sue Sweitzer, Bob Tiedt

**At Large:** Library Director Kristine Sutton,  
Newstead Councilmen John Jendrowski, Don York

**Call to Order:** 7:07 PM

### **Library Activities & Community Events**

**Adult Events:** Mahjong, Tuesday Morning Book Club, Ladies Book Club, Peace, Love & Yarn, Valentine Candy Making with Tina (New Program)

**Childrens' Events:** APA (4 visits), Headstart- 1 visit (1 cancelled), Kind Kids' Club (10), Lego Club (16), Star Wars Jedi Academy (28)

**Community Events:** DSS Community Assistance (2/5- 2, 2/12 Cancelled- weather)- Sent notices to surrounding areas. Suggestion made to see if we can be mentioned on media community calendars. Program ends in May.

**Heap-** not sure of attendance # this month or program end date.

**Basic Human Needs Subcommittee Meeting-** Feb 25 at Library.

### **Library Business**

**Library Stats-** Down in all categories this month- consistent with most other libraries.

**Entryway-** Dan Eckerson quoted \$4800-\$5000 total. Includes \$2500 for 2 mats, balance for framework and labor. Two-three week delivery once ordered. Need to determine target date.

**Sidewalk-** Up for bid in March- target completion by end of school year.

**Act Workshop-** Kristine and Mary attended- bringing in some technology kits.

**Staff Training-** On computer with Doreen from HR- handling patrons caught viewing questionable content / pornography.

**System Staff Day-** Wed May 11- Topic "A+ Customer Service" 8:30-4:30 at central library. How long will Newstead library be closed that day? Try to open by the time school lets out.

**Friends of Library-** 501C3 and 1023 EZ Tax Exempt is getting closer.

**Next meeting:** 3/16/2016

**Meeting Adjourned:** 7:44

