

Newstead Public Library

Board of Trustees

Sept 21, 2016

Board Members Present: Sue Brown, Tara Middaugh, Sue Sweitzer, Bob Tiedt
At Large: Library Director Kristine Sutton,
Newstead Councilman John Jendrowski

Call to Order: 7:05 PM **Meeting Adjourned:** 8:13 **Next meeting:** Oct 19

Library Activities & Community Events

Adult Events: Mahjong, Tuesday Morning Book Club, Ladies Book Club (next week), Peace, Love & Yarn, Genealogy Group, Cybertrain Computer Classes (Book a Technology Trainer, Windows 10)

Summer Reading Stats- 197 children registered, total attendance- 776

Under age 5- 9 programs, 61 attended, **Ages 6-12-** 19 programs, 327 attended

Intergenerational- 5 programs, 207 attended, **Teen-** 14 programs, 181 attended

Children's Events: APA (2 class visits), STEAMPunk after school-1st & 3rd Tuesdays, 3PM for middle school (science related activities), Jumpbunch (15 months- 3years old)- 2nd & 4th Fridays (6)

Teen Events: Life of a Writer- 2nd & 4th Wednesdays. Nancy Eckerson hosts a writing group, Read Down Your Fines: 81 readers (16 & under), 3485 minutes- read off \$232 in fines vs \$214 last year.

Community Events: Friends Book Sale (Nov 2, 4, & 5), Community Resource Fair (Cultural Center- Nov 2, 2-6PM)

Library Business

Library Stats- Discussed County Expenditures and Receipts through summer months. Suggested Kristine get a credit card. Approved Newstead Expenditures (4-0 vote, one absent).

Sidewalk- Work begins on Friday afternoon, 9/23, 1 week to complete. Additional cost for removing 2 slabs and concrete to replace them (for heating lines).

Newstead Public Library Petty Cash Fund- Approved 4-0. maximum amount \$150?

Ceiling Accent Light Lamp Replacement- By Precision Electrical Services (\$4350). Approved 4-0.

Discussed Painting/Touch-up- Main library, conference room, office area, upstairs bathrooms, stairway hall, and elevator doors. Bid from Dunwell & Quick Painting- \$1600 + materials. Will also get bid from Neil Patterson.

Freedom of Information Law (FOIL)- Discussion about how it could pertain to us but it is mandatory. Voted 4-0 to accept.

Retaining Wall- Report from Petrilli Structural & Consulting Engineering regarding structural integrity. Best course of action is to keep an eye on it for now.

Act Meeting- Strategic & Long Term Planning, Saturday, October 15 at Lancaster Public Library, 5466 Broadway, 9:30AM. Creating a 3-5 year plan.

