

West Seneca Library Board

Minutes for December 7, 2016

In attendance: Kelly Clifford, Jennifer Dobe, William Josefiak, Cynthia Johnson

Absent: Patricia Wass

Guests: Kathleen Goodrich, Michael Wass, Councilman Eugene Hart

Approval of minutes for October 19, 2016: motion by Dobe, seconded by Johnson. Motion carried unanimously.

Library Director's Report – Kathleen Goodrich

1. Bids went out December 1, 2016 @2:00 PM at Town Hall for library construction. There were 27 bids for general, mechanical, plumbing, electric, fire protection. Monday, December 5, 2017 Town Board approved all bids. Next step is meeting with contractors, date TBA
2. Fundraising discussion will be on agenda at next library board meeting, January 18, 2017
3. Freedom of Information FOIL policy to be resolved
4. Discussion of future monies – rotary Environmental Grant, monies for Maker Space
5. New incident report now available, for internal use
6. Rules of Conduct – discussed updating for new library unique to our library
7. Donations received: \$100.00 (Rusty Curtain), 4100.00 (Mr. and Mrs. Robert Morey)

Treasurer's Report – Jennifer Dobe

1. Spending is in line and on target for the year
2. Meeting with Dory, Central to review Excel/Spreadsheet to best record monies

Friends of the Library – Patricia Wass (via Michael Wass)

1. Friends support fundraising and will elicit Friends support

President's Report – Bill Josefiak

1. ACT meeting December 10, 2016, Trustee Orientation
2. Fundraising meeting help on November 10, 2016 – discussed various ideas and looking toward a Spring event

Old Business:

1. None at this time

New Business:

1. Councilman Eugene Hart distributed finalized new construction plans, discussed possible closing for construction, use of mobile library
2. Future meeting date: January 18, 2017 @ 5:00 p.m.

Adjourned at 6:05 p. m., Motion by Josefiak, seconded by Clifford