

## **Newstead Public Library**

### **Board of Trustees**

**July 20, 2016**

**Board Members Present:** Tara Middaugh, Sue Sweitzer, Bob Tiedt

**At Large:** Library Director Kristine Sutton,

**Call to Order:** 7:30 PM **Meeting Adjourned:** 8:05 **Next meeting:**

### **Library Activities & Community Events**

#### **Adult Events:**

Mahjong, Tuesday Morning Book Club, Ladies Book Club, Peace, Genealogy Group, Book a Technology Trainer, WNY Independent Living Representative (2<sup>nd</sup> & 4<sup>th</sup> Wednesday ea month)

#### **Childrens' Events:**

Summer Rec- 2 visits- Buffalo Animal Adventures (65/45), Nature EdVentures Slime Time (12), Jumpbunch (15mo-3YO) 2<sup>nd</sup> and 4<sup>th</sup> Fridays of the month (8), SPCA Storytime (8), Minute Olympics- Central Library (8), Defiant Monkey- Comedy/Improv (22), Steve Ingraham Magic Show (32)

### **Library Business**

**Financial Summary-** Half year results: Expenses under 33% of adopted budget (\$3098 vs \$9508), Income is over 50% of budget estimate (\$5163 vs \$9926).

**Approval of monthly budget-** review of future expenditures for board approval. Provide a spreadsheet listing monthly bills, anticipated programs, and miscellaneous categories.

**Anticipated Payments-** Defiant Monkey- \$150 (done), Paint- \$53.48 (done), American Girl- \$188 (7/25), Pee Wee Puppet Show- \$200 (Aug), Explore & More- \$200 (Aug), Nature Adventures- \$110 (Aug), Mike Randall- \$350 (Aug)

**Carpet Cleaning-** Cleaner Carpets (\$1271), Chem Dry (\$1276), Carpet Care Services (\$1436), Cleaner Carpets was the choice.

**Contract Extension-** Changes in language for Anti-Discrimination policy, added Anti-Harassment and Internet Safety policies (Approved- 3 Ayes, 0 Nays)

**Conflict of Interest Policy-** Review by village attorney (Andy Borden) or town attorney (Nathan Neil)

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