

**Newstead Public Library  
Board of Trustees  
May 20, 2013**

**Board Members Present:** Sue Brown, Cheryl Esposito

**Board Members Not Present:** Kathy Chubb, Sarah Rooney, Sue Sweitzer

**At Large:** Library Director Kristine Sutton

**Call to Order:** 7:35 pm

**Library Activities & Community Events**

Monthly Clubs: Reminisce Program, Adult Book Club, Peace, Love & Yarn

School Visitors: Headstart class came 5 times and 2 Kindergarten classes visited as well

Programs Held: Kevin McCarthy Concert and Computer Basics & EBooks

Upcoming Programs: Summer Storytime and Summer Programs (see flyer) Collage Card

Making Class, Battle of the Books

**Library Business**

- Staffing updates: Chelsea Wulf resigned from her page and cleaning positions. Emily Wolfe will take over these duties. Sarah Probst was hired as a page. Carol Webster resigned from her position as clerk.
- Special Legislative District: Director Sutton, Sue Brown, Cheryl Esposito, Sue Sweitzer met with the Akron PTA on 5/13 to discuss the initiative and answered questions. Director Sutton provided handout to the PTA members as well.
- RFID gates and checkouts will be installed 7/31. Mike Lotz will complete the electrical work needed for this system. Newstead staff will start using the pads for checkout on 6/10.
- Library received a quote of \$1,400 to power wash and seal the engraved pathway in front and rear. A cost for restoration was provided as follows: 4x8 bricks-\$39.50, 12x12 pavers-\$42.50, extra line \$11.00. About 20 stones are in need of repair.
- Ice guards will be installed this week on rear roof walkway.
- Friends of the Library book sale total was \$991.17
- Director Sutton anticipates a staff member will be available to provide access to the library restrooms for the Rotary/Lions Club Independence Run on 7/6.
- Library Statistics: circulation up 2.5%, while Computer and Wi-Fi use was down.
- 2102 Annual Report was distributed.
- 2013 Budget and Contract were received. Due to the lack of quorum, Director Sutton will have the remaining trustees review the documents and then an e-vote will be held to determine approval.
- HUG Your Library Today advocacy program launched by B&ECPL. Paper hands will be provided to be placed around the library and on the evening of 6/26 patrons may participate in creating a human hug around the building.
- Summer hours begin 5/25.

**Meeting Adjourned:** 8:15 pm

