

Buffalo and Erie County Public Library

Annual Report For Public And Association Libraries - 2007

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2007

1.1	Library ID Number	0800000000
1.2	Library Name	Buffalo and Erie County Public Library
1.3	Community	Buffalo *
1.4	Beginning Fiscal Reporting Year	1/1/2007
1.5	Ending Fiscal Reporting Year	12/31/2007
1.6	Street Address	1 Lafayette Square
1.7	City	Buffalo
1.8	Zip Code (5 Digits Only)	14203
1.9	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	1887
1.10	Mailing Address	1 Lafayette Square
1.11	City	Buffalo
1.12	Zip Code (5 digits only)	14203
1.13	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	1887
1.14	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(716) 858-8900
1.15	Fax Number (enter 10 digits only; enter N/A if no fax number)	(716) 858-6544
1.16	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	jakubowskim@buffalolib.org
1.17	Library Home Page URL (Enter N/A if no home page URL)	www.buffalolib.org
1.18	Population Chartered to Serve (per 2000 Census)	950,265
1.19	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.20	Indicate the area chartered to serve as stated in the library's charter (select one):	County

1.21	Indicate the type of charter the library currently holds (select one):	ABSOLUTE
1.22	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	08/31/1953
1.23	Date the library was last registered	12/8/1953
1.24	Federal Employer Identification Number	166002558
1.25	County	Erie
1.26	School District	Buffalo
1.27	Library System	Buffalo & Erie County Public Library
1.28	Title of Library Director/ Manager (select one):	Mrs.
1.29	First Name of Library Director/Manager	Bridget
1.30	Last Name of Library Director/Manager	Quinn-Carey
1.31	NYS Public Librarian Certification Number	16489
1.32	E-mail Address of the Director/Manager	quinnccareyb@buffalolib.org
1.33	Fax Number of the Director/Manager	(716) 858-6544
1.34	Does the library charge fees for library cards to people residing outside the system's service area?	Y
1.35	For the fiscal reporting year (questions 1.4 and 1.5) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to question 1.36.	N
1.	Name of municipality or district holding the vote	N/A
2.	Indicate the type of municipality or district holding the vote	N/A
3.	Was this a Chapter 414 (Ed. Law §259.1.b)?	N/A
4.	Dollar amount	N/A
5.	Was the vote successful?	N/A
6.	Date the vote was held	N/A
1.36	For the fiscal year that ended in 2007, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	0%

- 1.37 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.38. N
1. Name of contracting municipality or district N/A
2. Is this a written contractual agreement? N/A
3. Population of the geographic area served by this contract N/A
4. Dollar amount of contract N/A
5. Enter the appropriate code for range of services provided (select one): N/A
- 1.38 During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No. N
- 1.39 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. N
- 1.40 Structure Status (State use only) 00 (for no change from previous year)
- 1.41 Name Status (State use only) 00 (for no change from previous year)
- 1.42 Address Status 00 (for no change from previous year)

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	153,524
2.2	Adult Non-fiction Books	1,213,262
2.3	Total Adult Books (Total questions 2.1 & 2.2)	1,366,786
2.4	Children's Fiction Books	59,197
2.5	Children's Non-fiction Books	47,067
2.6	Total Children's Books (Total questions 2.4 & 2.5)	106,264
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	1,473,050

Other Print Materials

2.8	Total Uncataloged Books	140,863
2.9	Total Print Serials	476,668
2.10	All Other Print Materials	1,435,133
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	2,052,664
2.12	Total Print Materials (Total questions 2.7 and 2.11)	3,525,714

ELECTRONIC MATERIALS

2.13	Electronic Books	47
2.14	Local Databases	54
2.15	NOVEL Databases	13
2.16	Other Databases	4
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	71
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	19,733
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	19,851

ALL OTHER MATERIALS

2.20	Audio Recordings (includes audio CDs, tapes, etc.)	89,463
2.21	Video Recordings (includes VHS, DVD, etc.)	48,394

2.22	All Other Materials (includes microform, films, slides, filmstrips, etc.)	548
2.23	Total Other Materials Holdings	138,405
2.24	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.23)	3,683,970

CURRENT SERIAL SUBSCRIPTIONS

2.25	Current Print Serial Subscriptions	4,705
2.26	Current Electronic Serial Subscriptions	0
2.27	Total Current Subscriptions (Total questions 2.25 and 2.26)	4,705

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	38,056
2.29	All Other Print Materials	18,747
2.30	Electronic Materials	4,833
2.31	All Other Materials	16,386
2.32	Total Additions (Total questions 2.28 through 2.31)	78,022

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.51 through 3.59 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.50 for the 2007 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	364
3.2	Young Adult Program Sessions	63
3.3	Children's Program Sessions	431
3.4	All Other Program Sessions	46
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	904
3.6	Adult Program Attendance	6,493
3.7	Young Adult Program Attendance	956
3.8	Children's Program Attendance	8,488
3.9	All Other Program Attendance	1,066
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	17,003

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2007 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	NYS Summer Reading Program theme for children used	Yes
d.	NYS Summer Reading Program theme for young adults used	Yes
e.	N/A	No

3.12	Library outlets offering the summer reading program	9
3.13	Children registered for the library's summer reading program	634
3.14	Young adults registered for the library's summer reading program	18
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	652
3.16	Children's program sessions – Summer 2007	80
3.17	Young adult program sessions – Summer 2007	10
3.18	Total program sessions – Summer 2007 (total 3.16 + 3.17)	90

3.19	Children's program attendance – Summer 2007	2,097
3.20	Young adult program attendance – Summer 2007	154
3.21	Total program attendance – Summer 2007 (total 3.19 + 3.20)	2,251
COLLABORATORS		
3.22	Public school district(s) and/or BOCES	2
3.23	Non-public school(s)	2
3.24	Childcare center(s)	12
3.25	Summer camp(s)	7
3.26	Municipality/Municipalities	0
3.27	Literacy provider(s)	1
3.28	Other (describe using the State note)	1
3.29	Total Collaborators (total 3.22 through 3.28)	25
EARLY LITERACY PROGRAMS		
3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y
3.31	Indicate age group(s) (check all that apply):	
a.	Birth - 3 years	Yes
b.	4 - 5 years	Yes
c.	Parents and Caregivers	Yes
d.	N/A	No
3.32	Ages birth to three years program sessions	68
3.33	Ages four to five years program sessions	58
3.34	Parent and/or caregiver program sessions	27
3.35	Total program sessions (total 3.32 + 3.33 + 3.34)	153
3.36	Ages birth to three years program attendance	1,395
3.37	Ages four to five years program attendance	917
3.38	Parent and/or caregiver program attendance	475
3.39	Total program attendance (total 3.36 + 3.37 + 3.38)	2,787
3.40	Collaborators (check all that apply):	
a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No

- d. Other (describe using the State note) No
- e. N/A No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

- 3.41 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) Y
- 3.42 Children’s program sessions 0
- 3.43 Young adult program sessions 0
- 3.44 Adult program sessions 11
- 3.45 **Total program sessions (total 3.42 + 3.43 + 3.44)** 11
- 3.46 Children’s program attendance 0
- 3.47 Young adult program attendance 0
- 3.48 Adult program attendance 46
- 3.49 **Total program attendance (total 3.46 + 3.47 + 3.48)** 46
- 3.50 Collaborators (check all that apply):
 - a. Literacy NY (Literacy Volunteers of America) Yes
 - b. Public School District(s) and/or BOCES Yes
 - c. Non-Public School(s) No
 - d. Other (describe using the State note) Yes
 - e. N/A No

LIBRARY USE

- 3.51 Library visits (total annual attendance) 934,219
- 3.52 Registered resident borrowers 81,576
- 3.53 Registered non-resident borrowers 1,254

WRITTEN POLICIES (Answer Y for Yes, N for No)

- 3.54 Does the library have an open meeting policy? Y
- 3.55 Does the library have a policy protecting the confidentiality of library records? Y
- 3.56 Does the library have an Internet use policy? Y
- 3.57 Does the library have a disaster policy? N

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.58 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y

3.59 Does the library have devices for the deaf and hearing impaired (TTY/TDD)? Y

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	393,868
4.2	Adult Non-fiction Books	434,627
4.3	Total Adult Books (Total questions 4.1 & 4.2)	828,495
4.4	Children's Fiction Books	154,849
4.5	Children's Non-fiction Books	56,430
4.6	Total Children's Books (Total questions 4.4 & 4.5)	211,279
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	1,039,774

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	1,112,602
4.9	Circulation of Children's Other Materials	162,811
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	1,275,413
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	2,315,187
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	374,090

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	211,237
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INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	2,268
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	3,021
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5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2007.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to your OPAC from outside the library?	Y
5.4	Does the library use Internet filtering software on any computer?	Y
5.5	Total number of Internet terminals used by the general public.	281
5.6	Number of users (in-library only) of public Internet computers per year	198,450
5.7	Type of connection on public library Internet computers	
a.	Dial-Up	No
b.	DSL	No
c.	Cable	No
d.	Leased Line	No
e.	Municipal Networks (wireless or other)	No
f.	State Network	No
g.	Fiber	Yes
h.	Other (specify using the State note)	No
5.8	Maximum speed of connection on public library Internet computers	
a.	Less than 128 kilobits per second	No
b.	129 to 256 kilobits per second	No
c.	257 to 768 kilobits per second	No
d.	769 kilobits to 1.4 megabits per second	No
e.	1.5 megabits per second	No
f.	1.6 to 5.0 megabits per second	No
g.	6.0 to 10 megabits per second	No
h.	Greater than 10 megabits per second	Yes

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per workweek used to compute FTE for 35 all paid library personnel in this section.

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS - Report positions to two decimal places.

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	51.74
6.5	Vacant Librarian (certified)	1.82
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	184.46
6.11	Vacant Other Staff	19.48
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	237.20
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	21.30

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$35,256
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$110,000
6.18	FTE - Library Manager (not certified)	N/A
6.19	Salary - Library Manager (not certified)	N/A

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2007.

7.1	1. Is governed by board-approved written bylaws.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents an annual report to the community.	Y
7.4	4. Has board-approved written policies.	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8. Maintains a facility to meet community needs, including adequate:		
7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y
9. Has the equipment and connections necessary to facilitate access to information:		
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. telefacsimile capability (see instructions)	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner's Regulations. (see instructions)	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	8
8.3	Bookmobiles	0
8.4	Other Outlets	3
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	12

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	59
8.7	Minimum Weekly Total Hours - Branch Libraries	256
8.8	Minimum Weekly Total Hours - Bookmobiles	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	315.00
8.10	Annual Total Hours - Main Library	3,208
8.11	Annual Total Hours - Branch Libraries	13,452
8.12	Annual Total Hours - Bookmobiles	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	16,660.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1. Outlet Name	Buffalo & Erie County Public Library System
2. Outlet Name Status (State Use Only - Do <u>Not</u> Modify)	00 (for no change)
3. Street Address	1 Lafayette Square
4. Outlet Street Address Status	00 (for no change)
5. City	Buffalo
6. Zip Code	14203
7. Four-Digit Zip Code Extension	1887
8. Phone (enter 10 digits only)	(716) 858-8900
9. Fax Number (enter 10 digits only)	(716) 858-6544
10. E-mail Address	mccloskeyj@buffalolib.org
11. Outlet URL	www.buffalolib.org
12. County	Erie
13. Outlet Type Code (select one):	CE
14. Enter the appropriate outlet code (select one):	LRF
15. Indicate the year this outlet was initially constructed	1963
16. Indicate the year the outlet underwent a major renovation costing \$25,000 or more	2001
17. Square footage of the outlet	403,000
18. Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y
19. Is every public part of the outlet accessible to the person in a wheelchair?	Y
20. <i>LIBID</i>	800000000
21. <i>FSCSID</i>	NY0005
22. <i>Metropolitan Status Code (State Use Only - Do <u>Not</u> Modify)</i>	CC
23. <i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
24. <i>Structure Status (State Use Only - Do <u>Not</u> Modify)</i>	00 (for no change from previous year)
1. Outlet Name	East Clinton Branch Library

2.	Outlet Name Status (State Use Only - Do <u>Not</u> Modify)	00 (for no change)
3.	Street Address	1929 East Clinton Street
4.	Outlet Street Address Status	
5.	City	Buffalo
6.	Zip Code	14206
7.	Four-Digit Zip Code Extension	3214
8.	Phone (enter 10 digits only)	(716) 823-5626
9.	Fax Number (enter 10 digits only)	(716) 823-5626
10.	E-mail Address	ecl@buffalolib.org
11.	Outlet URL	http://www.buffalolib.org/libraries/eastclinton/index.asp
12.	County	Erie
13.	Outlet Type Code (select one):	BR
14.	Enter the appropriate outlet code (select one):	LRF
15.	Indicate the year this outlet was initially constructed	1976
16.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	1993
17.	Square footage of the outlet	4,215
18.	Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	N
19.	Is every public part of the outlet accessible to the person in a wheelchair?	N
20.	<i>LIBID</i>	800000000
21.	<i>FSCSID</i>	NY0005
22.	<i>Metropolitan Status Code (State Use Only - Do <u>Not</u> Modify)</i>	CC
23.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
24.	<i>Structure Status (State Use Only - Do <u>Not</u> Modify)</i>	00 (for no change from previous year)
1.	Outlet Name	East Delavan Branch Library
2.	Outlet Name Status (State Use Only - Do <u>Not</u> Modify)	00 (for no change)
3.	Street Address	1187 East Delevan Avenue
4.	Outlet Street Address Status	
5.	City	Buffalo

6.	Zip Code	14215
7.	Four-Digit Zip Code Extension	3801
8.	Phone (enter 10 digits only)	(716) 896-4433
9.	Fax Number (enter 10 digits only)	(716) 896-4433
10.	E-mail Address	edl@buffalolib.org
11.	Outlet URL	http://www.buffalolib.org/libraries/eastdelavan/index.asp
12.	County	Erie
13.	Outlet Type Code (select one):	BR
14.	Enter the appropriate outlet code (select one):	LRF
15.	Indicate the year this outlet was initially constructed	1961
16.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	1999
17.	Square footage of the outlet	8,659
18.	Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y
19.	Is every public part of the outlet accessible to the person in a wheelchair?	N
20.	<i>LIBID</i>	800000000
21.	<i>FSCSID</i>	NY0005
22.	<i>Metropolitan Status Code (State Use Only - Do <u>Not</u> Modify)</i>	CC
23.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
24.	<i>Structure Status (State Use Only - Do <u>Not</u> Modify)</i>	00 (for no change from previous year)
1.	Outlet Name	Frank E. Merriweather, Jr. Library
2.	Outlet Name Status (State Use Only - Do <u>Not</u> Modify)	00 (for no change)
3.	Street Address	1324 Jefferson Ave.
4.	Outlet Street Address Status	
5.	City	Buffalo
6.	Zip Code	14208
7.	Four-Digit Zip Code Extension	1807
8.	Phone (enter 10 digits only)	(716) 883-4418
9.	Fax Number (enter 10 digits only)	(716) 883-4418

10.	E-mail Address	mrw@buffalolib.org
11.	Outlet URL	http://www.buffalolib.org/libraries/merriweather/index.asp
12.	County	Erie
13.	Outlet Type Code (select one):	BR
14.	Enter the appropriate outlet code (select one):	LRF
15.	Indicate the year this outlet was initially constructed	2006
16.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	N/A
17.	Square footage of the outlet	22,000
18.	Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y
19.	Is every public part of the outlet accessible to the person in a wheelchair?	Y
20.	<i>LIBID</i>	N/A
21.	<i>FSCSID</i>	N/A
22.	<i>Metropolitan Status Code (State Use Only - Do <u>Not</u> Modify)</i>	CC
23.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	N/A
24.	<i>Structure Status (State Use Only - Do <u>Not</u> Modify)</i>	02 (New Library)
1.	Outlet Name	J. P. Dudley Branch Library
2.	Outlet Name Status (State Use Only - Do <u>Not</u> Modify)	00 (for no change)
3.	Street Address	2010 South Park Avenue
4.	Outlet Street Address Status	
5.	City	Buffalo
6.	Zip Code	14220
7.	Four-Digit Zip Code Extension	1894
8.	Phone (enter 10 digits only)	(716) 823-1854
9.	Fax Number (enter 10 digits only)	(716) 823-1854
10.	E-mail Address	dud@buffalolib.org
11.	Outlet URL	http://www.buffalolib.org/libraries/dudley/index.asp
12.	County	Erie
13.	Outlet Type Code (select one):	BR

14.	Enter the appropriate outlet code (select one):	LRF
15.	Indicate the year this outlet was initially constructed	1962
16.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	1993
17.	Square footage of the outlet	6,090
18.	Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y
19.	Is every public part of the outlet accessible to the person in a wheelchair?	Y
20.	<i>LIBID</i>	800000000
21.	<i>FSCSID</i>	NY0005
22.	<i>Metropolitan Status Code (State Use Only - Do <u>Not</u> Modify)</i>	CC
23.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
24.	<i>Structure Status (State Use Only - Do <u>Not</u> Modify)</i>	00 (for no change from previous year)
1.	Outlet Name	James L. Crane Branch Library
2.	Outlet Name Status (State Use Only - Do <u>Not</u> Modify)	00 (for no change)
3.	Street Address	633 Elmwood Avenue
4.	Outlet Street Address Status	
5.	City	Buffalo
6.	Zip Code	14222
7.	Four-Digit Zip Code Extension	1801
8.	Phone (enter 10 digits only)	(716) 883-6651
9.	Fax Number (enter 10 digits only)	(716) 883-6651
10.	E-mail Address	cra@buffalolib.org
11.	Outlet URL	http://www.buffalolib.org/libraries/crane/index.asp
12.	County	Erie
13.	Outlet Type Code (select one):	BR
14.	Enter the appropriate outlet code (select one):	LRF
15.	Indicate the year this outlet was initially constructed	1955
16.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	1993
17.	Square footage of the outlet	7,995

18.	Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y
19.	Is every public part of the outlet accessible to the person in a wheelchair?	N
20.	<i>LIBID</i>	800000000
21.	<i>FSCSID</i>	NY0005
22.	<i>Metropolitan Status Code (State Use Only - Do <u>Not</u> Modify)</i>	CC
23.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
24.	<i>Structure Status (State Use Only - Do <u>Not</u> Modify)</i>	00 (for no change from previous year)
1.	Outlet Name	Riverside Branch Library
2.	Outlet Name Status (State Use Only - Do <u>Not</u> Modify)	00 (for no change)
3.	Street Address	820 Tonawanda Street
4.	Outlet Street Address Status	
5.	City	Buffalo
6.	Zip Code	14207
7.	Four-Digit Zip Code Extension	1448
8.	Phone (enter 10 digits only)	(716) 875-0562
9.	Fax Number (enter 10 digits only)	(716) 875-0562
10.	E-mail Address	riv@buffalolib.org
11.	Outlet URL	http://www.buffalolib.org/libraries/riverside/index.asp
12.	County	Erie
13.	Outlet Type Code (select one):	BR
14.	Enter the appropriate outlet code (select one):	LRF
15.	Indicate the year this outlet was initially constructed	1986
16.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	1986
17.	Square footage of the outlet	7,205
18.	Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y
19.	Is every public part of the outlet accessible to the person in a wheelchair?	Y
20.	<i>LIBID</i>	800000000

21.	<i>FSCSID</i>	NY0005
22.	<i>Metropolitan Status Code (State Use Only - Do <u>Not</u> Modify)</i>	CC
23.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
24.	<i>Structure Status (State Use Only - Do <u>Not</u> Modify)</i>	00 (for no change from previous year)
1.	Outlet Name	Niagara Branch Library
2.	Outlet Name Status (State Use Only - Do <u>Not</u> Modify)	00 (for no change)
3.	Street Address	280 Porter Avenue
4.	Outlet Street Address Status	
5.	City	Buffalo
6.	Zip Code	14201
7.	Four-Digit Zip Code Extension	1030
8.	Phone (enter 10 digits only)	(716) 882-1537
9.	Fax Number (enter 10 digits only)	(716) 882-1537
10.	E-mail Address	nia@buffalolib.org
11.	Outlet URL	http://www.buffalolib.org/libraries/niagara/index.asp
12.	County	Erie
13.	Outlet Type Code (select one):	BR
14.	Enter the appropriate outlet code (select one):	LRF
15.	Indicate the year this outlet was initially constructed	1958
16.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	1991
17.	Square footage of the outlet	11,279
18.	Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y
19.	Is every public part of the outlet accessible to the person in a wheelchair?	N
20.	<i>LIBID</i>	800000000
21.	<i>FSCSID</i>	NY0005
22.	<i>Metropolitan Status Code (State Use Only - Do <u>Not</u> Modify)</i>	CC
23.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
24.	<i>Structure Status (State Use Only - Do <u>Not</u> Modify)</i>	00 (for no change from previous year)

1.	Outlet Name	North Park Branch Library
2.	Outlet Name Status (State Use Only - Do <u>Not</u> Modify)	00 (for no change)
3.	Street Address	2351 Delaware Avenue
4.	Outlet Street Address Status	
5.	City	Buffalo
6.	Zip Code	14216
7.	Four-Digit Zip Code Extension	2201
8.	Phone (enter 10 digits only)	(716) 875-3748
9.	Fax Number (enter 10 digits only)	(716) 875-3748
10.	E-mail Address	npk@buffalolib.org
11.	Outlet URL	http://www.buffalolib.org/libraries/northpark/index.asp
12.	County	Erie
13.	Outlet Type Code (select one):	BR
14.	Enter the appropriate outlet code (select one):	LRF
15.	Indicate the year this outlet was initially constructed	1928
16.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	1994
17.	Square footage of the outlet	4,824
18.	Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y
19.	Is every public part of the outlet accessible to the person in a wheelchair?	Y
20.	<i>LIBID</i>	800000000
21.	<i>FSCSID</i>	NY0005
22.	<i>Metropolitan Status Code (State Use Only - Do <u>Not</u> Modify)</i>	CC
23.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
24.	<i>Structure Status (State Use Only - Do <u>Not</u> Modify)</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2007. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2007 to December 31, 2007) 13

10.2 Number of voting positions on library board. 15

BOARD MEMBER SELECTION

10.3 Enter Selection Code (select one): A - board members are appointed by municipality(ies)

List Officers and Board Members for the **2008 Calendar Year**. Complete one record for each board member.

1. Title of Board Member (select one): Mr.

2. First Name of Board Member Jack

3. Last Name of Board Member Connors

4. Mailing Address 465 Main St., Suite 100

5. City Buffalo

6. Zip Code (5 digits only) 14203

7. Phone for the Board President only (enter 10 digits only) N/A

8. E-mail address N/A

9. Office Held or Trustee Trustee

10. Term Expires December

11. Term Expires - Year (yyyy) 2009

1. Title of Board Member (select one): Mr.

2. First Name of Board Member W. Lawrence

3. Last Name of Board Member Buck

4. Mailing Address Harold Brown Co, 1 HSBC Ctr

5. City Buffalo

6. Zip Code (5 digits only) 14203

7. Phone for the Board President only (enter 10 digits only) (716) 854-2500

8. E-mail address N/A

9. Office Held or Trustee Chair

10. Term Expires December

11.	Term Expires - Year (yyyy)	2007
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Phyllis A.
3.	Last Name of Board Member	Horton
4.	Mailing Address	1088 Delaware Ave. #6F
5.	City	Buffalo
6.	Zip Code (5 digits only)	14209
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	N/A
9.	Office Held or Trustee	Trustee
10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2009
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Annette A.
3.	Last Name of Board Member	Juncewicz
4.	Mailing Address	615 Fillmore Avenue
5.	City	Buffalo
6.	Zip Code (5 digits only)	14212
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	N/A
9.	Office Held or Trustee	Trustee
10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2008
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Mario J.
3.	Last Name of Board Member	Rossetti
4.	Mailing Address	53 Spicebush Lane
5.	City	Williamsville
6.	Zip Code (5 digits only)	14221
7.	Phone for the Board President only (enter 10 digits only)	N/A

8.	E-mail address	N/A
9.	Office Held or Trustee	Trustee
10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2011
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Rebecca L.
3.	Last Name of Board Member	Pordum
4.	Mailing Address	7476 Derby Rd
5.	City	Derby
6.	Zip Code (5 digits only)	14047
7.	Phone for the Board President only (enter 10 digits only)	
8.	E-mail address	N/A
9.	Office Held or Trustee	Vice Chair
10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2008
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Elaine M.
3.	Last Name of Board Member	Panty
4.	Mailing Address	28 Henrietta Avenue
5.	City	Buffalo
6.	Zip Code (5 digits only)	14207
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	N/A
9.	Office Held or Trustee	Trustee
10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2012
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Sheldon M.
3.	Last Name of Board Member	Berlow
4.	Mailing Address	1900 Rand Bldg.

5.	City	Buffalo
6.	Zip Code (5 digits only)	14203
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	N/A
9.	Office Held or Trustee	Treasurer
10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2010
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Richard L.
3.	Last Name of Board Member	Berger
4.	Mailing Address	901 Fuhrmann Blvd.
5.	City	Buffalo
6.	Zip Code (5 digits only)	14203
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	N/A
9.	Office Held or Trustee	Trustee
10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2008
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Judith K.
3.	Last Name of Board Member	Summer
4.	Mailing Address	144 Barberry lane
5.	City	Williamsville
6.	Zip Code (5 digits only)	14221
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	N/A
9.	Office Held or Trustee	Trustee
10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2011
1.	Title of Board Member (select one):	Ms.

2.	First Name of Board Member	Sharon A.
3.	Last Name of Board Member	Thomas
4.	Mailing Address	City Court, 50 Delaware Ave.
5.	City	Buffalo
6.	Zip Code (5 digits only)	14202
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	N/A
9.	Office Held or Trustee	Trustee
10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2011

1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Frank
3.	Last Name of Board Member	Gist
4.	Mailing Address	409 Wyoming Ave
5.	City	Buffalo
6.	Zip Code (5 digits only)	14215
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	N/A
9.	Office Held or Trustee	Secretary
10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2010

1.	Title of Board Member (select one):	Dr.
2.	First Name of Board Member	Hormoz
3.	Last Name of Board Member	Mansouri
4.	Mailing Address	2060 Sheridan Dr.
5.	City	Tonawanda
6.	Zip Code (5 digits only)	14223
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	N/A
9.	Office Held or Trustee	Trustee

10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2010
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Wayne D.
3.	Last Name of Board Member	Wisbaum
4.	Mailing Address	180 Greenaway Road
5.	City	Amherst
6.	Zip Code (5 digits only)	14226
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	N/A
9.	Office Held or Trustee	Trustee
10.	Term Expires	December
11.	Term Expires - Year (yyyy)	2009

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y
1.	Source of Funds	County
2.	Name of funding County, Municipality or District	Erie
3.	Amount	\$23,727,970
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	N
11.2	TOTAL LOCAL PUBLIC FUNDS	\$23,727,970

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$101,718
11.4	Central Library Aid (CLDA and/or CBA)	\$381,447
11.5	Additional State Aid received from the System	\$0
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$483,165

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$3,184,007
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FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$14,306
11.11	Other Federal Aid	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$14,306

11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
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OTHER RECEIPTS

11.14 Gifts and Endowments	\$23,018
11.15 Fund Raising	\$10,165
11.16 Income from Investments	\$116,386
11.17 Library Charges	\$386,502
11.18 Other	\$603,396
11.19 TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$1,139,467
11.20 TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$28,548,915
11.21 BUDGET LOANS	\$0
TRANSFERS	
11.22 From Capital Fund (Same as Question 14.8)	\$0
11.23 From Other Funds	\$0
11.24 TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0
11.25 BALANCE - Beginning of Fiscal Year Ending 2007 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$6,949,243
11.26 GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$35,498,158

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$2,800,456
12.2	Other Staff	\$5,459,618
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$8,260,074
12.4	Employee Benefits Expenditures	\$3,300,207
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$11,560,281

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$1,073,584
12.7	Electronic Materials Expenditures	\$284,168
12.8	Other Materials Expenditures	\$200,705
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$1,558,457

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$292,795
12.11	From Other Funds (71OF)	\$43,847
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$336,642

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$64,056
12.14	From Other Funds (72OF)	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$64,056
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$795,792
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$859,848

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$85,415
12.19	Telecommunications	\$101,443

12.20 Binding Expenses	\$5,858
12.21 Postage and Freight	\$25,364
12.22 Other Miscellaneous	\$10,216,056
12.23 Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$10,434,136
12.24 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25 From Local Public Funds (73PF)	\$1,556,137
12.26 From Other Funds (73OF)	\$0
12.27 Total (Add Questions 12.25 and 12.26)	\$1,556,137
12.28 Budget Loans (Principal and Interest)	\$0
12.29 Short-Term Loans	\$0
12.30 Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$1,556,137
12.31 TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$26,305,501

TRANSFERS

Transfers to Capital Fund

12.32 From Local Public Funds (76PF)	\$5,189
12.33 From Other Funds (76OF)	\$824,441
12.34 Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$829,630
12.35 Transfer to Other Funds	\$0
12.36 TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$829,630
12.37 TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$27,135,131
12.38 BALANCE IN OPERATING FUND -at the End of Fiscal Year Ending 2007	\$8,363,027
12.39 GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$35,498,158

ASSURANCE

12.40 The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).

FISCAL AUDIT

12.41 Last audit performed (mm/dd/yyyy) 12/31/2007

12.42 Time period covered by this audit (mm/dd/yyyy) - 1/1/2007-12/31/2007
(mm/dd/yyyy)

12.43 Indicate type of audit (select one): Private Accounting Firm

CAPITAL FUND

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1 of this report
ROUND TO THE NEAREST DOLLAR.

REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources	\$0
13.2 All Other Revenues from Local Sources	\$0
13.3 Total Revenues from Local Sources	\$0

STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for Construction	\$0
13.5 Other State Aid	\$0
13.6 Total State Aid (Add Questions 13.4 and 13.5)	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7 TOTAL FEDERAL AID	\$0
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INTERFUND REVENUE

13.8 Transfer from Operating Fund (Same as Question 12.34)	\$829,630
13.9 TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$829,630

13.10 NON-REVENUE RECEIPTS	\$0
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13.11 TOTAL RECEIPTS (Add Questions 13.9 and 13.10)	\$829,630
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13.12 CASH BALANCE - Beginning of Fiscal Year Ending 2007 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$74,982
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13.13 TOTAL RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$904,612
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14. CAPITAL FUNDS DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	\$10,350
14.2	Incidental Construction	\$5,715
Other Disbursements		
14.3	Purchase of Buildings	\$0
14.4	Interest	\$0
14.5	Collection Expenditures	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$16,065
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9	NON-PROJECT EXPENDITURES	\$0
14.10	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$16,065
14.11	CASH BALANCE - End Of Fiscal Year ending 2007	\$888,547
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$904,612

15. FEDERAL TOTALS

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1 Total ALA-MLS	47.74
15.2 Total Librarians	47.74
15.3 All Other Paid Staff	178.45
15.4 Total Paid Employees	226.19
15.5 State Government Revenue	\$3,667,172
15.6 Federal Aid Revenue	\$14,306
15.7 Other Operating Revenue	\$1,139,467
15.8 Total Operating Revenue	\$28,548,915
15.9 Other Operating Expenditures	\$11,293,984
15.10 Total Operating Expenditures	\$24,412,722
15.11 Capital Expenditures	\$352,707
15.12 Print Materials	2,090,581
15.13 Total Registered Borrowers	82,830
15.14 Other Capital Revenue and Receipts	\$829,630

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1 <i>LIB ID</i>	0800000000
16.2 <i>Interlibrary Relationship Code</i>	HQ
16.3 <i>Legal Basis Code</i>	CO
16.4 <i>Administrative Structure Code</i>	MO
16.5 <i>FSCS Public Library Definition</i>	Y
16.6 <i>Geographic Code</i>	CO1
16.7 <i>FSCS ID</i>	NY0005

SUGGESTED IMPROVEMENTS

Library Name: Buffalo and Erie County Public Library
Library System: Buffalo & Erie County Public Library
Name of Person Completing Form: Kelly Donovan
Phone Number: (716) 858-7141

Please share your suggestions for improving the *Annual Report*. Thank you!

BUFFALO & ERIE COUNTY PUBLIC LIBRARY
Suggestions to Improve the Relevance of Future B&ECPL Public Library Reports **OVERVIEW** B&ECPL has a federated structure which is unique in New York State, including its role of allocating the Erie County Property Tax for Library Purposes amongst library system services, B&ECPL directly operated public libraries (the Central Library located in downtown Buffalo and branch libraries located within the City of Buffalo), and the 22 suburban contracting public library boards. This structure and funding method has allowed B&ECPL to highly integrate services to all public libraries within our county-wide service area, taking advantage of economies of scale to provide improved quality and lower cost for these services. B&ECPL's federated structure and funding resulted in a distorted picture of the B&ECPL operated Public Libraries' performance in the B&ECPL Public Library Report under Public Library reporting methodologies used for many years, including 2007. For the future B&ECPL requests the Public Library reporting methodologies be changed to address these concerns by segregating and reporting only the revenue, expense and operations associated with B&ECPL's directly operated public libraries (Buffalo branches and the Central Library). Figures associated with the library system and the allocations to the 22 suburban contracting public library boards would be excluded. Federal notes for each impacted line would be included to show the change and corresponding figures for the library system and contracting libraries. **B&ECPL's future SYSTEM REPORT methodology, as the report of record for the B&ECPL as a chartered entity, would not change from previous years. The system report would continue to include all revenue and expense flowing through the B&ECPL. METHODOLOGY PROBLEMS ADDRESSED BY THIS PROPOSAL** The "traditional" methodology distorts B&ECPL's direct public library operations when compared to other public libraries, including those in New York State using the cooperative system model. The distortion takes three major forms: 1) County Property Tax funding which B&ECPL allocates to suburban contracting libraries is included in the B&ECPL public library report (showing in section 11.2 as "Local Public Funds" on the revenue side and in section 12.22 "Other Miscellaneous Expense" on the expense side); 2) County Property Tax funding which B&ECPL allocates to

support Library System operations is also included in the Public Library report (showing as local support revenue and other receipts on the revenue side and the appropriate salary, fringe benefit and other operating costs on the expense side; and 3) Population served for the B&ECPL Public Library report is listed as the entire county population (2000 census at 950,265) while statistics (e.g. collections, programs and library use) are those of only the B&ECPL directly operated libraries serving the City of Buffalo (2000 census at 292,648). Further if one were to add up the reported populations contained in the public library reports for the B&ECPL (total Erie County population of 950,265) and the 22 other Erie County chartered public libraries (a combined total of 617,990), the population would total 1,568,255, substantially overstating the population for the county as a whole. The impact is significant. For example, the amount for operating fund disbursements for B&ECPL operated Public Libraries in 2007 total roughly ONE HALF the amounts reported in section 12.31 "Total Operating Fund Disbursements." This is because the present methodology forces us to include the following library system and contracting library allocations: 1) Library system services including personnel expenses for departments who support entire system and enhanced services such as T-1's; and 2) Cash and Non-Cash allocations to Member Libraries including CHR personnel expenses, materials purchases & utilities. Any assistance in reviewing and helping us implement these changes for future reporting would be greatly appreciated.

Annual Report For Public And Association Libraries - 2007

1. GENERAL LIBRARY INFORMATION

No Narratives

2. LIBRARY COLLECTION

No Narratives

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

No Narratives

4. LIBRARY TRANSACTIONS

No Narratives

5. AUTOMATION AND TELECOMMUNICATIONS

No Narratives

6. STAFF INFORMATION

No Narratives

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Narratives

8. PUBLIC SERVICE INFORMATION

No Narratives

9. SERVICE OUTLET INFORMATION

No Narratives

10. OFFICERS AND TRUSTEES

No Narratives

11. OPERATING FUNDS RECEIPTS

No Narratives

12. OPERATING FUND DISBURSEMENTS

No Narratives

13. CAPITAL FUND RECEIPTS

No Narratives

14. CAPITAL FUNDS DISBURSEMENTS

No Narratives

15. FEDERAL TOTALS

No Narratives

16. FOR NEW YORK STATE LIBRARY USE ONLY

No Narratives

SUGGESTED IMPROVEMENTS

Please share your suggestions for improving the *Annual Report*. Thank you!

BUFFALO & ERIE COUNTY PUBLIC LIBRARY

Suggestions to Improve the Relevance of Future B&ECPL Public Library Reports

OVERVIEW

B&ECPL has a federated structure which is unique in New York State, including its role of allocating the Erie County Property Tax for Library Purposes amongst library system services, B&ECPL directly operated public libraries (the Central Library located in downtown Buffalo and branch libraries located within the City of Buffalo), and the 22 suburban contracting public library boards. This structure and funding method has allowed B&ECPL to highly integrate services to all public libraries within our county-wide service area, taking advantage of economies of scale to provide improved quality and lower cost for these services.

B&ECPL's federated structure and funding resulted in a distorted picture of the B&ECPL operated Public Libraries' performance in the B&ECPL Public Library Report under Public Library reporting methodologies used for many years, including 2007. For the future B&ECPL requests the Public Library reporting methodologies be changed to address these concerns by segregating and reporting only the revenue, expense and operations associated with B&ECPL's directly operated public libraries (Buffalo branches and the Central Library). Figures associated with the library system and the allocations to the 22 suburban contracting public library boards would be excluded. Federal notes for each impacted line would be included to show the change and corresponding figures for the library system and contracting libraries.

B&ECPL's future SYSTEM REPORT methodology, as the report of record for the B&ECPL as a chartered entity, would not change from previous years. The system report would continue to include all revenue and expense flowing through the B&ECPL.

METHODOLOGY PROBLEMS ADDRESSED BY THIS PROPOSAL

The "traditional" methodology distorts B&ECPL's direct public library operations when compared to other public libraries, including those in New York State using the cooperative system model. The distortion takes three major forms:

- 1) County Property Tax funding which B&ECPL allocates to suburban contracting libraries is included in the B&ECPL public library report (showing in section 11.2 as "Local Public Funds" on the revenue side and in section 12.22 "Other Miscellaneous Expense" on the expense side);*
- 2) County Property Tax funding which B&ECPL allocates to support Library System operations is also included in the Public Library report (showing as local support revenue and other receipts on the revenue side and the appropriate salary, fringe benefit and other operating costs on the expense side; and*

3) Population served for the B&ECPL Public Library report is listed as the entire county population (2000 census at 950,265) while statistics (e.g. collections, programs and library use) are those of only the B&ECPL directly operated libraries serving the City of Buffalo (2000 census at 292,648). Further if one were to add up the reported populations contained in the public library reports for the B&ECPL (total Erie County population of 950,265) and the 22 other Erie County chartered public libraries (a combined total of 617,990), the population would total 1,568,255, substantially overstating the population for the county as a whole.

The impact is significant. For example, the amount for operating fund disbursements for B&ECPL operated Public Libraries in 2007 total roughly ONE HALF the amounts reported in section 12.31 "Total Operating Fund Disbursements." This is because the present methodology forces us to include the following library system and contracting library allocations:

- 1) Library system services including personnel expenses for departments who support entire system and enhanced services such as T-1's; and
- 2) Cash and Non-Cash allocations to Member Libraries including CHR personnel expenses, materials purchases & utilities.

Any assistance in reviewing and helping us implement these changes for future reporting would be greatly appreciated.

Buffalo and Erie County Public Library

Annual Report For Public And Association Libraries - 2007

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

No Notes

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- d. Other (describe using the State Journey's End Refugee Center
State note) Note:

4. LIBRARY TRANSACTIONS

No Notes

5. AUTOMATION AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

- 10.2 Number of voting positions State Although the Buffalo and Erie County Public Library Board has 15 voting positions,
on library board. Note: only 14 are currently filled. 2007 Board member Susan Maggiore's term expired in
December. She declined to remain on the Board and will serve until a replacement is
appointed by County Executive Chris Collins.

11. OPERATING FUNDS RECEIPTS

12. OPERATING FUND DISBURSEMENTS

12.6 Print Materials Expenditures **FSCS** Due to partial restoration of County budget, additional funds were available for
Note: library materials.

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUNDS DISBURSEMENTS

No Notes

15. FEDERAL TOTALS

No Notes

16. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes