

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING
HAMBURG PUBLIC LIBRARY - September 26, 2017

PRESENT: Jack Connors, Anita Metzger, Bob Kaiser, Marianne Chiumento, Brian Hoth (Director)

President Jack Connors called the meeting to order at 6:00 PM.

MINUTES: Anita Metzger moved to accept the Minutes of the August 22, 2017 meeting. Bob Kaiser seconded and the motion was passed.

PUBLIC COMMENT: none

DIRECTOR'S REPORT: Brian Hoth presented his written report to the Trustees.

- Librarian Chelsey Lonberger has been made Branch Manager of Lake Shore Library.
- Librarian Ashley Zengerski will be supervising the Pages.
- Options for the Secret Garden should be available by mid October and will be discussed at a Trustee meeting. Perhaps we should consider getting a security camera in the Secret Garden area.
- Ashley will be doing outreach at the Village Recreation Center.

PRESIDENT'S REPORT: none

TREASURER'S REPORT: Anita reviewed the report the Trustees had received. A suggestion was made to talk up "Amazon Smiles" as a fundraiser, for those who shop on Amazon.

OLD BUSINESS:

- Cafe Update - Brian met with a woman from Blessings Bakery who is interested in operating the Cafe. She will check with the Town. Bob has a contact and will get the information to Brian. Once we have someone running the cafe, perhaps we could put a sign out in front advertising their existence.
- Procurement Policy - Anita Metzger moved to adopt the Procurement Policy. Marianne Chiumento seconded and the motion passed.
- 2018 NYS Library Construction Grant for the LSH HVAC project - This has been submitted to NYS.
- Revenue increase from Senator Chris Jacobs - Brian will attend a meeting on Thursday.

NEW BUSINESS:

- Jack Connors moved to advance \$200 to Librarian Chelsey Lonberger for the children's sleepover program, for a maximum of 12 children, scheduled at Hamburg Library on Saturday and Sunday, November 18 and 19. Bob Kaiser seconded and the motion passed.
- Central's Internet Safety and Acceptable Use Policy - This is very similar to the policy adopted last year, but a section on cyberbullying was added. This is a system-wide policy. Marianne Chiumento moved to accept the Internet Safety and Acceptable Use Policy. Anita Metzger seconded and the motion passed.
- Brian will look into getting on the speaker list at the Hamburg Chamber of Commerce. He will also look into the library's involvement with other organizations such as Penn Dixie, Seaway Trail, Agricultural Society, etc.
- A light is out over the Handicapped Parking. It is NYSEG's responsibility and they have been notified.

EXECUTIVE SESSION: none

ADJOURNMENT: Marianne Chiumento moved to adjourn at 6:55 PM. Anita Metzger seconded and the motion passed.

The next meeting of the Hamburg Board of Trustees will take place on Tuesday, October 17, 2017 at 6:00 PM at the Lake Shore Library.

Respectfully submitted,
Marianne Chiumento
Secretary