

**MINUTES OF THE MEETING OF THE
TOWN OF NORTH COLLINS PUBLIC LIBRARY
BOARD OF TRUSTEES
(2.24.16)**

A regular meeting of the Board of Trustees of the Town of North Collins Public Library was held on February 24th, 2016 at the North Collins Library, 2095 School Street, North Collins, New York, following due notice to trustees, official public notice to the Hamburg Sun, and a posting in the North Collins Library.

The following members were present:

Jenn Schiffman	Sarah Friedrich	Jim Mardino
Patti Dole	Sue Alessi	
Bonnie Noto	Tina Cosandier	

Also attending:

Kim Nobles

Call to order:

Sue called the meeting to order at 5:30 pm. Approved by Jim seconded by Patti

Approval/Changes to Minutes: none

Communications: none

Director's notes 2.24.16:

Correspondence:

- Sent in Activity Report for Central Board Meeting
- Talking with Legislator Mills' office about hot dog roast- tentative date June 28
- Sent extension letter to Comptroller's office for state report
- Sent back form to participate in Eagle Energy once again

Statistics:

Circulation – January 2016 = 2172; compared to 2015 +1.4% (contracting libraries avg. -6.2%)
Computer Use – January 2016 = 257; compared to 2015 -21.2% (member libraries avg -4.2%)
WiFi Use – January 2016 = 198; compared to 2015 -11.2% (member libraries avg 12.8%)
Library Visits – January 2016 = 1293; compared to 2015 -13.9% (member libraries avg -3.8%)

News:

- Hired new page to fill in recent gaps in schedule- Hannah Broughton
- Non-financial section of the state report is finished, financials underway
- Paper bins will not be returning to the library- Town Board and Highway Dept. decided they didn't want the wear and tear on the driveway
- Staff was trained on Adult Content on the public computers by Doreen Woods from HR

- Central once again is initiating a liaison program with members of their board. I sent over our tentative board meeting schedule (Feb 24, April 27, June 29, Aug 31, Oct 26) The liaison is supposed to contact me to let me know which meeting he is planning to attend.

Action items:

- Kim and Sarah composing letter to Town Board
- Kim looking into conflict of interest forms

Celebrate:

- Meeting this Saturday, February 27 about Celebrate/Fall Festival

EVENTS:

Previous:

- Graham Crackers Houses
- Summer Reading Program Webinar
- Harry Potter Trivia Night

Upcoming:

- Swirls, Whirls, and Curls- March 8
- Book a Technology Trainer- April 20
- Board Meeting- April 27

Ongoing:

- Friday story hour with Alice
- Book club

Treasurer's Report:

Money Market: \$42,406.32

Public Funds: \$51,385.89

Private Funds: \$2,147.87

Celebrate: see Directors Report

Next Meeting: April 27, 2016

Adjournment: Jenn, second Bonnie

Respectfully submitted,

Kim Nobles
Acting Secretary