

**MINUTES OF THE MEETING OF THE
TOWN OF NORTH COLLINS PUBLIC LIBRARY
BOARD OF TRUSTEES
(8/14/17)**

A regular meeting of the Board of Trustees of the Town of North Collins Public Library was held on August 14th, 2017 at the North Collins Library, 2095 School Street, North Collins, New York, following due notice to trustees, official public notice to the Eden-North Collins Pennysaver, and a posting in the North Collins Library.

The following members were present:

Sue Alessi	Anne Maggio	Sarah Friedrich
Bonnie Noto	Jennifer Schiffman	Patti Dole

Also attending:

Kim Nobles

Call to order:

Sue called the meeting to order at 5:30 pm.

Approval/Changes to Minutes: none, approved as read

Treasurer’s Report:

Money Market: \$42,533.39
Public Funds: \$53,313.27
Private Funds: \$30,161.22

Director’s notes 8/14/17

Correspondence:

- Email from Robert Schofield- he hasn’t gotten anything back from DoE, he was going to reach out to them

Statistics:

Circulation – *June 2017 = 1762; compared to 2016 (1819) -3.23%
Computer Use – July 2017 = 151; compared to 2016 (327) -40.3% (member library avg -12.6)
WiFi Use – July 2017 = 225; compared to 2016 (519) -56.6% (system average -46.5)
Library Visits – July 2017 = 1349; compared to 2016 (1496) -9.8%

Expenditures:

County Funds

5/2	Boy Scout Troop 429- flowers	63.00
5/8	DJ Armbruster	30.00
5/8	DFT Security	65.85
5/16	Alice Yoder- travel reimbursement	34.15
5/22	DJ Armbruster	30.00
5/24	Eden NC Pennysaver	40.25

5/24	Kimberly Nobles travel reimbursement	60.40
6/2	DJ Armbruster	30.00
6/9	Guis Lumber	64.96
6/9	Joe & Karla Eder- mulch	130.00
6/9	Village of North Collins- garbage	139.03
6/9	Village of North Collins- water	107.00
6/9	Post Office- PO Box	144.00
6/16	DJ Armbruster	30.00
6/23	Kimberly Nobles- mileage	36.11
7/3	DJ Armbruster	30.00
7/5	Eden NC Pennysaver	390.50
7/5	Guis Lumber	27.95
7/17	DJ Armbruster	30.00
7/31	DJ Armbruster	30.00

Private Funds

5/10	Jill Arno- paint program	90.00
5/25	NC Yearbook	65.00
5/24	Kimberly Nobles- prog reimbursement (Sunday skillshops)	208.01
5/24	Mountain Glacier	17.81
5/30	Office Depot – colored paper	33.68
5/31	Demco- summer story hour shirts	52.25
6/9	Mountain Glacier	27.59
6/14	Paypal- houses for SSH	6.65
6/21	Buffalo Animal Adventures	225.00
7/11	Mountain Glacier	37.56
7/17	Pine Ridge- extra Battle shirts	11.70

News:

- Alice Yoder attended a training at Central Library on programing for young children and really enjoyed it
- Shades are ordered and should be here this week
- Dan Stroud will be coming to finish the wiring for the accessible doors

Action items:

- Contracts
- What do we want to do for Fall Festival, if anything, North Collins apparel, some sort of food?

EVENTS:

Previous:

- Summer story hour- great attendance, especially at the Friday session
- June 28- Book a Technology Trainer was cancelled
- July 17 Book a Technology Trainer was filled and went over well
- Aug 5- Battle of the Books

Upcoming:

- Aug 23 Book a Technology Trainer
- Aug 28-Sept 1 Booksale

Ongoing: Story hour begins again in September

*July circulation numbers were not available

Communications: Sue received paperwork to make Kim permanent from downtown Central library

Next Meeting will be Wednesday October 11th @ 5:30pm

Adjournment: Jennifer, 2nd Patti

Respectfully Submitted,

Anne Maggio,
Secretary