

# Buffalo and Erie County Public Library

## Annual Report For Public And Association Libraries - 2013

### 1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2013, except for questions related to the current library director/manager (questions 1.35 through 1.40).

1.1	Library ID Number	0800000000
1.2	Library Name	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Buffalo *
1.6	Beginning Fiscal Reporting Year	01/01/2013
1.7	Ending Fiscal Reporting Year	12/31/2013
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning <u>Local</u> Fiscal Year	01/01/2013
1.12	Ending <u>Local</u> Fiscal Year	12/31/2013
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	1 LAFAYETTE SQUARE
1.15	City	BUFFALO
1.16	Zip Code	14203
1.17	Mailing Address	1 LAFAYETTE SQUARE
1.18	City	BUFFALO
1.19	Zip Code	14203
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(716) 858-8900
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(716) 858-6544
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	jakubowskim@buffalolib.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	http://www.buffalolib.org
1.24	Population Chartered to Serve (per 2010 Census)	919,040
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as	County

- stated in the library's charter (select one):
- 1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. N
- 1.28 Indicate the type of charter the library currently holds (select one): Absolute
- 1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 08/31/1953
- 1.30 Date the library was last registered 12/08/1953
- 1.31 Federal Employer Identification Number 166002558
- 1.32 County ERIE
- 1.33 School District Buffalo
- 1.34 Town N/A
- 1.35 Library System Buffalo & Erie County Public Library
- NOTE: For questions 1.36 through 1.41, report all information for the current library director/manager.
- 1.36 Title of Library Director/ Manager (select one): Mrs.
- 1.37 First Name of Library Director/Manager Mary Jean
- 1.38 Last Name of Library Director/Manager Jakubowski
- 1.39 NYS Public Librarian Certification Number 15501
- 1.40 E-mail Address of the Director/Manager jakubowskim@buffalolib.org
- 1.41 Fax Number of the Director/Manager (716) 858-6544
- 1.42 Does the library charge fees for library cards to people residing outside the system's service area? Y
- 1.43 Was all or part of the library's budget either subject to public vote held during the fiscal reporting year, or from an appropriation which was approved by public vote in a previous year? Enter Y for No, N for Yes. If yes, complete one record for the most recent vote from each funding source. If no, go to question 1.45.
1. Name of municipality or district holding the vote N/A
2. Indicate the type of municipality or district holding the vote N/A
3. Was this a Chapter 414 (Ed. Law §259.1.b)? N/A
4. Dollar amount N/A
5. Was the vote successful? N/A
6. Date the vote was held (mm/dd/yyyy) N/A
- 1.44 For the fiscal year that ended in 2013, indicate the *total percentage of the library's local public funding* that was

- either subject to public vote during the fiscal reporting year, or that came from an appropriation which was approved by public vote in a previous year. 0%
- 1.45 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.46. N
1. Name of contracting municipality or district N/A
2. Is this a written contractual agreement? N/A
3. Population of the geographic area served by this contract N/A
4. Dollar amount of contract N/A
5. Enter the appropriate code for range of services provided (select one): N/A
- 1.46 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. N

## 2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

### PRINT MATERIALS

#### Cataloged Books

2.1	Adult Fiction Books	158,417
2.2	Adult Non-fiction Books	1,126,318
2.3	<b>Total Adult Books (Total questions 2.1 &amp; 2.2)</b>	1,284,735
2.4	Children's Fiction Books	63,434
2.5	Children's Non-fiction Books	32,262
2.6	<b>Total Children's Books (Total questions 2.4 &amp; 2.5)</b>	95,696
2.7	<b>Total Cataloged Books (Total questions 2.3 &amp; 2.6)</b>	1,380,431

#### Other Print Materials

2.8	Total Uncataloged Books	103,429
2.9	Total Print Serials	440,603
2.10	All Other Print Materials	1,009,932

2.11 Total Other Print Materials (Total questions 2.8 through 2.10) 1,553,964

2.12 Total Print Materials (Total questions 2.7 and 2.11) 2,934,395

### ELECTRONIC MATERIALS

2.13 Electronic Books 33,937

2.14 Local Databases 47

2.15 NOVEL<sub>NY</sub> Databases 11

2.16 Total Databases (Total questions 2.14 and 2.15) 58

2.17 Other Electronic Materials (includes all other materials in digital format such as e-serials, government documents, electronic files, reference tools, scores, maps, collection of digital photographs, etc.) 1,105

2.18 Total Electronic Materials (Total questions 2.13, 2.16 and 2.17) 35,100

### ALL OTHER MATERIALS

2.19 Audio - Physical Units 104,188

2.20 Audio - Downloadable Units 6,763

2.21 Video - Physical Units 63,019

2.22 Video - Downloadable Units 370

2.23 All Other Materials (includes microform, films, slides, etc.) 14,682

2.24 Total Other Materials Holdings (Total questions 2.19 through 2.23) 189,022

2.25 **GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.18 and 2.24) 3,158,517

### CURRENT SERIAL SUBSCRIPTIONS

2.26 Current Print Serial Subscriptions 942

### ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.27 Cataloged Books 29,157

2.28 All Other Print Materials 10,527

2.29 Electronic Materials 13,782

2.30 All Other Materials 16,747

2.31 Total Additions (Total questions 2.27 through 2.30) 70,213

## 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.56 through 3.64 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.55 for the 2013 calendar year.

### LIBRARY SPONSORED PROGRAMS

3.1 Adult Program Sessions 1,733

3.2 Young Adult Program Sessions 89

3.3 Children's Program Sessions 705

3.4 All Other Program Sessions 206

3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	2,733
3.6	Adult Program Attendance	13,422
3.7	Young Adult Program Attendance	1,963
3.8	Children's Program Attendance	14,212
3.9	All Other Program Attendance	11,782
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	41,379

### SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2013 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Program(s) for Adults	No
d.	Summer Reading at New York Libraries name and/or logo used	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes
f.	N/A	No

3.12	Library outlets offering a summer reading program	9
3.13	Children registered for the library's summer reading program	813
3.14	Young adults registered for the library's summer reading program	48
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	861
3.16	Children's program sessions - Summer 2013	188
3.17	Young adult program sessions - Summer 2013	25
3.18	Adult program sessions - Summer 2013	0
3.19	Total program sessions - Summer 2013 (total 3.16 + 3.17 + 3.18)	213
3.20	Children's program attendance - Summer 2013	5,213
3.21	Young adult program attendance - Summer 2013	904
3.22	Adult program attendance - Summer 2013	0
3.23	Total program attendance - Summer 2013 (total 3.20 + 3.21 + 3.22)	6,117

### COLLABORATORS

3.24	Public school district(s) and/or BOCES	0
3.25	Non-public school(s)	5
3.26	Childcare center(s)	16
3.27	Summer camp(s)	15

3.28	Municipality/Municipalities	3
3.29	Literacy provider(s)	0
3.30	Other (describe using the State note)	5
3.31	<b>Total Collaborators (total 3.24 through 3.30)</b>	<b>44</b>

### EARLY LITERACY PROGRAMS

3.32	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y
3.33	Indicate types of programs offered (check all that apply)	
a.	Focus on birth - school entry	Yes
b.	Focus on parents & caregivers	No
c.	Combined audience	Yes
d.	N/A	No
3.34	Number of sessions	
a.	Focus on birth - school entry	337
b.	Focus on parents & caregivers	0
c.	Combined audience	4
d.	N/A	0
3.35	<b>Total Sessions</b>	<b>341</b>
3.36	Attendance at sessions	
a.	Focus on birth - school entry	7,229
b.	Focus on parents & caregivers	0
c.	Combined audience	18
d.	N/A	0
3.37	<b>Total Attendance</b>	<b>7,247</b>
3.38	Collaborators (check all that apply):	
a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	Yes
d.	Health care providers/agencies	Yes
e.	Other (describe using the State note)	Yes
f.	N/A	No

### ADULT LITERACY

3.39	Did the library offer adult literacy programs?	Yes
3.40	Total program sessions	829
3.41	Total program attendance	877
3.42	Collaborators (check all that apply)	
a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	No
c.	Non-Public Schools	No
d.	Other (see instructions and describe using State Note)	Yes
e.	N/A	No

### PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.43	Did the library offer programs for English	
------	--	--

	Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.44	Children's program sessions	0
3.45	Young adult program sessions	0
3.46	Adult program sessions	371
3.47	<b>Total program sessions (total 3.44 + 3.45 + 3.46)</b>	371
3.48	Children's program attendance	0
3.49	Young adult program attendance	0
3.50	Adult program attendance	509
3.51	<b>Total program attendance (total 3.48 + 3.49 + 3.50)</b>	509
3.52	Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No
d.	Other (describe using the State note)	No
e.	N/A	No

**DIGITAL LITERACY**

3.53	Did the library offer digital literacy programs?	Y
3.54	Total program sessions	239
3.55	Total program attendance	1,198

**LIBRARY USE**

3.56	Library visits (total annual attendance)	1,054,726
3.57	Registered resident borrowers	78,937
3.58	Registered non-resident borrowers	651

**WRITTEN POLICIES (Answer Y for Yes, N for No)**

3.59	Does the library have an open meeting policy?	Y
3.60	Does the library have a policy protecting the confidentiality of library records?	Y
3.61	Does the library have an Internet use policy?	Y
3.62	Does the library have a disaster plan?	Y

**ACCESSIBILITY (Answer Y for Yes, N for No)**

3.63	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.64	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y

**4. LIBRARY TRANSACTIONS**

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

**CATALOGED BOOK CIRCULATION**

4.1	Adult Fiction Books	482,259
4.2	Adult Non-fiction Books	338,938
4.3	<b>Total Adult Books (Total questions 4.1 &amp; 4.2)</b>	821,197
4.4	Children's Fiction Books	250,199
4.5	Children's Non-fiction Books	63,189
4.6	<b>Total Children's Books (Total questions 4.4 &amp; 4.5)</b>	313,388
4.7	<b>Total Cataloged Book Circulation (Total question 4.3 &amp; 4.6)</b>	1,134,585

**CIRCULATION OF OTHER MATERIALS**

4.8	Circulation of Adult Other Materials	1,489,484
4.9	Circulation of Children's Other Materials	229,323
4.10	Circulation of Electronic Materials	465,131
4.11	<b>Total Circulation of Other Materials (Total questions 4.8, 4.9 &amp; 4.10)</b>	2,183,938
4.12	<b>Grand Total Circulation Transactions (Total questions 4.7 &amp; 4.11)</b>	3,318,523
4.13	<b>Grand Total Circulation of Children's Materials (Total questions 4.6 &amp; 4.9)</b>	542,711

**REFERENCE TRANSACTIONS**

4.14	Total Reference Transactions	280,193
4.15	Does the library offer virtual reference?	Y

**INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)**

4.16	TOTAL MATERIALS RECEIVED	5,979
------	--------------------------	-------

**INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)**

4.17	TOTAL MATERIALS PROVIDED	2,332
------	--------------------------	-------

**5. TECHNOLOGY AND TELECOMMUNICATIONS**

Report all information as of December 31, 2013.

**SYSTEMS AND SERVICES**

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	5,938,683
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Number of uses (sessions) of public Internet computers per year	467,158
5.7	Name of the person responsible for the library's Information Technology (IT) services	Stephen Hovey IT Administrator
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(716) 858-6004



5.9 IT contact's email address hoveys@buffalolib.org

## 6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section. 35

### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	45.36
6.5	Vacant Librarian (certified)	2.63
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	17
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0.54
6.10	Other Staff	176.86
6.11	Vacant Other Staff	17.88
6.12	<b>TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 &amp; 6.10)</b>	240.22
6.13	<b>VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 &amp; 6.11)</b>	21.05

### SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$35,256
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$120,000
6.18	FTE - Library Manager (not certified)	N/A
6.19	Salary - Library Manager (not certified)	N/A

## 7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2013.

7.1	1. Is governed by board-approved written bylaws.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents an annual report to the community.	Y
7.4	4. Has board-approved written policies.	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y

7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8.	Maintains a facility to meet community needs, including adequate:	
7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y
9.	Has the equipment and connections necessary to facilitate access to information:	
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. telefacsimile capability (see instructions)	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y

## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	8
8.3	Bookmobiles	0
8.4	Other Outlets	2
8.5	<b>TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)</b>	<b>11</b>

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	62
8.7	Minimum Weekly Total Hours - Branch Libraries	298
8.8	Minimum Weekly Total Hours - Bookmobiles	0
8.9	<b>Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)</b>	<b>360.00</b>
8.10	Annual Total Hours - Main Library	3,135.5
8.11	Annual Total Hours - Branch Libraries	15,062
8.12	Annual Total Hours - Bookmobiles	0
8.13	<b>Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)</b>	<b>18,197.50</b>

## 9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Buffalo & Erie County Public Library System
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 Lafayette Square
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900
8.	Fax Number (enter 10 digits only)	(716) 858-6544
9.	E-mail Address	borowiakm@buffalolib.org
10.	Outlet URL	http://www.buffalolib.org
11.	County	Erie
12.	School District	Buffalo
13.	Outlet Type Code (select one):	CE
14.	Public Service Hours Per Year for This Outlet	3,136
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	440
19.	Enter the appropriate outlet code (select one):	LRF
20.	Who owns this outlet building?	County
21.	Who owns the land on which this outlet is built?	County
22.	Indicate the year this outlet was initially constructed	1963
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2001
24.	Square footage of the outlet	403,000
25.	Total number of Internet terminals at this outlet used by the general public	101
26.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
27.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	Greater than 100 mbps and less than 1 gbps
28.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	Greater than 100 mbps and less than 1 gbps

29.	Internet Provider	Fiber Technologies Networks
30.	WiFi Access (click the hyperlink for types of WiFi Access)	No restrictions to access
31.	Number of wireless access uses per year: Report the total number of uses of wireless access in the outlet during the last year.	52,573
32.	Does the outlet have interactive videoconferencing capability for public use?	Y
33.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
34.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
35.	<i>LIBID</i>	0800000000
36.	<i>FSCSID</i>	NY0005
37.	<i>Metropolitan Status Code</i>	CC
38.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
39.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	East Clinton Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1929 East Clinton Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14206
7.	Phone (enter 10 digits only)	(716) 823-5626
8.	Fax Number (enter 10 digits only)	(716) 823-5626
9.	E-mail Address	ecl@buffalolib.org
10.	Outlet URL	<a href="http://www.buffalolib.org/content/library-locations/area-libraries?lib=East+Clinton+Branch">http://www.buffalolib.org/content/library-locations/area-libraries?lib=East+Clinton+Branch</a>
11.	County	Erie
12.	School District	Buffalo
13.	Outlet Type Code (select one):	BR
14.	Public Service Hours Per Year for This Outlet	1,600
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	26
19.	Enter the appropriate outlet code (select one):	LRF

20.	Who owns this outlet building?	City
21.	Who owns the land on which this outlet is built?	City
22.	Indicate the year this outlet was initially constructed	1976
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1993
24.	Square footage of the outlet	4,215
25.	Total number of Internet terminals at this outlet used by the general public	13
26.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
27.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	Greater than 15 mbps and less than 25 mbps
28.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	Greater than 15 mbps and less than 25 mbps
29.	Internet Provider	Fiber Technologies Networks
30.	WiFi Access (click the hyperlink for types of WiFi Access)	No restrictions to access
31.	Number of wireless access uses per year: Report the total number of uses of wireless access in the outlet during the last year.	4,070
32.	Does the outlet have interactive videoconferencing capability for public use?	Y
33.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	N
34.	Is every public part of the outlet accessible to a person in a wheelchair?	N
35.	<i>LIBID</i>	0800000000
36.	<i>FSCSID</i>	NY0005
37.	<i>Metropolitan Status Code</i>	CC
38.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
39.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	East Delavan Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1187 East Delevan Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14215
7.	Phone (enter 10 digits only)	(716) 896-4433
8.	Fax Number (enter 10 digits only)	(716) 896-4433
9.	E-mail Address	edl@buffalolib.org
10.	Outlet URL	<a href="http://www.buffalolib.org/content/library-locations/area-libraries?lib=East+Delavan+Branch">http://www.buffalolib.org/content/library-locations/area-libraries?lib=East+Delavan+Branch</a>
11.	County	Erie

12.	School District	Buffalo
13.	Outlet Type Code (select one):	BR
14.	Public Service Hours Per Year for This Outlet	2,000
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	190
19.	Enter the appropriate outlet code (select one):	LRF
20.	Who owns this outlet building?	City
21.	Who owns the land on which this outlet is built?	City
22.	Indicate the year this outlet was initially constructed	1961
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1999
24.	Square footage of the outlet	8,659
25.	Total number of Internet terminals at this outlet used by the general public	46
26.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
27.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	Greater than 25 mbps and less than 50 mbps
28.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	Greater than 25 mbps and less than 50 mbps
29.	Internet Provider	Fiber Technologies Networks
30.	WiFi Access (click the hyperlink for types of WiFi Access)	No restrictions to access
31.	Number of wireless access uses per year: Report the total number of uses of wireless access in the outlet during the last year.	5,007
32.	Does the outlet have interactive videoconferencing capability for public use?	Y
33.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
34.	Is every public part of the outlet accessible to a person in a wheelchair?	N
35.	<i>LIBID</i>	0800000000
36.	<i>FSCSID</i>	NY0005
37.	<i>Metropolitan Status Code</i>	CC
38.	<i>Number of Bookmobiles in the</i>	

	<i>Bookmobile Outlet Record</i>	0
39.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Frank E. Merriweather, Jr. Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1324 Jefferson Ave.
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14208
7.	Phone (enter 10 digits only)	(716) 883-4418
8.	Fax Number (enter 10 digits only)	(716) 883-4418
9.	E-mail Address	mrw@buffalolib.org
10.	Outlet URL	<a href="http://www.buffalolib.org/content/library-locations/area-libraries?lib=Frank+E.+Merriweather%2C+Jr.+Library">http://www.buffalolib.org/content/library-locations/area-libraries?lib=Frank+E.+Merriweather%2C+Jr.+Library</a>
11.	County	Erie
12.	School District	Buffalo
13.	Outlet Type Code (select one):	BR
14.	Public Service Hours Per Year for This Outlet	2,428
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	487
19.	Enter the appropriate outlet code (select one):	LRF
20.	Who owns this outlet building?	City
21.	Who owns the land on which this outlet is built?	City
22.	Indicate the year this outlet was initially constructed	2006
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
24.	Square footage of the outlet	20,000
25.	Total number of Internet terminals at this outlet used by the general public	46
26.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
27.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	Greater than 25 mbps and less than 50 mbps
28.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	Greater than 25 mbps and less than 50 mbps
29.	Internet Provider	Fiber Technologies Networks
30.	WiFi Access (click the hyperlink for types	

	of WiFi Access)	No restrictions to access
31.	Number of wireless access uses per year: Report the total number of uses of wireless access in the outlet during the last year.	6,896
32.	Does the outlet have interactive videoconferencing capability for public use?	Y
33.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
34.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
35.	<i>LIBID</i>	0800000000
36.	<i>FSCSID</i>	NY0005
37.	<i>Metropolitan Status Code</i>	CC
38.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
39.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	J. P. Dudley Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	2010 South Park Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14220
7.	Phone (enter 10 digits only)	(716) 823-1854
8.	Fax Number (enter 10 digits only)	(716) 823-1854
9.	E-mail Address	dud@buffalolib.org
10.	Outlet URL	<a href="http://www.buffalolib.org/content/library-locations/area-libraries?lib=Dudley+Branch">http://www.buffalolib.org/content/library-locations/area-libraries?lib=Dudley+Branch</a>
11.	County	Erie
12.	School District	Buffalo
13.	Outlet Type Code (select one):	BR
14.	Public Service Hours Per Year for This Outlet	1,590
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	5
19.	Enter the appropriate outlet code (select one):	LRF
20.	Who owns this outlet building?	City
21.	Who owns the land on which this outlet is	City



	built?	
22.	Indicate the year this outlet was initially constructed	1962
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1993
24.	Square footage of the outlet	6,090
25.	Total number of Internet terminals at this outlet used by the general public	24
26.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
27.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	Greater than 15 mbps and less than 25 mbps
28.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	Greater than 15 mbps and less than 25 mbps
29.	Internet Provider	Fiber Technologies Networks
30.	WiFi Access (click the hyperlink for types of WiFi Access)	No restrictions to access
31.	Number of wireless access uses per year: Report the total number of uses of wireless access in the outlet during the last year.	3,051
32.	Does the outlet have interactive videoconferencing capability for public use?	Y
33.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
34.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
35.	<i>LIBID</i>	0800000000
36.	<i>FSCSID</i>	NY0005
37.	<i>Metropolitan Status Code</i>	CC
38.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
39.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	James L. Crane Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	633 Elmwood Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14222
7.	Phone (enter 10 digits only)	(716) 883-6651
8.	Fax Number (enter 10 digits only)	(716) 883-6651
9.	E-mail Address	cra@buffalolib.org
10.	Outlet URL	<a href="http://www.buffalolib.org/content/library-locations/area-libraries?lib=Crane+Branch">http://www.buffalolib.org/content/library-locations/area-libraries?lib=Crane+Branch</a>
11.	County	Erie
12.	School District	Buffalo
13.	Outlet Type Code (select one):	BR

14.	Public Service Hours Per Year for This Outlet	1,998
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	144
19.	Enter the appropriate outlet code (select one):	LRF
20.	Who owns this outlet building?	City
21.	Who owns the land on which this outlet is built?	City
22.	Indicate the year this outlet was initially constructed	1955
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1993
24.	Square footage of the outlet	7,995
25.	Total number of Internet terminals at this outlet used by the general public	27
26.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
27.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	Greater than 15 mbps and less than 25 mbps
28.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	Greater than 15 mbps and less than 25 mbps
29.	Internet Provider	Fiber Technologies Networks
30.	WiFi Access (click the hyperlink for types of WiFi Access)	No restrictions to access
31.	Number of wireless access uses per year: Report the total number of uses of wireless access in the outlet during the last year.	3,030
32.	Does the outlet have interactive videoconferencing capability for public use?	Y
33.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
34.	Is every public part of the outlet accessible to a person in a wheelchair?	N
35.	<i>LIBID</i>	0800000000
36.	<i>FSCSID</i>	NY0005
37.	<i>Metropolitan Status Code</i>	CC
38.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
39.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

1.	Outlet Name	Niagara Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	280 Porter Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14201
7.	Phone (enter 10 digits only)	(716) 882-1537
8.	Fax Number (enter 10 digits only)	(716) 882-1537
9.	E-mail Address	nia@buffalolib.org
10.	Outlet URL	<a href="http://www.buffalolib.org/content/library-locations/area-libraries?lib=Niagara+Branch">http://www.buffalolib.org/content/library-locations/area-libraries?lib=Niagara+Branch</a>
11.	County	Erie
12.	School District	Buffalo
13.	Outlet Type Code (select one):	BR
14.	Public Service Hours Per Year for This Outlet	2,256
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	161
19.	Enter the appropriate outlet code (select one):	LRF
20.	Who owns this outlet building?	City
21.	Who owns the land on which this outlet is built?	City
22.	Indicate the year this outlet was initially constructed	1958
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1991
24.	Square footage of the outlet	11,279
25.	Total number of Internet terminals at this outlet used by the general public	18
26.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
27.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	Greater than 15 mbps and less than 25 mbps
28.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	Greater than 15 mbps and less than 25 mbps
29.	Internet Provider	Fiber Technologies Networks
30.	WiFi Access (click the hyperlink for types of WiFi Access)	No restrictions to access
31.	Number of wireless access uses per year: Report the total number of uses of wireless access in the outlet during the	6,554

	last year.	
32.	Does the outlet have interactive videoconferencing capability for public use?	Y
33.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
34.	Is every public part of the outlet accessible to a person in a wheelchair?	N
35.	<i>LIBID</i>	0800000000
36.	<i>FSCSID</i>	NY0005
37.	<i>Metropolitan Status Code</i>	CC
38.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
39.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	North Park Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	975 Hertel Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14216
7.	Phone (enter 10 digits only)	(716) 875-3748
8.	Fax Number (enter 10 digits only)	(716) 875-3748
9.	E-mail Address	npk@buffalolib.org
10.	Outlet URL	<a href="http://www.buffalolib.org/content/library-locations/area-libraries?lib=North+Park+Branch">http://www.buffalolib.org/content/library-locations/area-libraries?lib=North+Park+Branch</a>
11.	County	Erie
12.	School District	Buffalo
13.	Outlet Type Code (select one):	BR
14.	Public Service Hours Per Year for This Outlet	1,600
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	3
19.	Enter the appropriate outlet code (select one):	N/A
20.	Who owns this outlet building?	Other (specify using the State note)
21.	Who owns the land on which this outlet is built?	Other (specify using the State note)
22.	Indicate the year this outlet was initially constructed	2009

23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2009
24.	Square footage of the outlet	3,967
25.	Total number of Internet terminals at this outlet used by the general public	24
26.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
27.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	Greater than 15 mbps and less than 25 mbps
28.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	Greater than 15 mbps and less than 25 mbps
29.	Internet Provider	Fiber Technologies Networks
30.	WiFi Access (click the hyperlink for types of WiFi Access)	No restrictions to access
31.	Number of wireless access uses per year: Report the total number of uses of wireless access in the outlet during the last year.	3,250
32.	Does the outlet have interactive videoconferencing capability for public use?	Y
33.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
34.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
35.	<i>LIBID</i>	0800000000
36.	<i>FSCSID</i>	NY0005
37.	<i>Metropolitan Status Code</i>	CC
38.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
39.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Riverside Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	820 Tonawanda Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14207
7.	Phone (enter 10 digits only)	(716) 875-0562
8.	Fax Number (enter 10 digits only)	(716) 875-0562
9.	E-mail Address	riv@buffalolib.org
10.	Outlet URL	<a href="http://www.buffalolib.org/content/library-locations/area-libraries?lib=Riverside+Branch">http://www.buffalolib.org/content/library-locations/area-libraries?lib=Riverside+Branch</a>
11.	County	Erie
12.	School District	Buffalo
13.	Outlet Type Code (select one):	BR
14.	Public Service Hours Per Year for This Outlet	1,590

15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	90
19.	Enter the appropriate outlet code (select one):	LRF
20.	Who owns this outlet building?	City
21.	Who owns the land on which this outlet is built?	City
22.	Indicate the year this outlet was initially constructed	1986
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1986
24.	Square footage of the outlet	7,205
25.	Total number of Internet terminals at this outlet used by the general public	16
26.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
27.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	Greater than 9 mbps and less than 15 mbps
28.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	Greater than 9 mbps and less than 15 mbps
29.	Internet Provider	Fiber Technologies Networks
30.	WiFi Access (click the hyperlink for types of WiFi Access)	No restrictions to access
31.	Number of wireless access uses per year: Report the total number of uses of wireless access in the outlet during the last year.	4,913
32.	Does the outlet have interactive videoconferencing capability for public use?	Y
33.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
34.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
35.	<i>LIBID</i>	0800000000
36.	<i>FSCSID</i>	NY0005
37.	<i>Metropolitan Status Code</i>	CC
38.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
39.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

## 10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2013. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

- 10.1 Total number of board meetings held during calendar year (January 1, 2013 to December 31, 2013) 11
- 10.2 Number of voting library board positions stated in the library's charter. 15
- 10.3 Number of current voting positions on library board. 15

### BOARD MEMBER SELECTION

- 10.4 Enter Board Member Selection Code (select one): O - other (specify using the State note)

List Officers and Board Members for the current Calendar Year (January 1 - December 31, 2014). Complete one record for each board member. There must be a record for each voting position, whether filled or vacant.

### BOARD PRESIDENT

- 10.5 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other Mr. (specify using the State note), or Vacant
- 10.6 First Name Jack
- 10.7 Last Name Connors
- 10.8 Mailing Address
- 10.9 City Hamburg
- 10.10 Zip Code (5 digits only) 14075
- 10.11 Phone (enter 10 digits only) N/A
- 10.12 E-mail Address
- 10.13 Term Begins - Month January
- 10.14 Term Begins - Year (yyyy) 2010
- 10.15 Term Expires - Month December
- 10.16 Term Expires - Year (yyyy) 2014
- 10.17 The date the Oath of Office was taken (mm/dd/yyyy) 02/25/2010
- 10.18 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 02/25/2010
- 10.19 Is this a brand new trustee? N
1. Title of Board Member (select one): Mr.
2. First Name of Board Member Theodore
3. Last Name of Board Member Johnson
4. Mailing Address
5. City Buffalo
6. Zip Code (5 digits only) 14207
7. E-mail address
8. Office Held or Trustee Vice Chair
9. Term Begins - Month September

10.	Term Begins - Year (year)	2011
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2015
13.	The date the Oath of Office (mm/dd/yyyy) was taken	09/16/2011
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	09/16/2011
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Elaine
3.	Last Name of Board Member	Panty
4.	Mailing Address	
5.	City	Buffalo
6.	Zip Code (5 digits only)	14207
7.	E-mail address	N/A
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2013
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2017
13.	The date the Oath of Office (mm/dd/yyyy) was taken	05/17/2013
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	05/17/2013
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Frank
3.	Last Name of Board Member	Gist
4.	Mailing Address	
5.	City	Buffalo
6.	Zip Code (5 digits only)	14215
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2011
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2015
13.	The date the Oath of Office (mm/dd/yyyy) was taken	01/18/2013
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/18/2013
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Sheldon
3.	Last Name of Board Member	Berlow
4.	Mailing Address	
5.	City	Buffalo



6.	Zip Code (5 digits only)	14209
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	November
10.	Term Begins - Year (year)	2012
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2013
13.	The date the Oath of Office (mm/dd/yyyy) was taken	12/28/2012
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/28/2012
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Phyllis
3.	Last Name of Board Member	Horton
4.	Mailing Address	
5.	City	Buffalo
6.	Zip Code (5 digits only)	14209
7.	E-mail address	N/A
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2010
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2014
13.	The date the Oath of Office (mm/dd/yyyy) was taken	05/02/2005
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	05/02/2005
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Sharon
3.	Last Name of Board Member	Kelly
4.	Mailing Address	
5.	City	East Aurora
6.	Zip Code (5 digits only)	14052
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	March
10.	Term Begins - Year (year)	2011
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2015
13.	The date the Oath of Office (mm/dd/yyyy) was taken	03/28/2011
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/28/2011
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Ms.

2.	First Name of Board Member	Sharon
3.	Last Name of Board Member	Thomas
4.	Mailing Address	
5.	City	Buffalo
6.	Zip Code (5 digits only)	14214
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2012
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2016
13.	The date the Oath of Office (mm/dd/yyyy) was taken	01/18/2013
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/18/2013
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Wayne
3.	Last Name of Board Member	Wisbaum
4.	Mailing Address	
5.	City	Amherst
6.	Zip Code (5 digits only)	14226
7.	E-mail address	
8.	Office Held or Trustee	Treasurer
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2010
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2014
13.	The date the Oath of Office (mm/dd/yyyy) was taken	03/09/2010
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/09/2010
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Frank
3.	Last Name of Board Member	Housh
4.	Mailing Address	
5.	City	West Seneca
6.	Zip Code (5 digits only)	14224
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2014
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2018
13.	The date the Oath of Office (mm/dd/yyyy) was taken	12/23/2013

14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 12/23/2013
15. Is this a brand new trustee? N
1. Title of Board Member (select one): Ms.
2. First Name of Board Member Teresa
3. Last Name of Board Member Glanowski
4. Mailing Address
5. City Buffalo
6. Zip Code (5 digits only) 14220
7. E-mail address
8. Office Held or Trustee Trustee
9. Term Begins - Month April
10. Term Begins - Year (year) 2013
11. Term Expires December
12. Term Expires - Year (yyyy) 2017
13. The date the Oath of Office (mm/dd/yyyy) was taken 04/19/2013
14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 04/19/2013
15. Is this a brand new trustee? N
1. Title of Board Member (select one): Mr.
2. First Name of Board Member Michael
3. Last Name of Board Member Amodeo
4. Mailing Address
5. City Lake View
6. Zip Code (5 digits only) 14085
7. E-mail address
8. Office Held or Trustee Trustee
9. Term Begins - Month April
10. Term Begins - Year (year) 2013
11. Term Expires December
12. Term Expires - Year (yyyy) 2017
13. The date the Oath of Office (mm/dd/yyyy) was taken 04/19/2013
14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 04/19/2013
15. Is this a brand new trustee? N
1. Title of Board Member (select one): Ms.
2. First Name of Board Member Kathleen
3. Last Name of Board Member Bucki
4. Mailing Address
5. City East Amherst
6. Zip Code (5 digits only) 14051
7. E-mail address
8. Office Held or Trustee Secretary
9. Term Begins - Month April
10. Term Begins - Year (year) 2013

11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2016
13.	The date the Oath of Office (mm/dd/yyyy) was taken	04/19/2013
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/19/2013
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Kathleen
3.	Last Name of Board Member	Burd
4.	Mailing Address	
5.	City	Kenmore
6.	Zip Code (5 digits only)	14217
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	April
10.	Term Begins - Year (year)	2013
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2016
13.	The date the Oath of Office (mm/dd/yyyy) was taken	04/19/2013
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/19/2013
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Dr.
2.	First Name of Board Member	Rhonda
3.	Last Name of Board Member	Ricks
4.	Mailing Address	
5.	City	Buffalo
6.	Zip Code (5 digits only)	14212
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2014
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2018
13.	The date the Oath of Office (mm/dd/yyyy) was taken	01/17/2014
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/17/2014
15.	Is this a brand new trustee?	N

## 11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3 (see instructions).	Y
1.	Source of Funds	County
2.	Name of funding County, Municipality or District	Erie
3.	Amount	\$23,342,142
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	N
11.2	<b>TOTAL LOCAL PUBLIC FUNDS</b>	\$23,342,142
<b>SYSTEM CASH GRANTS TO MEMBER LIBRARY</b>		
11.3	Local Library Services Aid (LLSA)	\$85,319
11.4	Central Library Aid (CLDA and/or CBA)	\$319,949
11.5	Additional State Aid received from the System	\$135,000
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	<b>TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)</b>	\$540,268
<b>OTHER STATE AID</b>		
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$2,788,858
<b>FEDERAL AID FOR LIBRARY OPERATION</b>		
11.10	LSTA	\$25,920
11.11	Other Federal Aid	\$45,203
11.12	<b>TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)</b>	\$71,123
11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0
<b>OTHER RECEIPTS</b>		
11.14	Gifts and Endowments	\$81,703
11.15	Fund Raising	\$186,808
11.16	Income from Investments	\$13,448
11.17	Library Charges	\$413,500
11.18	Other	\$774,390
11.19	<b>TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)</b>	\$1,469,849
11.20	<b>TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)</b>	\$28,212,240
11.21	<b>BUDGET LOANS</b>	\$0

**TRANSFERS**

11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$3,000
11.24	<b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$3,000
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2013 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$9,192,068
11.26	<b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$37,407,308

**12. OPERATING FUND DISBURSEMENTS****STAFF EXPENDITURES****Salaries & Wages Paid from Library Funds**

12.1	Certified Librarians	\$2,426,396
12.2	Other Staff	\$5,600,062
12.3	<b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$8,026,458
12.4	<b>Employee Benefits Expenditures</b>	\$4,126,857
12.5	<b>Total Staff Expenditures</b> (Add Questions 12.3 and 12.4)	\$12,153,315

**COLLECTION EXPENDITURES**

12.6	Print Materials Expenditures	\$421,951
12.7	Electronic Materials Expenditures	\$275,683
12.8	Other Materials Expenditures	\$221,446
12.9	<b>Total Collection Expenditures</b> (Add Questions 12.6, 12.7 and 12.8)	\$919,080

**CAPITAL EXPENDITURES FROM OPERATING FUNDS**

12.10	From Local Public Funds (71PF)	\$175,923
12.11	From Other Funds (71OF)	\$596,688
12.12	<b>Total Capital Expenditures</b> (Add Questions 12.10 and 12.11)	\$772,611

**OPERATION AND MAINTENANCE OF BUILDINGS****Repairs to Building & Building Equipment**

12.13	From Local Public Funds (72PF)	\$89,042
12.14	From Other Funds (72OF)	\$0
12.15	<b>Total Repairs</b> (Add Questions 12.13 and 12.14)	\$89,042
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$562,658
12.17	<b>Total Operation &amp; Maintenance of</b>	

	<b>Buildings</b> (Add Questions 12.15 and 12.16)	\$651,700
<b>MISCELLANEOUS EXPENSES</b>		
12.18	Office and Library Supplies	\$115,705
12.19	Telecommunications	\$56,620
12.20	Binding Expenses	\$5,000
12.21	Postage and Freight	\$34,218
12.22	Professional & Consultant Fees	\$354,912
12.23	Other Miscellaneous	\$10,874,908
12.24	<b>Total Miscellaneous Expenses</b> (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)	\$11,441,363
12.25	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0
<b>DEBT SERVICE</b>		
<b>Capital Purposes Loans (Principal and Interest)</b>		
12.26	From Local Public Funds (73PF)	\$1,169,685
12.27	From Other Funds (73OF)	\$0
12.28	<b>Total</b> (Add Questions 12.26 and 12.27)	\$1,169,685
12.29	Budget Loans (Principal and Interest)	\$0
12.30	Short-Term Loans	\$0
12.31	<b>Total Debt Service</b> (Add Questions 12.28, 12.29 and 12.30)	\$1,169,685
12.32	<b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$27,107,754
<b>TRANSFERS</b>		
<b>Transfers to Capital Fund</b>		
12.33	From Local Public Funds (76PF)	\$0
12.34	From Other Funds (76OF)	\$575,222
12.35	<b>Total Transfers to Capital Fund</b> (Add Questions 12.33 and 12.34; same as Question 13.8)	\$575,222
12.36	<b>Transfer to Other Funds</b>	\$10,000
12.37	<b>TOTAL TRANSFERS</b> (Add Questions 12.35 and 12.36)	\$585,222
12.38	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.32 and 12.37)	\$27,692,976
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2013	\$9,714,332
12.40	<b>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE</b> (Add Questions 12.38 and 12.39; same as Question 11.26)	\$37,407,308

**ASSURANCE**

12.41 The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 4/17/2014

**FISCAL AUDIT**

12.42 Last audit performed (mm/dd/yyyy) 12/31/2012  
 12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 1/1/2012-12/31/2012  
 12.44 Indicate type of audit (select one): Private Accounting Firm

**CAPITAL FUND**

12.45 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

**13. CAPITAL FUND RECEIPTS**

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

**REVENUES FROM LOCAL SOURCES**

13.1 Revenues from Local Government Sources \$0  
 13.2 All Other Revenues from Local Sources \$0  
 13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) \$0

**STATE AID FOR CAPITAL PROJECTS**

13.4 State Aid Received for Construction \$0  
 13.5 Other State Aid \$0  
 13.6 **Total State Aid** (Add Questions 13.4 and 13.5) \$0

**FEDERAL AID FOR CAPITAL PROJECTS**

13.7 **TOTAL FEDERAL AID** \$0

**INTERFUND REVENUE**

13.8 **Transfer from Operating Fund** (Same as Question 12.35) \$575,222

13.9 **TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8) \$575,222

13.10 **NON-REVENUE RECEIPTS** \$0

13.11 **TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10) \$575,222

13.12 **BALANCE IN CAPITAL FUND - Beginning** Balance for Fiscal Year Ending 2013 (Same as Question 14.11 of previous year, if fiscal year has not changed) \$678,616

13.13 **TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12) \$1,253,838



13.12; same as Question 14.12)

**14. CAPITAL FUND DISBURSEMENTS****PROJECT EXPENDITURES**

14.1	Construction	\$692,482
14.2	Incidental Construction	\$0

**Other Disbursements**

14.3	Purchase of Buildings	\$0
14.4	Interest	\$0
14.5	Collection Expenditures	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0

14.7	<b>TOTAL PROJECT EXPENDITURES</b> (Add Questions 14.1, 14.2 and 14.6)	\$692,482
------	---	-----------

14.8	<b>TRANSFER TO OPERATING FUND</b> (Same as Question 11.22)	\$0
------	--	-----

14.9	<b>NON-PROJECT EXPENDITURES</b>	\$0
------	---------------------------------	-----

14.10	<b>TOTAL CASH DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$692,482
-------	---	-----------

14.11	<b>BALANCE IN CAPITAL FUND</b> - Ending Balance for the Fiscal Year Ending 2013	\$561,356
-------	---	-----------

14.12	<b>TOTAL CASH DISBURSEMENTS AND BALANCE</b> (Add Questions 14.10 and 14.11; same as Question 13.13)	\$1,253,838
-------	---	-------------

**15. FEDERAL TOTALS**

All questions in Part 15 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	42.87
15.2	Total Librarians	58.22
15.3	All Other Paid Staff	170.40
15.4	Total Paid Employees	228.61
15.5	State Government Revenue	\$3,329,126
15.6	Federal Government Revenue	\$71,123
15.7	Other Operating Revenue	\$1,469,849
15.8	Total Operating Revenue	\$28,212,240
15.9	Other Operating Expenditures	\$12,093,063
15.10	Total Operating Expenditures	\$25,165,458
15.11	Total Capital Expenditures	\$1,465,093
15.12	Print Materials	1,924,463
15.13	Total Registered Borrowers	79,588
15.14	Other Capital Revenue and Receipts	\$575,222
15.15	Total Number of Internet Terminals Used by the General Public	315

**16. FOR NEW YORK STATE LIBRARY USE ONLY**

16.1	<i>LIB ID</i>	0800000000
16.2	<i>Interlibrary Relationship Code</i>	HQ
16.3	<i>Legal Basis Code</i>	CO
16.4	<i>Administrative Structure Code</i>	MO
16.5	<i>FSCS Public Library Definition</i>	Y
16.6	<i>Geographic Code</i>	CO1
16.7	<i>FSCS ID</i>	NY0005

## SUGGESTED IMPROVEMENTS

Library Name:	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
Library System:	Buffalo & Erie County Public Library
Name of Person Completing Form:	Angela Pierpaoli
Phone Number:	(716) 858-7161

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!