

# Minutes for the Hulbert Library of the Town of Concord

**June 7, 2018**

**Present:** President Susan Fischbeck, Vice-President Kara Kane, Secretary Pam Bartkowski, Treasurer Susan Putney, Trustee Carl Eisenhard, Trustee Robert Adler, Director Jennifer Morris and Town Representative Phil Drozd.

**Absent:** Trustee Stephanie Bacon

**Call to Order:** President Susan Fischbeck called the meeting to order at 9:04 AM.

## **Secretary's Report:**

Trustee Carl Eisenhard moved, Treasurer Susan Putney seconded to accept the Minutes of the May 3rd. meeting. Motion carried.

## **Treasurer's Report:**

Secretary Pam Bartkowski moved, Trustee Carl Eisenhard seconded to accept the May Treasurers' Report as submitted. Motion carried.

## **Approval of Bills:**

Secretary Pam Bartkowski moved, trustee Carl Eisenhard seconded to pay the following bills for June. Motion carried.

### **June, 2018**

Village water and sewer	\$ 82.50
Tina Ames (program gardening)	\$ 175.00
<b><u>Total</u></b>	<b><u>\$ 275.50</u></b>

**Library Improvements:** None

## **Town Board Report:**

Town Representative Phil Drozd reported that he has asked the Town Board to budget money to pave the Library's parking lot. The board has requested paving for the past two years.

Director Jennifer Morris inquired where the Village purchased the benches seen around Springville. Town Representative Phil Drozd said she should contact the Village. Former Director Annette Gernatt wants to make a donation of a bench in memory of Paul Digger Gernatt to be placed in the front of the library.

Director Jennifer Morris would like a picnic table in the back too. We discussed having a sidewalk connecting the Town parking lot to the library parking lot.

**Correspondence:**

1. Director Jennifer Morris sent thank you letters to Legislator John Mills and Senator Patrick Gallivant for their generous donations.
2. A \$50 donation was received from Janet Bohart in memory of Carolyn McCarthy. This donation is for the unrestricted use of the Hulbert Library to purchase large print fiction or non-fiction books.
3. A \$50 donation was received from Suzanne Echart and Mary Laukow in memory of Katherine Feldman. This donation is for the unrestricted use of the Hulbert Library.
4. President Susan Fischbeck received a letter of apology from Community Bank for the error they made regarding one of the library's CDs.. The error was corrected and the rate was increased from 0.2403% to 0.310% .

**Director's Report:**

Director Jennifer Morris informed the Board that:

1. Programming continues to do well.
2. The library has been having intermittent phone service the past month. Spectrum was here to check the modem, but problems continue. Spectrum has been rescheduled for another visit this week.
3. Jake's Landscaping has been scheduled for spring clean up.
4. The new part time page Kelly Waller started May 14th. and is a great addition. She has been shelving and assisting patrons with computer question. BECPL personnel budget approved Hulbert Library another 10 hours, which allows us to hire another page. I will be posting this position in the fall.
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6. Contacted Eric Williams of Youth Incorporated about having the kids artwork displayed at the library.

7. NYLA (New York State Library Association) Conference will be held in Rochester this year (Nov. 7th. - 10th). There will be Programs and workshops for trustees. This is highly recommended. I would like to attend along with any trustee.

**Old Business:**

1. There will only be the Bake Sale and Book Sale on July 19th.
2. Secretary Pam Bartkowski moved, Treasurer Susan Putney seconded to tabled the Green Springville application for a tool library until September. Motion carried.

**New Business:**

1. Each trustee signed their personal Conflict of Interest Disclosure Statement. The Director will forward these to BECPL.
2. Treasurer Susan Putney moved, Secretary Pam Bartkowski seconded that the director purchase a small rack of baskets for patrons to carry their books not to exceed \$100. Motion carried.

**Next Meeting:** The next regular meeting of the Board of Trustees for the Hulbert Library will be:

**September 6, 2018; 9:00 A.M**

**Adjournment:** Secretary Pam Bartkowski moved, Trustee Carl Eisenhard seconded to adjourn at 10:18 am. Motion carried.

Respectfully Submitted  
Pam Bartkowski, Secretary