

## **Newstead Public Library**

### **Board of Trustees**

**April 10, 2019**

**Board Members Present:** Sue Brown, Mary Mangan, Sue Sweitzer, Bob Tiedt

**At Large:** Library Director Kristine Sutton,  
Newstead Councilman John Jendrowski

**Call to Order:** 7:02 PM Motion to approve- Sue B. Seconded- Sue S.

**Approval of Minutes from January 9, 2018 meeting:** Motion to approve- Sue B. Seconded- Sue S.

**Approval of Agenda for April 10, 2019 meeting:** Motion to approve- Sue S. Seconded- Mary

### **Library Activities & Community Events**

**Adult Events:** Mahjong (weekly 4-8), Tuesday Morning Book Club (4), Ladies Book Club (9), Peace, Love & Yarn (5), DSS (2 sessions- 5), Tai Chi Chih (4 sessions- 46), Living Roots (5), Durham Recruitment (3), Remedy Staffing (2), Iditarod Talk (9)

**Intergenerational Events:** Music with Mar- 3 sessions- 44 kids, 42 adults, Toddler Time- 2 sessions- 13 kids, 13 adults, Toddler Family Play- 1 session- 2 kids, 1 adult

**Childrens' Events:** Therapy Dogs (1 dog visit- 3), Lego Club (21), Agriculture Week (7), Pom Pom Craft (10)

**Teen Events:** None- Discussed different ideas to get more teens involved.

**Outreach:** APA Visit (15)

**Community Event:** Good for the Neighborhood (98- 60 were new attendees)

### **Library Business**

**Library Stats-** All stats were down compared to March 2018.

**Friends of Newstead Public Library-** No report

**Finances-** Reviewed finances and expenditures. Discussed Approval of Voucher Abstract. Bob reviewed and approved checks from March through early April. Discussed procedure and decided Bob or Tara would show up early to verify checks against voucher then approve by board at the meeting. Sue S made motion to approve this plan, Mary seconded. May need quick summer meetings to approve checks.

**Air Conditioning-** About \$1200 to repair vs about \$12000 new. We're getting close to 20 years on the current A/C. Quote from Besch Mechanical- we need to get additional quotes.

**Old Business:** Long Range Plan- Discussed ways to attract more patrons: sidewalk sale on Cruise Night, Surveys, Facebook, gathering input from the community, offering coffee. Focus Group to meet in June. Mission Statement reviewed – Motion to adopt- Sue B, Second- Bob

**New Business:**

- A- **Reviewed State Budget-** Library Operating Aid is unchanged from last year but 59% reduction (\$20 Million) in State Aid for Library Construction
- B- **2018 State report-** spent time reviewing annual statistics- most programs are up from the 2017 report. Areas where we were down include 1-on-1 Program Sessions (fewer tutors available), Young Adult Program Attendance (45%) and identified as a focus priority, Total Reference Transactions (47%) but not always tracked on our end. Mary motioned to approve, Bob seconded.
- C- **Partnering with Bank of Akron:** working with Tony Delmonte- programming, outreach, small business workshop, and credit card usage are among the programs being considered.

**Meeting Adjourned:** 8:15 Motion to approve- Sue B Seconded- Sue S

**Next meeting:** May 8, 2019