

Orchard Park Public Library
Board of Trustees Meeting
September 19, 2017

Present:

Doug McFarland, President
Ann Marie Newbury, Vice President
Peggy Errington, Library Director
Jack Hinnners, Secretary
Dorothy Holmes, Treasurer
Peggy Snajczuk, Trustee, ACT Liaison
Victoria Sturman, President, Friends of the Library
Patrick Keem, Supervisor Town of Orchard Park

Guest: Linda Carroll

Mr George Buscaglia

Excused: Wendy Gloss, School Liaison

Opening: President Doug McFarland opened the meeting at 8:02 AM.

Public Comments: Mr. Buscaglia presented his position as to why the suspension of his library privileges should be lifted. At the conclusion of his presentation he was informed that the board was reserving its decision and would inform him of it within ten days. After his departure the board discussed the situation and decided that the suspension of his library privileges would remain in effect until July 31, 2018. All were in favor. A letter to that effect will be sent to him.

Reports:

Minutes: Dorothy Holmes asked for a clarification of how much we will save with the change in scheduling hours. After the discussion on a motion by Doug McFarland and a second by Ann Marie Newbury the minutes of the July 18th meeting were approved.

Treasurer's Report: Dorothy informed us that the value of the Community Foundation increased by \$1,386.83. She requested that the Foundation be contacted to have them send the annual distribution check to us. Vouchers numbered 155-163 and numbers 220-222 were reviewed. On a motion by Doug McFarland and a second by Peggy Snajczuk the treasurer's report and vouchers were accepted.

Contract Library Financial Report: Peggy Errington reported that we are on budget but show some losses on the print cost recovery line. On a motion by Doug McFarland and a second by Jack Hinnners the report was accepted.

Librarians Report: Peggy continued that our circulation and our library stats are up. The WIFI usage continues to show losses due to the new way logins are counted. Story Time at the Depot, an outreach project, is very popular with six programs accounting for 177 attendees. Peggy continued that the library will receive \$10,000 in additional state aid from Senator Chris Jacobs. On a motion by Doug McFarland and a second by Peggy Snajczuk the report was accepted.

Building & Grounds Report: The Orchard Park Police were given access to the roof during the Street Dance reported Peggy. There were no major maintenance items to report. On a motion by Doug McFarland and a second by Peggy Snajczak the report was accepted.

ACT Meeting: Peggy Snajczak informed us that the last meeting was rescheduled. Planning of future topics and dates are on the agenda for the next meeting. On a motion by Doug McFarland and a second by Ann Marie Newbury the report was accepted.

Friends of the Library: The book sale was the best ever financially, Victoria Sturman reported. There were some restocking issues and there is a need for more volunteers. The next book sale dates are 12/1-12/3. A Halloween party will be held on 10/26. There has always been a great response to this event. On a motion by Doug McFarland and a second by Ann Marie Newbury the report was accepted.

Other: Dorothy Holmes received permission to proceed with a memorial gift for Laura's father.

Unfinished Business:

Building Expansion Doug said that there has been no response from Wayne Bieler, Town Engineer.

Watering An estimate of \$5,000 was received from Green View for a sprinkler system. Since this price continues to be too high on a motion by Jack Hinners and a second by Ann Marie Newbury it was moved to modify last meetings motion from \$300.00 to \$500.00 to purchase a manual drip/soaker system. All were in favor.

Mill's Fund Raiser: Legislator Mill's annual hot dog roast raised \$1,455.00 for the library.

New Business:

Comptrollers Report, Fixed Asset Request: After discussing the request for fixed asset reporting it was moved by Peggy Snajczak and a second by Dorothy Holmes that a threshold of \$1,000.00 be established for fixed asset reporting. All were in favor

Veteran's Day Closure: After discussion it was moved by Doug McFarland and seconded by Dorothy Holmes to be closed on the observed day of 11/10 and open on 11/11. Veteran's day activities will be included on Saturday.

Adjournment: A motion to adjourn was made by Doug McFarland and a second by Dorothy Holmes to adjourn the meeting at 9:48 AM

Next Meeting: Tuesday Nov.21, 2017 at 8:00 AM at the Library.

Respectfully submitted;
Jack Hinnars