

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052

Board of Trustees  
Regular Monthly Meeting:  
January 24, 2012, 3:45 p.m.

Present: Carol Griffis, Rob Alessi, Deborah Carr-Hoagland, Al Fontanese, George Oliver, Alice Askew  
Absent: LauraLee Naughton

1. Comments from the audience: none
2. Minutes of the Regular Meeting, November 22, 2011: approved (CG, AF) after minor clarification in section 7, second paragraph regarding composition of the proposed Special Library District board of trustees.
3. Treasurer's Reports & Monthly Financial Statements, November and December 2011: accepted after review. (AF. GO)
4. Director's Reports, November and December 2011: also approved after review (CG, AF). The Buck for Books campaign is funding new books. Funds from the recent Gala will be applied to programs/events. A third check-out pad is needed for staff use at the front desk and also the three computers there are showing their age. It is appropriate to spend RFID funds toward their replacement.  
Various annual reports will not be available until early March. Therefore the Annual Meeting is postponed until then (3/27). Rob will also publish a 'snapshot' report for distribution to the public
5. Reports of Interest
  - a. Reappointment of George Oliver: the Town Board is pleased to appoint George to another 5 year term.
  - b. ACT/Planning Meetings: Deb, George, Alice and Carol attended the ACT meeting held in Orchard Park last Saturday. Issues regarding the implementation of the Special Library District were discussed and misinformation largely dispelled. Carol, Deb, Al, Alice and Rob all expect to attend the Trustees Workshop on March 24<sup>th</sup>. Rob will handle the registration and also see that our ACT dues are paid.
  - c. In-library downloading via public wireless enabled for e-books: this was accomplished about 2 weeks ago. It is now easier for staff to instruct patrons on how to use their e-readers with Library materials.
6. Personnel
  - a. Michael Pitt hired as cleaner. He and Paul can work together.
7. Old Business
  - a. Building repairs / updates: the meeting room and front foyer have been painted. Some minor touch up work will be done in a few days. Window blinds for the meeting room have been ordered. We'd like to see the same style installed in the office areas.
  - b. NYS Construction grant (2010): A motion was made (AF, DC-H) and carried to use the remaining funds in combination with the Town to make up the difference, to accomplish the electrical modernization project.
  - c. Other: A motion was made (AF, GO) and accepted to proceed with ordering the carpeting and vinyl flooring as in the Proposal/estimate from the GP Land and Carpet Corp. Other items which will modernize the meeting room and staff work areas include: a new art hanging system, tables, file cabinets to fit under the wall desk and lockers for the back door

closet. Carol will call Myrna McNaboe (chair of Friends) to arrange a board meeting with them with the purpose of asking the Friends to fund the greater part of these expenses.

8. New business

- a. Nomination of officers: Deb-President, Al-VP, George-treasurer, Carol-secretary, LauraLee-at large.
- b. Replacement tables for meeting room: Rob is seeking new, long but narrow work tables for patrons to use in the meeting room.
- c. Second outdoor bench: A new, used bench for the front foyer will be delivered from CEN next Monday. The bench there now will be installed outside.
- d. Other: The Director's Evaluation is tabled until Rob's one year anniversary.

Next regularly scheduled meeting: February 28, 2012, 3:45p.m.

Carol Griffis, secretary