

**AURORA TOWN PUBLIC LIBRARY
BOARD OF TRUSTEES**

April 26, 2012, 3:00 pm

Present: Deborah Carr-Hoagland, George Oliver, Alice Askew, Al Fontanese, Carol Griffis and Director Rob Alessi

1. Comments from the audience: none
2. **Minutes** of the regular meeting, March 27, 2012 approved with minor correction. Add last names to part 8c: Alice Askew and LauraLee Naughton.
3. **Treasurer's report** and monthly financial statement, March 2012 approved as submitted. It is expected that next month both reports will be in the same format. The Friends have already reimbursed ATPL for new furnishings. A **resolution** was made (AF, GO) and carried unanimously to authorize Deb, George, Al and Carol as signatories for the ATPL accounts at M&T bank. Rob and LauraLee Naughton's names will be removed.
4. **Director's report**, March 2012, was reviewed and approved. The donation of a LEGO set by the Toy Loft was an unexpected surprise.
5. **Reports of Interest:** The board of the Friends of the Library met on Wednesday, April 18. Carol and Rob attended as did Supervisor Jolene Jaffe.

- >ACT has a meeting on Saturday, May 5. The topic is the NYS Open Meetings Law.
- >There will be a meeting on May 15 at the offices of the Erie County legislature.
- >A meeting, May 23 &/or 24 with CEN (Central) to discuss the lease language (between Towns & B&ECPL) of the proposed Special District Library.

6. **Personnel:** Due to an unforeseen but necessary extended leave which will result in unanticipated staffing expenditures, there will be 32 hours of P/T staff funded by CEN (pending system board approval in May) beginning June 2 and ending August 24. All programs will continue as scheduled.

7. **Old business**

- a. **Building repairs.** Hamburg Overhead Door came to look at the two back doors. Both the staff entrance and the furnace room entrance are in very bad condition. A Town employee is working on the aluminum window frames, re-caulking and scrubbing off oxidation. A concrete pad will be laid at the SE corner for the placement of another outside bench. The dedication plaque is being cleaned and polished and will be re-installed in the front foyer.
- b. The **window shade** between the office area and the main floor was installed last Monday.
- c. The remainder of the NYS Construction Grant (2010) is being applied toward major

electrical work. The work is scheduled for May 9 and 10, with 11th possible. The Library will have to be closed to patrons on those days but Rob plans to be in.

d. The NYS Construction Grant (2012) will be awarded in early May. This will be applied toward roof repairs/replacement. The funds won't be available until July 1 and so we can expect the work to be done in September.

e. Staff directory. We were given photo directories of current staff. Nicely done!

f. Bank signatories. See above.

g. Other. This morning Rob bought two large pots at JoAnn's. We have been thinking for a while that we'd like a pair of large plants to replace the chairs which currently block patrons from by-passing the security gates. We'd like to see something big & bushy, maybe colorful and even prickly. If the pots are on dollies, they could be wheeled closer to a window when the Library is closed. Carol will contact the Garden Club to ask if they can help us out. Maybe a member has a plant that's gotten too big for their house.

8. **New business**

a. The Annual Financial Report to the Office of the State Comptroller, 2011 was reviewed and approved by George.

b. **2013 budget requests** to Erie County, via B&ECPL. CEN is recommending that all libraries submit requests to restore all budgets to 2010 positions but since ATPL hours and staffing have been maintained since '06, Rob will not ask for any changes to be made here. Other libraries have fared a lot worse than us.

c. Tri-R Mechanical recommends repairs to furnaces 1 & 2. This is a Town function. There have been problems recently with work done by another firm.

d. Other: Alice would like to know if it would be permissible to lower the flag to half-staff when a prominent author dies. Rob will investigate.

>the **discards sale** will run from May 24 to June 2

>the **Friends Book Sale** begins on Thursday evening June 21.

>**Next meeting, Tuesday, May 29 at 9:00am.**

Meeting adjourned at 5:05.

Carol Griffis, secretary