

## AURORA TOWN PUBLIC LIBRARY

### Board of Trustees

June 25, 2012, 3:45 p.m.

**Present:** Director Rob Alessi, Deborah Carr-Hoagland, Al Fontanese, Alice Askew, George Oliver and Carol Griffis

1. No audience or guests today.
2. **Minutes** of the meeting May 29, 2012 were approved as written (Askew, Oliver).
3. **Treasurer's report and monthly financial statement**, May 2012 were approved as submitted (Oliver, Askew). Funds for the Glenn Colton and Hawk Creek programs have already been reimbursed by Central.
4. **Director's report**, May 2012 was reviewed and approved (Griffis, Oliver).
5. **Reports of Interest:** At the most recent meeting of **ACT** the discussion centered on the plans for implementing the Special District Library for Erie County, specifically the form and function of local (branch) advisory boards and funding issues. The next meeting will focus on the necessary building lease agreements between towns and libraries.
6. **Personnel:** no changes
7. **Old Business:**
  - a. *NYS Construction Grant (2010) FS-10F Grant* final paper work has been submitted to NYS. The only thing left to do is to send photos of the completed work.
  - b. *NYS Construction Grant (2012)* in the amount of \$108,200 will be matched by the Town for roof repair/reconstruction. Al will attend the Town board meeting tonight. We are hoping that the job can be done during September which is a slower month for ATPL.
  - c. Board meeting minutes are now available on the library web-site.
  - d. Plants at security gates. Garden Club donation helped to pay for sturdy casters with locking wheels. Carol did the planting. Rob is having name tags laminated as patrons are asking what the plants are.
  - e. Director Evaluation: Deb and Alice will get together with Rob in August, using the form recommended by Central.
  - f. Lockers are now in place in the small back room. Locks are on order. There is room for a chair in order to make it easy to change one's shoes.
8. **New Business:**
  - a. The documents titled *System Goals & Objectives* and *Organizational Competencies* were reviewed. These were compiled and written by the B&ECPL Board with lots of valuable input from library directors and managers.
  - b. Friends Book Sale: Enthusiastic volunteers, mountains of good materials, lots of customers and nice weather all contributed toward a very successful event.
  - c. There were two recent injuries, both children. One slipped in the parking lot on a rainy day. The other had her foot cut by the automatic door.
  - d. Town employees did a nice job landscaping the exterior last week.
  - e. For the convenience of Board members, we will try a new meeting time: fourth Tuesdays at 3:30.

**Next meeting: September 25 at 3:30.**

Carol Griffis, secretary