

AURORA TOWN PUBLIC LIBRARY

BOARD OF TRUSTEES

September 11, 2012

9:00 a.m.

Present: Alice Askew, Al Fontanese, George Oliver, Deborah Carr-Hoagland, Carol Griffis, Director Rob Alessi, Town Supervisor Jolene Jeffe

1. We welcome Supervisor Jeffe. The order of the agenda is changed to reflect subjects of concern to the Town.
2. a. **MOU and Lease Agreements:** At the most recent meeting of ACT, those present voted in favor of the most recent draft of the Memorandum of Understanding regarding the formation of an Erie County Library District. That MOU is to be submitted to each Contract Library Board for their vote. A **motion** was made (AF,AA) to approve the terms of the MOU. The vote was unanimous. Supervisor Jeffe is inclined to be in favor of the change to District Library but pointed out that many towns are concerned about the differences in funding provided for the maintenance of the buildings. Those differences are being studied by the exploratory committee and some fair resolution may not take effect until after the change to District occurs.
b. **Roof project:** The Town Board has awarded the contract for roof reconstruction and restoration to Grove Roofing Services. We are hopeful that the work will commence very soon. There should be enough funds left in the construction grant to pay for the needed repairs to the back porch and its roof if the state approves.
c. Supervisor Jeffe spoke briefly on the Town 2013 budget. She expects to be able to include repairs to the library exterior lighting and restroom floors. The heating in the handicap ramp will be looked at soon. Replacement of windows could qualify for another State Construction Grant but that project is less urgent at this time.
3. **Minutes.** a. Regular meeting, June 25, 2012 were approved as written
b. Special meeting, August 13, 2012 were approved as corrected and amended.
4. **Treasurer's reports & monthly financial statements**, June, July and August 2012 were approved as submitted.
5. **Director's reports**, June, July and August 2012 were approved as written. We appreciate the extra detail that Rob includes.
6. **Reports of interest:** a. *Internet Safety and Acceptable Use Policy* from B&ECPL is primarily a clarification of language and does not affect the day to day actions of staff.
b. B&ECPL launched a new web site on September 5th. The masthead and logo are new, the content is essentially the same.
c. In conjunction with Erie County there will be a systemwide anti-bullying campaign in October.
d. There is to be a B&ECPL fundraiser on November 16 at the Hotel Lafayette.
e. *Community Awareness Campaign for the Budget* was launched on September 5th.

f. Rob noticed two nice mentions of the Library in the newspaper recently. The obituary of Frances May, who died at the age of 101, noted how much she appreciated the delivery of reading materials when she became home-bound. And middle school student Emmanuelle Brown-Cashdollar's family gave credit to the Library after she won a NYS poetry contest.

g. We had some great participants in the *Battle of the Books* summer program. It's been probably 10 years since ATPL participated.

7. **Personnel.** A **motion** was made (D C-H,AF) and carried to enter into executive session in order to discuss personnel issues regarding an extended medical leave. A **motion** was made and carried to resume regular session. (GO, AF) A **motion** was made (AA, GO) to permit the expenditure of up to \$7,500 in case of a deficit in funding children's programming for the remainder of the year. The funds to come from the Volker account. Motion carried unanimously.

8. **Old business:**

a. **Director's evaluation.** Deb and Alice acted as the committee. They met with Rob on September 7th to conduct the performance evaluation. He is to be commended and thanked for his excellent work as Director of the ATPL.

9. **New business.** a. Policy: *Rules of Conduct* submitted by B&ECPL concerning standards of acceptable behavior was reviewed and approved (CG, AF).

b. Window replacement discussion is tabled.

c. **Friends** have found acceptable storage space in the Southside Municipal Building (aka, Glead). There will be a meeting of the Friends on October 17. The Friends Board has agreed to pay for a new rug for the front foyer and a bulletin board for the foyer alcove.

d. Our **fire extinguisher** is not up to code. Town will provide new one.

e. A **new flag** was put up while we held this meeting!

Meeting adjourned at 11:30 am.

Carol Griffis, secretary