A regular meeting of the Board of Trustees of the Town of Tonawanda Public Library was held on Tuesday, November 6, 2012 at the Kenmore Library, 160 Delaware Road, Kenmore, New York, following due notice to trustees, official public notice to the Tonawanda News, and a posting in the Kenmore and Kenilworth Libraries. The following members were present:

Jason Aronoff  Penny DePasquale  David Dietz  Jeanne Phillips  
Eileen Crawford  Sheila Ginnane  Nancy O’Donnell

Also Attending: Dorinda Darden, Library Director of Kenmore-Town of Tonawanda Libraries

Board Co-Chair, David Dietz, called meeting to order at 7:00 pm

APPROVAL/CHANGES TO AGENDA:
Motion made by Jason Aronoff to add “appointment of Nomination Committee” under New Business. Motion seconded by Sheila Ginnane and passed.

ADOPTION OF MINUTES:
Motion made by Penny DePasquale to accept the minutes from the previous meeting on October 9, 2012 as written. Motion seconded by Nancy O’Donnell and passed.

REPORT OF THE CO-CHAIRS:
A. October 29, 2012 at 2:30 PM in the Kenmore Library. Library Trustees Aronoff, Dietz, Ginnane, and Phillips together with Library Director Darden, and Kenmore Library Manager Makowski met with Legislators Kevin Hardwick and Lynn Marinelli. While not getting the $3.6 million increase the B&ECPL had requested, two relatively favorable budget developments on the part of the County Executive were reported. The $2 million, previously funded as an interfund transfer, has been included in the county’s property library tax. This helps to raise the library’s base budget whenever Special Library District proposal is submitted to the voters. Also the executive has agreed to increase 2013 library funding beyond the 1% proposed earlier to $300,000. Both legislators cautioned that there was significant interest to reduce the 3.4% tax increase included in the executive’s current budget proposal. While both legislators felt that the $300,000 was secure, they were less optimistic about the $2 million transfer. They also reported that there continues to be little interest on the part of either the executive or the legislators for the Special Library District proposal.

B. Meeting of ACT held on Saturday, November 3, 2012 at 10:00 AM at the Elma Library. Co-Chair Dietz attended. System Director Mary Jean Jakubowski and System Board President Jack Connors spoke.
- Mary Jean Jakubowski offered a slide presentation of the library budget picture in light of the proposed 2013 county budget. [The complete presentation can be found on the library’s website]. She highlighted the drastic reductions to library budgets over the last several years despite ever increasing demands for library services. She stressed the
importance of public vocal support at upcoming budget hearings.

- Finance and Budget - Committee Thursday, November 15, 2012, 12:30-1:15
- Public Hearing - Monday, November 16, 2012, 5:00 PM
- [All meetings will be held in the Chambers of the Erie County Legislature, located at 92 Franklin St., 4th Floor]

In his presentation, System Board President Jack Connors admitted the attempts to gain the support of the county executive and legislators for the Special District proposal has been slower than expected. While efforts to win support are continuing and will be expanded to include community leaders, grassroots support is essential. As a result of the delay, the projected date of the Special Library District referendum has been pushed to 2014. He also cautioned that there might be some attempt on the part of legislators to block the $2 million transfer. He also agreed that the case for increased library funding needs to be simplified and more focused. E.g., the substantial savings to library users through the availability of such new technology: computer classes, downloading of e-books, audio books, etc. These need to be broken out from the generalized circulation figures.

C. Improving Town of Tonawanda Library Services

Co-Chair Jason Aronoff reported that he continues to explore various ways to improve library services for residents of the town, particularly those north of Sheridan Dr, who were adversely impacted by the 2005 closing of the Brighton and Greenhaven libraries. He remains involved in ongoing discussions both with town and B&ECPL officials and, while no concrete proposal has emerged as yet, both groups seem to be supportive of his efforts.

REPORT OF THE DIRECTOR:

STATISTICS

Circulation:
Kenmore: October 2011: 28,983 October 2012: 27,248 -6.0%

Foot Traffic:
Kenmore: October 2011: 15,089 October 2012: 15,396 +2.0%
Kenilworth: October 2011: 4,664 October 2012: 2,483 -46.8%

Programs – Kenilworth Branch Manager Amy Christman presented her Adult Monthly Journal Group meeting at the Kenmore Branch on October 2nd with a total of 8 in attendance. The Falk School visited the Kenilworth Branch on October 1st, October 5th, October 11th, October 15th and October 22nd with 26 children and 12 adults for a total of 38 in attendance. Librarian Mary Ann Budny from the Central Library’s Children’s Programming Team presented Preschool Story Hour at the Kenilworth Branch on October 2nd, October 9th and October 16th with 20 children and 16 adults for a total of 36 in attendance. Librarian Kathy Goodrich from the Central Library’s Children’s Programming Team presented Preschool Story Hour at the Kenmore Branch on October 4th, October 11th, and October 18th with 59 children and 43 adults for a total of 102 in attendance. Kenmore Branch Librarian Nicole Bermingham presented
**Toddler Time for 2s Storytime** on October 5th, October 12th, and October 26th with 44 children and 39 adults for a total of 83 in attendance. The Kenmore United Methodist Nursery School visited the Kenmore Branch on October 9th with 16 children and 2 adults for a total of 18 in attendance. Kenmore Branch Manager Susan Makowski talked about the library and read stories to the children. A first grade class from Theodore Roosevelt Elementary School visited the Kenmore Branch on October 12th with 6 children and 3 adults for a total of 9 in attendance. The children helped their teacher choose books to checkout. The Kenmore United Methodist Nursery School visited the Kenmore Branch on October 16th with 11 children and 2 adults for a total of 13 in attendance. Kenmore Branch Librarian Nancy Offerman read stories and showed a short movie to the children. The Central Library Cybertrain staff presented three adult computer classes at the Kenmore Branch. The **Microsoft Excel Basics** class was held on October 10th with 18 in attendance. The **Microsoft Excel Intermediate** on October 17th with 15 in attendance and the **File Management Windows 7** on October 24th with 19 in attendance for a total of 52 in attendance. Librarian Kathy Goodrich from the Central Library’s Children’s Programming Team presented the **All About Olivia Program** for ages 3-8 and their caregivers at the Kenilworth Branch on October 15th. There were 8 children and 7 adults for a total of 15 in attendance. Participants enjoyed stories about the book pig character Olivia, crafts and games. UNYTS held a **blood drive** at the Kenmore Branch on October 16th. The Visiting Nurses Association held a **flu shot clinic** at the Kenmore Branch on October 19th.

The Central Library’s Children’s Programming Team presented the **Pumpkin Palooza Program** for children ages 3-8 and their caregivers on October 23rd at the Kenmore Branch. Participants enjoyed pumpkin crafts, pie and cookie tasting and the movie, “It’s a Great Pumpkin, Charlie Brown”. There were 38 in attendance.

Town of Tonawanda Public Library Director Dorinda Darden attended the **Introduction to Skye Staff Computer Training** held at the Central Library on October 11th. Kenmore Branch Librarian Nicole Bermingham attended the **Downloads 2 Go Staff Computer Training** at the Audubon Library on October 17th.

Town of Tonawanda Public Library Director Dorinda Darden, Kenmore Branch Manager Susan Makowski, Town of Tonawanda Public Library Board of Trustee Members Penelope DePasquale, Eileen Crawford, David Dietz and Sheila Ginnane attended the Kenmore-Town of Tonawanda Friends of the Library **Volunteers’ Appreciation Brunch** held at the Kenmore Branch on October 13th. The Kenmore-Town of Tonawanda Friends of the Library raised $11,600 during the Annual Book Sale held on September 13-15, 2012 in addition to other monies throughout the year. $13,000 has been awarded to the Town of Tonawanda Public Library to help purchase materials, equipment, programs and services that are not provided through the Buffalo & Erie County Public Library System.

The **Annual Reference Survey** was conducted at the Kenilworth Branch from October 15-19, 2012 and from October 13-19, 2012 at the Kenmore Branch. There was a total of 88 reference transactions; a 6% increase from October 2011 (88) at the Kenilworth Branch. There was a total of 442 reference transactions; a 5.6% decrease from October 2011 (468) at the Kenmore Branch.
Amherst Alarm was contacted on October 15th about the monitor not having a signal and shutting off at the Kenmore Branch. The monitor was defective and had to be replaced.

Town of Tonawanda Public Library Director Dorinda Darden, Kenmore Branch Manager Susan Makowski, Town of Tonawanda Public Library Board of Trustee Members Jason Aronoff, David Dietz, Sheila Ginnane and Jeanne Phillips attended a meeting at the Kenmore Branch on October 29th with Erie County Legislators Kevin Hardwick and Lynn Marinelli about the proposed Erie County budget.

Kenilworth Branch Page Laura Rumschik was promoted from Page to Senior Page, and Shawna McGuire was hired as a Page.

Kenmore Branch Senior Page Andrew Johnston resigned effective October 13th to pursue his education and Kenmore Branch Page Julie Spillman was promoted to Senior Page effective October 20th.

UNFINISHED BUSINESS:
• Dorinda Darden reported that the lighting upgrades for the Kenmore Branch Library would cost $10,988 with the rebate. David Dietz requested that Dorinda Darden view a facility with the lighting already installed to be sure it meets the lighting needs for the Kenmore Library. She will do this and report at the next meeting.

• Ken Stone has requested that the 2013 Budget Restoration Request be revised to reflect the additional $300,000 being provided to the Buffalo and Erie County Library System by Erie County. These additional funds will be used to restore hours at the Kenilworth Library from 32 hours to 40 hours per week.

NEW BUSINESS:
• Dorinda Darden made the Facility Assessment Report available for review. She also advised that the Recommendation Report would be based on this assessment.
• The Nominating Committee for 2013 slate of officers will consist of Jason Aronoff, Sheila Ginnane and Jeanne Phillips.

ADJOURNMENT:
• Eileen Crawford made a motion to adjourn. Motion seconded by Penny DePasquale and passed. Meeting adjourned at 8:25 pm

NEXT MEETING WILL BE HELD ON TUESDAY, DECEMBER 11, 2012 AT 7PM