

AMHERST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, November 18, 2015  
Secretary's Report

Present: Julie Anain, Marjorie Franknecht, Carolyn Giambra, Elizabeth Hofmeister, Ronald Kern,  
Ramona Popowich, Barbara Robshaw, Marjorie Zelman

Also: Roseanne Butler-Smith, Sara Edwards

Excused: Marjorie Franknecht, Jeffrey Voelkl

1) Call to Order

Ms. Zelman called the meeting to order at 4:17 PM in the community room at the Clearfield Library.

2) Approval of Minutes

On a motion by Ms. Zelman and a second by Ms. Robshaw, the minutes of the meeting held on, October 20, 2015 were approved noting revisions per trustees Kern and Giambra

3) Approval of Agenda

On a motion by Ms. Anain and a second by Ms. Robshaw, the agenda for today's meeting was approved.

4) Public Comment

None.

5) President's Report

No report at this time.

6) Trustee's Report

The Director will confirm term dates for current Trustees. There may be vacancies on the board after December 31, 2015. This will be brought up for further discussion at the Board's January 2016 meeting.

7) Director's Report

The Director presented the 2016 holiday calendar and after discussion the board voted unanimously to approve the 2016 calendar as recommended by the library director. Holiday calendar attached

8) Finances

After a discussion of the October 2015 Monthly Financial Reports the Director explained funding sources, bill payment procedures and expenses for 3 Amherst Public Libraries and Williamsville Library.

The Amherst Public Library will request assistance from the B&ECPL to cover the unanticipated cost of retiree payouts.

Discussion ensued regarding the employer obligations with regard to retirement payouts.

9) Buildings

No report at this time.

10) New Business

Several donations have been received from sponsors of the Gala fundraiser for the Williamsville Library.

Discussion followed regarding the contributions of board members to the auction, basket raffle and lottery tree and procedures for the basket raffle.

11) Board Policies

The Board unanimously passed the Amherst Public Library Rules of Conduct Policy, Meeting Room Policy, Whistleblower Policy and the Conflict of Interest Policy.

12) New Business

A solo performance of A Christmas Carol will be presented on December 4, 2015 at the Williamsville Meeting House. Proceeds will benefit the Williamsville Library.

13) Unfinished Business

A.C.T. will hold a meeting on January 5, 2016. Amherst Libraries will hold several holiday themed programs including five programs featuring a visit from Santa Claus.

13) Next Meeting

The next meeting of the Board of Trustees of the Amherst Public Library is scheduled for Wednesday, January 20, 2016 at the Audubon Library.

14) Adjournment

There being no further business, on a motion by Ms. Hofmeister, seconded by Ms. Giambra, The meeting was adjourned at 5:22PM.