

Microsoft Excel Basics

Skill Level: Basic

Requirements: Basic mouse and typing skills

Length: 2 hours

Description: An introduction to the basic functions of Microsoft Excel, you'll use a spreadsheet format to create a very simple budget.

EGGERT Tuesday, September 18 11am – 1 pm

Introduction to Facebook

Skill Level: Advanced

Requirements: Mouse, typing, and Internet skills. For a Facebook Profile: an email account (bring your username and password).

Length: 2 1/2 hours

Description: This class is for Internet users who wish to learn more about the online social networking service, Facebook. Students will set up a personal Facebook profile and then learn how to upload a profile photo, update a status, send a private message, add a friend, and learn about the privacy settings.

AUDUBON Saturday, September 29 1pm – 3:30 pm

iPad/iPhone Basics

Skill Level: Advanced

Requirements: iPad (or iPhone), Apple ID and Password. *iPad (or iPhone) must be charged and registered.*

Length: 2 hours

Description: Learn about the parts of the iPad (or iPhone), understand how to use the touch screen, settings, and keyboard and discover how to download and use common Apps.

AUDUBON Thursday, October 4 6pm – 8pm

Book a Central Library Technology Trainer

Description: Need computer assistance? We can help! These free 45 minute sessions are designed to assist with software support or Internet training. **They are not designed to troubleshoot computer problems or repair hardware.** Appointments are held on a Library PC with Windows 10. Available topics include computer basics, email, Microsoft Office, social networking, and eDevice assistance. Other topics may be covered at the discretion of the trainer. **Registration is required.**

WILLIAMSVILLE Thursday, September 20 2pm - 5pm
CLEARFIELD Monday, October 1 5pm - 8pm
CLEARFIELD Monday, October 15 2pm - 5pm
EGGERT Saturday, October 20 11:30am - 2:30 pm
WILLIAMSVILLE Thursday, October 25 2pm - 5pm

One on One Classes with Amherst Librarians

Available topics include computer basics, email, Microsoft Office, social networking, and eDevice assistance. Other topics may be covered at the discretion of the trainer. **Registration is required.**

AUDUBON – Wednesday afternoons & Friday afternoons
CLEARFIELD – Thursdays
EGGERTSVILLE-SNYDER – Monday afternoons

Call the
Hosting
Library
to Register
for Any of
the Classes

AUDUBON
689-4922
350 John James Audubon
Parkway

CLEARFIELD
688-4955
770 Hopkins Road

EGGERTSVILLE-SNYDER
839-0700
4622 Main Street

WILLIAMSVILLE
632-6176
5571 Main Street



Member of the Buffalo & Erie County
Public Library System
For more information,
visit: www.buffalolib.org

ADULT COMPUTER CLASSES at the



Amherst Public Libraries

SEPTEMBER-OCTOBER 2018

All group classes will be held
in the Meeting Room
of the respective library
and will make use
of the Cyber Train laptop computers
from the Central Library.

*Sign up for one or all
of these FREE classes,
by visiting or calling
the hosting library.*

**SIGN UP IS ALLOWED
NO SOONER THAN ONE MONTH BEFORE THE
SCHEDULED CLASS.
Space is limited.**

