

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING
HAMBURG PUBLIC LIBRARY - August 22, 2017

PRESENT: Jack Connors, Karen Kaczmariski, Anita Metzger, Bob Kaiser, Marianne Chiumento,
Jack Edson (Director)

President Jack Connors called the meeting to order at 6:00 PM.

MINUTES: Bob Kaiser moved to accept the Minutes of the June 20, 2017 meeting. Anita Metzger seconded and the motion passed.

PUBLIC COMMENT: none

DIRECTOR'S REPORT: Jack Edson presented his written report to the Trustees.

- Vendor for the cafe - people have been expressing interest
- Jack E. explained numbers for Output Measures, WiFi sessions, and totals.

PRESIDENT'S REPORT: none

TREASURER'S REPORT: Anita reviewed the report the Trustees had received. Karen suggested the possibility of using the Community Foundation. Jack C. offered to check into this.

- Jack Connors moved to use money, not to exceed \$1500, from the Private Savings Fund, for Jack Edson's retirement celebrations. Karen Kaczmariski seconded and the motion passed.

OLD BUSINESS:

- Librarian 1 update - Chelsey is back!
- 2018 NYS Library Construction Grant - LSH HVAC project - The grant is being finalized by Connie Miner. Jack Connors read the Resolution regarding this grant. Karen Kaczmariski moved to approve the Resolution. Anita Metzger seconded and the motion passed unanimously. Various forms regarding this grant were then filled out, and Jack E. will mail the forms.

NEW BUSINESS:

- Procurement Policy - Trustees each received a copy for review. This will be discussed at the September meeting where a vote will be taken.
- Revenue increase from NYS Senator Chris Jacobs - Hamburg and Lakeshore Libraries each received \$10,000.

EXECUTIVE SESSION: At 6:50 PM Marianne Chiumento moved to report into Executive Session. Karen Kaczmariski seconded and the motion passed. At 7:10 PM Karen Kaczmariski moved to report out of Executive Session. Anita Metzger seconded and the motion passed.

The action taken during Executive Session, by the unanimous vote of the Board of Trustees, was to offer the position of Director of the Hamburg Public Library to Brian R. Hoth.

THANK YOU: The Board of Trustees of the Hamburg Public Library would like to thank Director Jack Edson for his many years of service to the Hamburg Public Library and to the Hamburg Community. His tireless efforts during the Expansion Project are very much appreciated. We wish Jack a happy, healthy, creative, and fulfilling retirement.

ADJOURNMENT: Jack Connors moved to adjourn at 7:20 PM. Karen Kaczmariski seconded and the motion passed.

NEXT MEETING: TBD

Respectfully submitted,
Marianne Chiumento
Secretary