

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING  
HAMBURG PUBLIC LIBRARY - JUNE 20, 2017

PRESENT: Jack Connors, Anita Metzger, Bob Kaiser, Marianne Chiumento, Jack Edson (Director)  
President Jack Connors called the meeting to order at 6:00 PM.

MINUTES - Anita Metzger moved to accept the Minutes of the May 16, 2017 meeting. Bob Kaiser seconded and the motion passed.

PUBLIC COMMENT - none

DIRECTOR'S REPORT - Jack Edson presented his written report to the Trustees. Librarian 1 (provisional) has been posted.

- McAllister Plumbing has provided an estimate for a new HVAC system at Lake Shore Library.
- Jack E. reported on the recent electrical issues at Lake Shore, the work that needs to be done, and how the Hamburg Library is helping out.
- Board Minutes need to be on the Internet within 2 weeks of the meeting.

PRESIDENT'S REPORT - none

TREASURER'S REPORT - Anita reviewed the report the Trustees had received.

OLD BUSINESS - The Secret Garden status and the parking lot status were covered in the Director's report.

- Long Range Plan - Jack Connors suggested taking down the 2 large bushes that are blocking the existing sign, instead of getting a new sign at this point. However, we will keep the current wording that starts with "Investigate" Marianne Chiumento moved to accept the Long Range Plan. Anita Metzger seconded and the motion passed.
- Meeting Room Policy - After some discussion, Bob Kaiser moved to adopt the Meeting Room Policy. Marianne Chiumento seconded and the motion passed.
- Claims Audit Policy - After some discussion, Anita Metzger moved to adopt the Claims Audit Policy. Bob Kaiser seconded and the motion passed.

NEW BUSINESS - Jack Edson reviewed the 2017 Contract with Central. Marianne Chiumento moved to adopt the 2017 Contract with Central. Anita Metzger seconded and the motion passed. The Resolution reads as follows:

RESOLUTION adopted by the Board of Trustees of the HAMBURG PUBLIC LIBRARY at a regular meeting of said Board of Trustees held at the HAMBURG PUBLIC LIBRARY on the 20th day of June, 2017 at 6:00 PM.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees of the HAMBURG PUBLIC Library, held at the HAMBURG PUBLIC LIBRARY on the 20th day of June, 2017 a resolution was adopted of which the following is a true copy:

RESOLVED, that pursuant to Chapter 768 of the Law of 1953 of the State of New York, this Board of Trustees does hereby approve the agreement submitted by the Buffalo and Erie County Public Library for the furnishing of free library privileges to the people of the County of Erie, by this Library for the year 2017, and

BE IT FURTHER RESOLVED, that the President of this Board be, and he/she is, hereby authorized and directed to execute the same on behalf of this Board.

Ayes - 4  
Noes - 0

Marianne Chiumento  
Board Secretary

NEW BUSINESS (continued) - There was discussion regarding the need to replace the HVAC system at Lake Shore Library, and the consensus was to apply for a NYS Library Construction Grant to pay for this.

- Librarian 1 position - Jack E. explained that people apply, are canvassed, and then HR (Central) determines who is eligible.
- Garden Walk (July 8 and 9) - HPL will be involved, but not as a vendor. Anita will attend their next meeting.

EXECUTIVE SESSION - none

ADJOURNMENT - Anita Metzger moved to adjourn at 6:55 PM. Bob Kaiser seconded and the motion passed.

The next meeting is scheduled for Tuesday, August 22, 2017 at 6:00 PM at the Hamburg Public Library.

Respectfully submitted,  
Marianne Chiumento  
Secretary