

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING
HAMBURG PUBLIC LIBRARY - March 21, 2017

PRESENT: Jack Connors, Anita Metzger, Marianne Chiumento, Bob Kaiser, Jack Edson (Director)

President Jack Connors called the meeting to order at 6:00 PM. MINUTES - Bob Kaiser moved to accept the Minutes of the February 21, 2017 meeting. Anita Metzger seconded and the motion was passed.

PUBLIC COMMENT - none

DIRECTOR'S REPORT - Jack E. presented the written report to the Trustees. Jack discussed the need for the Hamburg Public Library to develop a Long Range Plan. We have Central's to refer to, but we do not necessarily need to follow their format. Jack Connors suggested that HPL's should be no longer than 36 months, and that it should be broken down into 4 or 5 manageable areas of concern. Topics that were suggested included: collaboration and outreach, how best to utilize the meeting spaces, ways to revitalize the "Friends" group. We should also include a wish list of things we want to accomplish.

PRESIDENT'S REPORT - Jack C. mentioned a "My View" article that appeared in a recent Buffalo News.

TREASURER'S REPORT - Anita reported that she and Jacob closed out the Expansion Savings Account at M & T Bank. Soon they will close out the Expansion checking account. Any monies left were transferred to the Private Savings Account at Northwest Bank.

OLD BUSINESS - LSH output measures - For libraries of comparative size, LSH seems to be doing okay. We will continue to keep an eye on the numbers. It would be good to get Chelsey's perspective.

- The final check from the NYS Construction Grant for the LSH roof has been sent to the Town.
- Secret Garden - Anita reported that we are hoping we are ready to get started in April.
- Volunteer Reception - We are planning to revive the "Friends" group, but under another name for the present time.
- Long Range Plan - A meeting is scheduled for March 22nd.
- Surveys - Jack E. distributed the surveys for both libraries. Perhaps we can use information from the surveys to help with the Long Range Plan. A suggestion was made for LSH to include a sign indicating all of the recent improvements, as well as to include information regarding the architecture of the library. It opened in 1966, the same year as HPL's opening. Perhaps we could do some kind of celebration for the library's anniversary - 50+ years.

NEW BUSINESS - NYS Annual Report, 2016 - Jack C. read the Resolution. Anita Metzger moved to accept the Resolution. Bob Kaiser seconded and the motion passed. Marianne signed the Resolution.

- The "MY View" article in the Buffalo News 2 weeks ago was discussed. Jack E. will check on whether we can change the way, and where, the music plays.

EXECUTIVE SESSION - none

The next meeting will be on Tuesday, April 18, 2017 at HPL at 6:00 PM. Marianne moved to adjourn at 7:00 PM. Anita seconded and the motion was passed.

Respectively submitted,
Marianne Chiumento
Secretary