

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING  
LAKE SHORE PUBLIC LIBRARY – April 17, 2018

PRESENT: Jack Connors, Anita Metzger, Karen Kaczmariski, Brian Hoth (Director)

President Jack Connors called the meeting to order at 6:05 PM.

MINUTES: Karen Kaczmariski moved to accept the Minutes of the February 20, 2018 meeting. Anita Metzger seconded and the motion passed.

PUBLIC COMMENT: none

DIRECTOR'S REPORT: Director Brian Hoth presented his written report to the Trustees.

- Fire alarm and phone system issues have been resolved with a cellular system.
- Weeklong celebrations of Dr. Seuss and Madeline with interactive activities.
- Chelsey Lonberger visited several Frontier Central schools looking for outreach opportunities.
- Chelsey collaborated with the Launch Pad at Hamburg Middle School to present technology based programming.
- Chelsey hosted a Volunteers Day at the Lakeshore Library.

PRESIDENT'S REPORT: Brian Hoth kept Jack Connors updated on Marianne Chiumento's status as a trustee. Jack commented on the increase in programming numbers at both Hamburg and Lakeshore.

TREASURER'S REPORT: Anita reviewed the report the Trustees received.

OLD BUSINESS:

- Secret Garden update – The contract has been awarded to Beyond Basics. Brian Hoth will be meeting with Mike Quinn and Gardner Low to discuss the final details of the project. The Central Library will share ideas for furniture they are looking at for their reading park. Karen Kaczmariski suggested mats be placed at the entrance. Brian will look into Doritex adding an extra mat. Creation of a list of perspective funders was suggested to get the furniture donated.
- Cafe update - still looking for a vendor. Several ideas were brought forth by the trustees to utilize the space.
- Annual ACT Workshop – Brian Hoth talked about exhibits and displays at the Hamburg Library.
- Staff Development Day – Hamburg will be closed that day and Lakeshore will be open normal hours.
- Lake Shore hours update - New hours began on April 14<sup>th</sup> with a grand re-opening. Several Town officials attended including Senator Chris Jacobs. Brian Hoth showed Senator Jacobs the items purchased with the bullet aid funding.
- Update on HVAC system at Lake Shore – scheduled to be replaced in autumn 2018. Brian Hoth will be meeting with Supervisor Jim Shaw to discuss.

NEW BUSINESS:

- 2017 Annual Report was approved.
- Summer Concert Series – Jack Connors moved and Karen Kaczmariski seconded to provide sponsorship. The motion passed.
- The procurement and investment policies will be reviewed by the board and voted on at the next scheduled meeting.

EXECUTIVE SESSION: At 7:40 PM Jack Connors moved to go into Executive Session. Anita Metzger seconded and the motion passed. At 7:55 PM Jack Connors moved to go out of Executive Session. Anita Metzger seconded and the motion passed.

The meeting was adjourned at 8:00 PM. The next meeting will be determined.

Respectfully submitted,  
Brian Hoth  
Director