

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library

*Administration Office
1030 Losson Road
Cheektowaga, NY 14227*

At a regular meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. NY, held at the Julia Boyer Reinstein Library, 1030 Losson Road, in said town, on Wednesday, October 21, 2015 at 4:00 p.m., there were:

Trustees:

MARK E. WEBER

Chairman

DEBORAH E. COPE

Vice-Chairman

CHRISTINE CYWINSKI

Secretary-Treasurer

PHYLLIS O'DONNELL

Trustee

JUDITH M. MIETLICKI

Trustee

PRESENT: *Mark E. Weber, Chairman
Deborah E. Cope, Vice-Chairman
Christine Cywinski, Secy-Treas.
Phyllis O'Donnell, Trustee
Judith M. Mietlicki, Trustee*

ALSO PRESENT *Christine S. Bazan, Director
A.M. Yates, Recording Secy.*

*Cheektowaga Library Board Welcomes:
Frank Housh, Vice Chairman Buffalo & Erie County
Public Library Board of Trustees & Cheektowaga
Public Library Liaison*

*The meeting was called to order by Chairman
Mark E. Weber at 4:04 pm
Seconded by Deborah E. Cope*

The minutes of the last regularly scheduled meeting, September 16, 2015 were approved unanimously under motion duly made and carried.

CHRISTINE S. BAZAN

Director

Item #01: Monthly Reports

Statistics:

September 2015

JBR -11.1 %

REI -21.98%

Item #2: Statistics The entire system was down statistically. September saw the beginning of the school year and experienced some unusually warm weather.

Item #3: Treasurer's Report Chris Czywinski, Treasurer, presented the Board of Trustees' bank statement, as well as quarterly and monthly financial reports prepared by the B&ECPL. The Cheektowaga Library's spending is in line with and on target for the 4th quarter of the current year.

Item #4: Public Comment Frank Housch, Vice-Chair, Central Library Board expressed his gratitude for excellent service and a smoothly run library. He also commented on how great the audit turned out. He spoke of how the system wide board is available to answer questions, and is ready to assist the Cheektowaga Public Library in any way possible.

OLD BUSINESS

Item #5: DSS Pilot Program with Public Libraries Mrs. Bazan presented the board with the contract with the Department of Social Services for the program for the public. Eligible patrons would be able to sign up for public assistance at the Reinstein Library three afternoons a week. The library has provided laptops and an upgraded wi-fi in the meeting room. The only things in question were phone and copier services. Mrs. Bazan was going to get it clarified and will report back. The program would be beneficial to the community.

Item #6: Personnel The Director and Senior Library Clerk jobs have been posted. Waiting to receive resumes from prospective candidates and then will schedule interviews.

NEW BUSINESS

Item #7: ACT Meeting October 17th The meeting was held at the Reinstein Library and the main topic of discussion was the Cheektowaga Public Library audit. A report was presented by representatives of the CPL.

Item #8: Handbook for Public Library Trustees The *Handbook for Public Library Trustees of New York State* was presented to each trustee to keep for their records. The author, Jerry Nicolas, will be the featured speaker at a future ACT meeting.

There was no further business and under a motion duly made and carried, the meeting was adjourned at 4:45 pm.

The next regularly scheduled meeting will be held on November 18, 2015 at the Julia Boyer Reinstein Library, 1030 Losson Rd., Cheektowaga, NY at 4:00 pm.

Respectfully submitted:

A.M. Yates, Recording Secretary
