

MEETING OF THE TOWN OF TONAWANDA LIBRARY BOARD
December 13, 2016

A regular meeting of the Board of Trustees of the Town of Tonawanda Public Library was held on Tuesday, December 13, 2016 at the Kenmore Library, 160 Delaware Road, Kenmore, New York following due notice to trustees, official public notice to the Ken-Ton Bee and a posting in the Kenmore and Kenilworth Libraries. The following members were present:
Eileen Crawford, Annette Della Posta, Richard Geer, Sheila Ginnane, Kathy Kanaley, Laura Glass, Stanley Pustulka and Jeanne Phillips.

Also attending: Dorinda Darden Library Director of the Town of Tonawanda Public Library-Kenmore and Kenilworth Branches.

Chair, Richard Geer, called meeting to order at 7:15 pm.

APPROVAL/CHANGES TO AGENDA:

- Motion made by Eileen Crawford to accept agenda and seconded by Annette Della Posta. Motion passed.

ADOPTION OF MINUTES OF THE NOVEMBER 8, 2016 MEETING:

- Motion made by Sheila Ginnane to accept minutes as written and seconded by Laura Glass. Motion passed.

APPROVAL OF BILLS:

- Bills from since previous meeting discussed.
- Motion made by Eileen Crawford to approve payment of bills since previous meeting and seconded by Annette Della Posta. Motion passed.

REPORT OF THE TREASURER:

- Treasurer report distributed and discussed. Motion made by Annette Della Posta to accept Treasurer Report and seconded by Eileen Crawford. Motion passed.

REPORT OF THE DIRECTOR:

- Summary of ACT meeting (Expectations of Trustees) on 12/10/16.
- Conversation with Lisa Chimera re: financial assistance from the Town of Tonawanda Board in payment of new carpeting at Kenilworth Library (excluding carpeting in Community Room to be funded by Kenmore-Town of Tonawanda Friends of the Library). Only funding possibly available is through the Library Facilities Improvements Capital Reserve Fund.

REPORT OF THE DIRECTOR (sent via e-mail if on file)



Director's Report
December 13, 2016.doc

UNFINISHED BUSINESS:

- Town of Tonawanda Public Library Initiatives: Town will put out a bid request for carpeting at the Kenilworth Library (excluding the Community Room which is being carpeted with funds from the Friends). Cost of carpeting will be through the Greenhaven account.
- Amend Treasurer Duties: Discussion re: proposal to amend Article IV Section 4 of by-laws to read as: The treasurer shall make disbursements from private funds of the library with the approval of the Board (and shall prepare monthly financial reports consisting of actual revenues and expenditures compared to budgeted amounts and distribute this report to the Board.) This amendment will be voted on at the next meeting.

NEW BUSINESS:

- Officers for 2017: Sheila Ginnane, Laura Glass and Kathy Kanaley will present a slate at January 2017 meeting.
- Premise Communications (PremCom) Telephone System: Director Darden is working with telephone system used by Town to determine cost and benefits of securing the same system for the Library.
- Suspension of Library Privileges Appeals Process: Motion made by Annette Della Posta to approve the Suspension of Library Appeals Process. Motion seconded by Eileen Crawford and passed.

ADJOURNMENT:

- Motion made by Eileen Crawford to adjourn and seconded by Laura Glass. Meeting adjourned at 8:40 PM

Respectfully Submitted,
Jeanne Phillips
Secretary