

**Lancaster Public Library
Board of Trustees
Proposed Meeting Minutes
October 15, 2015
3:00 PM**

I. Roll Call: Suzanne Jacobs, Barbara Tamol, Mary Terranova, Jan Yarborough
Jim Stelzle, Director; Donna Stempniak, Town Liaison

II. Call to Order:
President Jacobs called the meeting to order at 3:05PM.

III. Approval of and/or Changes to the Agenda:
MSP Yarborough, Terranova to approve agenda, with addition of item E (Girl Scout Proposal).

IV. Review and Approval of September meeting minutes: MSP Jacobs, Yarborough

V. Director's Report:
Circulation broke even; patron count is up due to special activities. Sunday circulation is increasing. There is a new exhibit at the Central Library called "Milestones of Science"; it is very impressive. Jim received two tickets to Babel which we will raffle at Saturday's celebration.

VI. Financial Statements:
The Evans Bank account has been close; balance has been added to Akron checking account. There will be many celebration expenses; we may have to pay for some of them. MSP Tamol, Yarborough to approve financial statement

VII. Public Comment: None

VIII. Old Business:

- A. Building Maintenance Report: Fire safety did inspection; all is fine. Hallways were painted by N. Choops. Stairs have been repaired by the town, but we may close them in winter for safety reasons. Comtel hooked up monitor; lighting package was installed. Gutter tapes were installed on one side; need to return to other side (\$1,400).
- B. Construction Grant: At the town board meeting Monday a resolution was passed to spend \$16,500 to demolish the house. Bids are being requested to remove tree.
- C. Celebration Events: About 200 people attended the block party; it was very successful. Final plans for the October 17 event will take place today.

IX. New Business

- A. Volunteer Policy: adopted by Central. Please read for next meeting when we will hold vote.
- B. Encyclopedia: We need to replace our outdated set. Motion to purchase 2016 World Book Encyclopedia for reserve with private funds (\$899). The older set will go into circulation. MSP Yarborough, Tamol
- C. Staff Change: One of our pages was dismissed; he will be replaced by Janice Jaskowiak (part-time position).
- D. ACT Meeting October 17 will feature discussion of Cheektowaga audit.
- E. Girl Scout Proposal: LHS student has requested that we endorse her publication on Genetically Modified Organisms. While Central encourages local authors, we are not sure about the accuracy of her information or whether her views will be slanted. Sue will invite her to our next meeting.

X. The meeting was adjourned at 4:25PM. MSP Tamol, Jacobs

The next meeting will be held on **Thursday, December 19, 2015 at 3:00PM.**

Respectfully submitted,

Jan Yarborough for
Gary Howell, Secretary