

**Lancaster Public Library  
Board of Trustees  
Meeting Minutes  
Thursday, October 16, 2014  
1:00 PM**

**I. Roll Call:** Suzanne Jacobs, Mary Terranova, Barbara Tamol, Gary Howell, James Stelzle (Library Director), Donna Stempniak (Town Board Liaison, Sheila Gibbs (President, Friends of the Lancaster Public Library)

**II. Call To Order:** President Jacobs called the meeting to order at 1:07 PM.

**III. Approval of and/or Changes to the Agenda:** Approved as presented. MSP Howell, Tamol

**IV. Review and Approval of the September 18<sup>th</sup> Meeting Minutes:** Correction - VI. Financial Statements, B. CD044 Matures October 27, 2014 - Changed to read: "Action was delayed until the October meeting". MSP Tamol, Jacobs

**V. Report of the Director:** Circulation is down at the Lancaster library, as it is throughout the system. The television is installed and working. The new furniture arrived. Central took back the old furniture that was on their inventory. Three chairs, owned by the Lancaster Library, were donated to the Lancaster Volunteer Ambulance Service. Two new laptops arrived and are available to the patrons. All the 2014 Gallivan grant items arrived. A Lancaster library patron won the "Name the Mascot" contest, naming the mascot Rita Book. The library got two free tickets to the BABEL series as a result.

A motion was made to allow the Director to give the tickets for Patti Smith's BABEL presentation to the Friends group to be raffled at their next annual fundraiser. MSP Tamol, Jacobs.

**VI. Financial Statements:**

- A. CD044 - Matures October 27: After studying interest rates from various banks, a motion was made to allow the Treasurer to move CD044 from the Bank of Akron to First Niagara bank and invest it in a 24 month CD at one percent interest. MSP Tamol, Howell (4 yeas, 0 nays)
- B. Investment of Funds: Action was delayed until all affordable wish list items are purchased.
- C. Request for Steam Cleaner: A motion was made to allow the library to purchase a steam cleaner for the library at a price not to exceed \$160.00. MSP Howell, Tamol (4 yeas, 0 nays)
- D. Easels: A motion was made to allow the library to purchase three easels for library use, at a price not to exceed \$200.00. MSP Tamol, Howell, (4 yeas, 0 nays)

**VII. Public Comment:** Gary Howell reported on the Junior Friends meeting. There were three attendees. The next meeting will be held in November.

**VIII. Old Business**

- A. Construction Grant 2014: All the necessary paper work has been submitted. The request may go in for a lesser sum of money. The original request was for \$67,040.00. The new amount may be for \$42,181.00.
- B. Delivery of Furniture: (See Report of Director)
- C. 2014 Gallivan Grant - Lancaster Cyber Train Concept: The library will use this year's grant money to develop and implement a separate computer-training program. The program will run every other month, during the months Central's program doesn't. The Lancaster Library will need four

more laptop computers that will be purchased with the grant money. Director Stelzle was asked to bring a schedule, with a list of the types of classes, to the next meeting.

**IX. New Business**

- A. Working Group: The B&ECPL and contract libraries formed a group to discuss better ways to provide stable funding for the libraries. The group consists of B&ECPL board members, one contract library board member from each legislative district, one county legislator and one representative chosen by the county executive. Susan Jacobs represents our legislative district. They discussed County Legislator Kevin Hardwick's proposed legislation that prevents the county from reducing the overall library budget by more than two point five percent in any given year. The group's next meeting will be on December 10, 2014.
- B. Junior Friends Group: (See Public Comment)
- C. Broadway Historic District Meeting: The Village of Lancaster will hold a meeting on November 12, 2014 in the village municipal building to discuss putting homes in the historic district on the state and national registers of historic places.
- D. Sunday Funding for 2015: A motion was made to open the Lancaster Public Library on the usual 36 Sundays in 2015. MSP Tamol, Howell
- E. Request for Meeting Time Change: The item was delayed until the member making the request is present.

**X. Other:** None

**XI. Adjournment:** The meeting was adjourned at 2:20 PM. MSP Tamol, Howell.

Respectfully Submitted,

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Gary S. Howell, Secretary