

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, February 25, 2015
Secretary's Report

Present: Julie Anain, Marjorie Franknecht, Elizabeth Hofmeister Ronald Kern, Ramona Popowich,
Barbara Robshaw, Marjorie Zelman
Also: Roseanne Butler-Smith, Mary Lou Kinyon, and Sara Edwards
Excused: Carolyn Giambra, Jeffrey Voelkl

1) Call to Order

Marjorie Zelman called the meeting to order at 4:15 PM in the study room at the Audubon Library.

2) Approval of Minutes

On a motion by Elizabeth Hofmeister and a second by Barbara Robshaw, the minutes of the meeting were approved.

3) Approval of Agenda

On a motion by Barbara Robshaw and a second by Julie Anain, the agenda for today's meeting was approved.

4) Public Comment

None.

5) President's Report

No report at this time.

6) Trustee's Report

Director Butler-Smith informed the board that she, Mr. Kern and Ms. Giambra attended the January 24, 2015 ACT meeting at the Aurora Library. B&ECPL Chief Financial Officer Ken Store reported on the 2015 budget. Ronald Kern stated that he has questions regarding Erie County revenue and sales tax revenues in relation to the library that he wishes to pursue.

7) Director's Report

Director Butler-Smith explained that some operating costs for the Amherst Libraries have increased, such as electricity; however, equipment maintenance has decreased. Ms. Hofmeister requested information regarding general liability and Ms. Franknecht asked if the budgets for other contract libraries can be reviewed.

8) Finances

The Director previously communicated with the Board regarding the 2015 Amherst Library budget allocation and the costs shared among the twenty three contract libraries. Among the shared costs are library cards, book bags and software maintenance.

Mr. Kern asked who was responsible for the creation of the budget and Director Butler-Smith explained that the library CFO performed this function.

Mr. Kern questioned the deficit for the beginning of the year. Director Butler-Smith explained this is due to contract settlements which took place at the end of 2014 along with an increase in the minimum wage.

9) Staffing

No report at this time.

10) Buildings

The Williamsville and Eggertsville-Snyder branches are experiencing problems with ice dams and leaks. This problem has been addressed to the extent that it can be at this time with the removal and melting of some of the ice. Repairs will need to be completed at a later date due to weather conditions.

11) 2015 Williamsville Library Fundraising

The Director distributed to trustees a summary of the proceeds from the Love Your Village Love Your Library Gala held on February 6, 2015. These figures are not finalized as donations and raffle basket monies continue to come in. To date this fundraiser was very successful.

12) New Business

Ms. Popowich sponsored the establishment of the Open Government Advisory Board for the Town of Amherst. She will also present a resolution regarding the parking lot at the Williamsville branch.

The Director will be attending the March 21, 2015 ACT meeting and asked board members to complete their registration forms if they plan to attend.

13) Unfinished Business

None.

14) Correspondence

Director Butler-Smith received several cash donations for the Williamsville Library including an anonymous donation of \$100.00.

11) Next Meeting Date

The next meeting of the Board of Trustees of the Amherst Public Library is scheduled for March 24, 2015 at 4:15 PM at the Eggertsville-Snyder Library.

12) Adjournment

There being no further business, on a motion by Ms. Zelman seconded by Ms. Hofmeister, the meeting was adjourned at 5:25 PM.