

Agenda for the Meeting of the Board of Trustees of the Amherst Public Library

Wednesday, October 19, 2016

Meeting will be held at the main Library at Audubon

350 John James Audubon Parkway Amherst NY 14228

1). Meeting called to order and attendance

2). Approval of the minutes of the meeting held on for September 21, 2016

ACTION REQUIRED

3). Approval of the Agenda for October 19, 2016

4). Public Comment

5). President's Report

6). Director's Report

A). Staffing changes

B). 2017 Gala

C). Program partnership with the Williamsville Meeting House on December 16, 2016
Charles Dickens's A Christmas Story reading with Mike Randal

D). The Library Director will ask the Library Board to go into Executive Session regarding a legal matter.

ACTION REQUIRED

7). Trustee's Report

A). ACT meeting October 15, 2016 to be held at the Lancaster Library

B). ACT meeting December 10, 2016 to be held at the Clearfield Library

8). Finances

A). 2016 Budget

i). County Bills paid

Request for Additional Funds

ii). Williamsville Bills Paid

iii). Other Bills Paid

B). Town of Amherst Budget

i).2016 bills to be paid - EMCOR

9). Buildings

A). Town contract for HVAC with DV Brown

B). Audubon parking Lot

C). Security Cameras

D). Clearfield Library Carpet project

10). Unfinished Business

A). Oath of Office

11). New Business

A). By Laws Change

i). Policy for Petty Cash Fund ***ACTION REQUIRED***

ii). Policy for FOIL

B). Wellness Series Programs at Audubon

12). Correspondence

A). Community Survey

13). Next meeting: scheduled for December 8, 2016 at the Williamsville Branch at 4:15pm.

14). Adjournment ***ACTION REQUIRED***