

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
April 19,2018
Secretary's Report

Present: Penny Wolfgang , Marjorie Franknecht , Carolyn Giambra , Philip Casilio
Marilyn Feuerstein, Michele Iannello-Ward, Crista Stoklosa

Excused Absence: Jeffrey Voelkl

Also Present: Roseanne Butler-Smith, Donna Kerr, Francina Spoth

1) Call to Order

Meeting called to order by Ms. Iannello-Ward at 4:22 pm at the Williamsville Library.

2) Approval of Minutes

The minutes of the March 6, 2018 meeting were approved. Motion by Ms. Franknecht and seconded by Ms. Feuerstein. All approved.

3) Approval of Agenda

The agenda for today's meeting was approved.

4) Public Comment- None at this time.

5) President's Report

In Mr. Voelkl's absence, Ms. Butler-Smith discussed the Randolph Rose Collection statue.

Plans are being prepared for a reception when the statue is unveiled. No set timeline as of this meeting.

6) Director's Report

A) Gala Update- Ms. Butler-Smith gave an update on profits and expenditures for the 2018 Gala. Thank you notes need to go out. Ms. Butler-Smith is working on them.

B) Day of Indian Culture Program- Ms. Butler-Smith announced a donation from the Indian Consulate of N. Y. of 1000 books to Central, Clarence and Audubon Libraries. The donated books are in English and Indian dialects. A program celebrating Indian culture is offered at Audubon Library on May 12. The books will be presented during the program. Patrons may sign up for multiple events during the day.

C) Amherst Senior Center Partnership-Ms. Butler-Smith announced two programs that will be offered in partnership with the Amherst Senior Center-Nickel City Reptile and Mike Randall as Mark Twain. They will be held at the Senior Center due to space availability.

D) Town Board Meetings-Ms. Butler-Smith was invited to her first Department Head meeting for the Town of Amherst. A second meeting will be held soon.

7) Town of Amherst Council Members Report

Ms. Spoth reminded Board members that the Oath of Office must be taken at Town Hall by April 30th. Also by that date, Ms. Spoth reminded Board members that their financial disclosure forms needed to be filed.

Ms. Spoth also spoke about the Town's Bicentennial events being held throughout the year. Ms. Butler-Smith questioned Ms. Spoth about the Framer's Market being held in the parking lot between Town Hall and the Williamsville Library. Use of our electric pole was discussed. Ms. Spoth will contact Brian Kulpa about arranging for payment for its use.

8) Finances

A.) 2018 Budget-

i.) County Budget Bills Paid-motion by Mr. Casilio, seconded by Ms. Stoklosa.

Approved.

ii.) Williamsville Bills Paid-motion by Ms. Giambra, seconded by Ms. Feuerstein.

Approved.

iii.) Other Bills Paid -motion by Mr. Casilio, seconded by Ms. Stoklosa.

Approved.

C.) Town of Amherst Budget-2018- nothing at this time.

9) Trustees' Report

ACT meeting Saturday, March 10 @ Central Library. Ms. Feuerstein attended as the Board member representing Amherst Public Library. Ms. Feuerstein noted an addition to the BECPL website would feature a link to a Trustee website.

Ms. Feuerstein also mentioned that our websites would be made ADA compliant-color and size of fonts and PDF files would be updated to be compliant.

Ms. Feuerstein also spoke about a tour of Central library and future meetings of Trustees throughout the year.

10) Buildings- Nothing to report at this time.

11) Unfinished Business- Nothing to report at this time.

12) New Business

A) Ms. Butler-Smith completed the State Report and the Annual Report for Library Associations. Handouts of the State Report were given to the Trustees. Approval to accept the State Report was motioned by Ms. Franknecht, seconded by Ms. Stoklosa. All approved. Resolution form to accept was signed.

B) Amherst Library Rules of Conduct- Rules are posted in all libraries but an amendment to rules needs to be made to add vaping as a form of smoking not allowed in our libraries. BECPL

amended their rules to state vaping not allowed in their buildings. Motion this amendment by Ms. Feuerstein, seconded by Ms. Stoklosa. All approved.

C) Staff Development Day- Ms. Butler-Smith announced that all full-time staff would attend at Central Library on May 9th. Amherst Libraries will not close as other staff will be working.

D) Making a Difference Day- Ms. Butler-Smith announced Key Bank employees will be volunteering at Audubon and Clearfield libraries to clean up the gardens on May 23.

E) Buffalo Memories III- Ms. Butler-Smith reported there will be a meeting at Eggertsville Library to plan this book and share photos to be published.

F) Ms. Butler-Smith reported that a mandatory online training for the House of Representatives members from this area will be held in May at Audubon Library.

13) Correspondence

Ms. Butler-Smith reported that Peter Arnold, Library Manager at Clearfield Library got a complimentary letter from a patron acknowledging his exemplary work .

14) Amherst Public Library Board of Trustees Meeting

Next meeting is scheduled for May 24 , 4:15 pm @ Eggertsville-Snyder Library.

15) Adjournment

Motion to adjourn by Ms. Franknecht at 5:34 pm. Seconded by Ms. Feuerstein.