

**MINUTES OF THE MEETING OF THE
TOWN OF NORTH COLLINS PUBLIC LIBRARY
BOARD OF TRUSTEES
(10/11/17)**

A regular meeting of the Board of Trustees of the Town of North Collins Public Library was held on October 11th, 2017 at the North Collins Library, 2095 School Street, North Collins, New York, following due notice to trustees, official public notice to the Eden-North Collins Pennysaver, and a posting in the North Collins Library.

The following members were present:

Sue Alessi	Anne Maggio	Jennifer Schiffman	Sarah Friedrich
Bonnie Noto	Jim Mardino	Tina Cosandier	Patti Dole

Also attending:

Kim Nobles

Call to order:

Sue called the meeting to order at 5:30 pm.

Approval/Changes to Minutes: none, approved as read by Jim

Treasurer’s Report:

Money Market: \$42,533.39

Public Funds: \$53,313.27

Private Funds: \$30,161.22

Director’s notes 10/11/17

Correspondence:

- We sent a thank you to Buffalo State for their generous donation of solar eclipse solar glasses
- Memorial from Larry and Karen Ciszak for Mrs. Marion Boyer
- John & Stefani Lillie made a donation to the library as a result of the Fall Festival, thank you note was sent
- We have received 2 more bills from Robert Schofield’s firm (8/16 and 9/19)
- Email from Mary Jean and Peggy about ACT meeting 11/4 at Hamburg Library
- We got NY Senate Aid in the amount of \$2500

Statistics:

Circulation – August 2017 = 1837; compared to 2016 (1993) -7.8%

Computer Use – August 2017 = 190; compared to 2016 (343) -44.6% (system avg -13.2)

WiFi Use – August 2017 = 253; compared to 2016 (509) -50.3% (system average -42.2)

Library Visits – August 2017 = 1709; compared to 2016 (1536) +11.3%

Expenditures:

County Funds

8/11	DFT Security	65.85
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8/11	DJ Armbruster	30.00
8/28	DJ Armbruster	30.00

Private Funds

8/2	4imprint- magnets	155.20
8/7	In Jest- program	500.00
8/11	Kimberly Nobles- summer reading reimb	280.93
8/11	Home Depot- shades	349.48
8/22	Mountain Glacier	9.78
8/22	Imperial Door Controls	4010.00

News:

- Shades have been installed and are working well
- Automatic doors are fully installed
- We ordered and have received our new “open” and “free wifi” signs for the front window
- A Breakout EDU kit has been ordered, we’re hoping to offer an Escape Room program in December
- Both Billie Beck and Emily Ricotta have resigned, we are hiring a page to fill the open hours and will hire again in the late spring

Action items:

EVENTS:

Previous:

- Aug 23rd Book a Technology Trainer was a success
- Our booksale from Aug 29-Sept 1 netter \$338
- Sept 14th we showed the Blissville documentary, 7 people attended
- Sept 26th we had the Tinkering program and had 6 kids participate
- Oct 3 Book a Technology Trainer was full and we had people on the wait list

Upcoming:

- Oct 25 Take Flight program (CEN)
- Nov 13 Finding Winnie program (CEN)
- Dec 3 Graham Cracker Houses

Ongoing: Story hour is going well, a bump in the number of kids from last year

Also discussed:

- carpet in the meeting room, we are looking at samples and it will be ordered shortly.
- Floor in the pavilion
- No money being received from Abitibi
- Ways to make the meeting room more welcoming (wall decals, more storage)
- Looking to the future- possibly expanding off the back of the library

Next Meeting will be the Christmas party in December, date TBA

Adjournment: Anne, 2nd Sarah

Respectfully Submitted,

Sarah Friedrich,
Stand in Secretary