

## Director's notes 3.15.17

### Correspondence:

- Mary Jean sent a packet of NYS Public Library Minimums that will be discussed at the Contracting Library Manager/Director meeting later this month as well as the April ACT meeting. Proposal to add 9 more standards- we are to discuss whether this is a good or bad thing, etc
- We received the Central Library's System Goals and Objectives for 2017-2021
- Email from Mary Jean regarding a Liaison program for this year. Our liaison is Teresa Vincent. She should be contacting us prior to the board meeting she chooses to attend.

### Statistics:

Circulation – February 2017 = 1826; compared to 2015 -19.11%

Computer Use – February 2017 = 201; compared to 2015 -44.78% (member libraries avg -6.3)

WiFi Use – February 2017 = 327; compared to 2015 -40.36% (member libraries avg -12.6%)

Library Visits – February 2017 = 2716; compared to 2015 -4.3% (member libraries avg -4.3%)

### Expenditures:

#### **County Funds**

12/2	DJ Armbruster	30.00
12/7	Gui's Lumber	17.48
12/7	Village of North Collins	107.00
12/13	Kimberly Nobles- reimb.	177.12
12/16	DJ Armbruster	30.00
1/3	DJ Armbruster	30.00
12/30	Whiteman, Osterman & Hanna	695.50
1/9	Gui's Lumber	31.58
1/9	Eden NC Pennysaver	40.63
1/17	DJ Armbruster	30.00
1/29	DJ Armbruster	30.00
1/29	ACT	20.00
1/29	DFT Security	72.46
2/12	DJ Armbruster	30.00
2/12	Eden NC Pennysaver	57.50

#### **Private Funds**

12/7	Mountain Glacier	22.79
12/20	Cris Johnson	275.00
12/27	Mountain Glacier	28.79
1/9	Mountain Glacier	22.79
1/29	B&ECPL (Trustee Registration)	36.00
2/13	Mountain Glacier	28.79

### News:

- Continuing to work on the NYS Ready to Read program
- The non-financial portion of the state report is complete, working on financials now
- After the State Report and Annual Report are finished, I'll be getting back to composing policies that we don't have yet (FOIL, Petty Cash and a Long Range Plan of Service)

### Action items:

- ADA Door modification- do we want to go ahead and do this and pay for it?
- Conflict of Interest Forms

## **EVENTS:**

### **Previous:**

- Jan 15 & 22: Healthy Eating and Exercise Sunday Skillshop with Kathy Clayton from Cornell Cooperative Extension (Cancelled due to lack of interest—will reschedule in the spring.
- Jan 29: Tatting Sunday Skillshop (rescheduled)
- Feb 5: Book Folding Sunday Skillshop – had a few people come, seemed to go over well
- Booksale (February) profit of \$271.75
- Feb 19: Card Making- great attendance
- Feb 28: Dinosaur program- 11 kids, went over really well
- Mar 5: Tatting, 2 of the original 3 people came
- Mar 8: Book a technology trainer, 2 people came, 1 cancelled, went over well
- Mar 12: Open crafting, no attenders

### **Upcoming:**

- Mar 19: Advanced Beginner Knitting
- Apr 2: Easter Cookie Decorating
- Apr 14 & 16: Library Closed
- Apr 24: Battle of the Books Info meeting
- May 9: Book a Technology Trainer

**Ongoing:** Friday story hour with Alice has started up again