

AURORA TOWN PUBLIC LIBRARY

BOARD OF TRUSTEES

September 12, 2013, 3:30 p.m.

Present: Rob Alessi, Deborah Carr-Hoagland, George Oliver, Al Fontanese, Alice Askew, Carol Griffis

1. Comments from the audience – none
2. Minutes of the regular meeting June 26, 2013 were approved as submitted (AF, GO).
3. Treasurer's Reports and Monthly Financial Statements, June, July and August 2013 were approved as submitted (AA, AF).
4. Director's Reports, June, July and August 2013 were reviewed and accepted (GO, CG).
5. Reports of Interest
 - a. Facebook is another way to get the word out on activities. Available since June 1, ATPL has 50 'likes' so far.
 - b. The Friends have graciously funded the purchase of a new laptop computer, projector system and speakers for the meeting room and a new sidewalk sign.
 - c. Early in September, an alarm system was installed on the emergency exit. That alarm will sound whenever that door is opened.
 - d. In-house staff training is scheduled for September 19. The purpose is to educate as many as possible on the Special Legislative District Public Library Initiative.
 - e. Friends held a book sale recap meeting on September 6. Alice, George and Carol attended. Part of the discussion involved what to do with library discards. They do not sell well at the Friends event yet demand a lot of man-power. Rob is looking into other ways in which to dispose of them after the ATPL in-house sale.
 - f. Several new shrubs and perennials were purchased for the front gardens. A large potted plant outgrew and broke its pot. Rob bought a new pot but is asking for help from the Town to move and re-pot the plant as it is very heavy.
 - g. The former 'New Non-Fiction' and 'Home Improvement' case was removed in order to improve sight lines and range of vision from the front desk. Those categories and some smaller collections were relocated. 'Holiday' books will have a 7 day loan period, year-round, regardless of the holiday. 'Seasonal' books (ie 'Spring', 'Winter') will have the 21 day loan period, again regardless of the season.
 - h. Parking lot resealing and new parking lines will be done on a Friday as soon as the Town has manpower available and weather cooperates.
6. Personnel
 - a. Madison Hanel is the new Page on staff as of July 27.
7. Old Business
 - a. NYS Construction Grant (2012). The work on the roof and back porch have been completed.
 - b. Ongoing Book Sale – tabled.

8. New Business

- a. Additional building work. The firm which did the porch deck reconstruction noted that the masonry on the rest of the building needs attention although it is in remarkably good shape considering its age. Rob has a request in to NYS as to whether the Grant can be used in that manner. The remaining Grant funds are to be applied toward exterior lighting, a fire safety system/panic alarm, pending matching contributions from the Town. Any replacement of windows gets bumped down on our wish list. Mike Bove (Town employee) would like to find some time to reinsulated, re-organize and tidy the utility room. It could also use much better lighting.
- b. MOU approval for Special Legislative District Public Library. A motion was made (CG, AA) and carried unanimously to approve acceptance of the Memorandum of Understanding between the Aurora Town Public Library and the Buffalo & Erie County Public Library.

Meeting adjourned at 5:03 p.m.

Next regular meeting: October 22, 2013 at 3:30 p.m.

Carol Griffis, secretary