

**AURORA TOWN PUBLIC LIBRARY  
BOARD OF TRUSTEES**

May 29, 2012, 9:00 a.m.

**Present:** Director Rob Alessi, Al Fontanese, Alice Askew, George Oliver, Carol Griffis

**Excused:** Deborah Carr-Hoagland

**Guest:** Jennifer Childs (B&ECPL)

1. Comments from the audience: none
2. **Minutes** of the meeting, April 26, 2012 were approved.
3. **Treasurer's report and Monthly financial Statement**, April, 2012 approved as submitted. The Friends have already been able to reimburse for remodeling & furnishings expenses.
4. **Director's report:** April, 2012 was reviewed and approved. The 84.1% of items discharged using self-checkout is the highest ever. It may appear that the Library could manage with fewer staff, but this allows staff to give a lot more time and attention to individuals who ask for assistance.
5. **Reports of interest:**
  - a. The sign-up for the Summer Reading programs started last Friday. Rob has slingers to be delivered to various schools this week.
  - b. The Discards Sale began last Thursday. Staff Rob Ward, Janice Tobolski and Natalie Fuller accomplished the entire set-up in just two days' time.
6. **Personnel:** Returning college student, Mark Nowak has been re-hired as a Senior Page for the summer and Paula Klocek will a part-time librarian during an extended staff absence.
7. **Old Business**
  - a. **NYS Construction Grant (2010):** electrical work has been completed. Rob gave CEN a recommendation for the firm, Warning Electric, for them to be considered for other Library work.
  - b. **NYS Construction Grant (2012):** State approval has been given for the expenditure of \$108,200 for roof repair/reconstruction. Porch repairs *may be* included in the contract, budget permitting. Al would like to see the bid package & specs.
  - c. **Open Meetings Law/ Online Board Meeting Minutes:** George distributed copies of a summary document on OML, published by the NYS Committee on Open Government. Rob will see that our agenda and minutes are available on the B&ECPL web-site.
  - d. **Potted plants:** Waiting to see how much the Garden Club will donate toward the purchase and potting of in-door plants. Funds may need to be garnered from other donors.
  - e. **Unanticipated Expenditure Assistance:** in the amount of \$8,516 has been approved by the B&ECPL Board for the extra staff needed during an extended staff member leave.
  - f. On June 14, the recent facilities study will be presented to B&ECPL Board. We are anxious to see what it says about the conditions here at ATPL.
8. **New Business**
  - a. **2012 Pocket Budget Guide and Return on Investment Brochure** were briefly discussed.

- b. **Friends Newsletter** was reviewed.
- c. **Director Evaluation:** a motion was made (AF, AA) to table the evaluation until Deb is available. Motion carried.
- d. A motion was made (AA, CG) and carried to approve and sign the **2012 Contract and Budget** with B&ECPL.
- e. **The District Public Library** proposal is still in the study/discussion phase. Of particular concern at the moment is the form of the property lease agreements that will be needed.

**Next meeting, July, 2012**, date and time to be determined.  
Meeting adjourned at 10:10 a.m.

Carol Griffis, secretary