

AURORA TOWN PUBLIC LIBRARY

BOARD OF TRUSTEES

November 27, 2012, 3:30 pm

Present: Deborah Carr-Hoagland, George Oliver, Carol Griffis, Director Rob Alessi

Excused: Alice Askew, Al Fontanese

- 1) Comments from the audience: none
- 2) **Minutes** of the regular meeting, October 23, 2012 were approved as submitted (GO, DCH).
- 3) **Treasurer's report** and monthly financial statement were approved as submitted (GO,DCH).
- 4) **Director's report**, October, 2012 was reviewed and accepted (CG,DCH). Blu-ray is being shelved separately from other media and has distinguishing labels for the convenience of patrons. Circulation numbers will be lower in November because it was necessary to be closed for three days due to the roof reconstruction project. The Hawk Creek event has been rescheduled for December 5th.
- 5) Reports of interest
 - (a) **ACT** meeting, Saturday November 3rd at Elma was attended by George and Carol. The MOU regarding the proposed district library system is under consideration at each contract library. The majority of libraries have cast affirmative votes and 'Exhibits' designating properties owned by each, are being prepared by Ellen Bach, consultant.
 - (b) **Budget 2013**. George attended the public hearing before the Erie County Legislature on November 19 and spoke on behalf of libraries and the need for restoration of funding.
- 6) **Personnel:** no changes. Rob distributed an updated list of our staff members.
- 7) **Old business**
 - (a) NYS construction Grant (2012)-roof/porch project. It is expected that work will be finished for the season by the end of this week, weather permitting. CRA has been keeping Rob well informed. The final top coating has to wait until Spring. The bulbs in four exterior lights need to be replaced, probably due to the heavy hammering on the roof. Those bulbs were new not long ago which implies that new fixtures may be needed. Nothing has been done with regard to the back porch. A **motion** was made (CG,DCH) and carried to proceed with installation of new back doors.
- 8) **New business**
 - (a) Bathroom floor estimates. Rob has received estimates from four firms for repair or replacement of the floors in the three bathrooms. He has forwarded them to Supervisor Jeffe.
 - (b) Furnace problems. There have been occasions when parts of the building have been without heat. Three gas valves have been replaced but that does not seem to have solved the problem. Both the Town (Dave Gunner) and Tri-R (the contractor) are aware.
 - (c) 2012 Facility Assessment Report was tabled for review at a later date when all Trustees are in attendance.

Carol Griffis, secretary

Next regular meeting: December 18, 2012 at 3:30 pm.