

## AURORA TOWN PUBLIC LIBRARY

### BOARD OF TRUSTEES

April 30, 2013, 3:30 pm

**Present:** Director Rob Alessi, Deborah Carr-Hoagland, George Oliver, Al Fontanese, Alice Askew, Carol Griffis

Comments from the audience – none

1. Minutes of the regular meeting, March 26, 2013 were approved as submitted (AF,GO).
2. Treasurer's report and monthly Financial Statement, March, 2013 were approved after brief review (CG,AA)
3. Director's Report, March 2013 was reviewed and accepted (GO, AA ). Our many programs are always well attended. After the Art Society Spring Show ends, the EA Preschool will mount a children's art show for two weeks.
4. Reports of Interest
  - a. *Friends* semi-annual meeting on April 17 was attended by about a dozen members of their board plus Town Supervisor Jolene Jeffe. Alice, Rob and Carol explained the Special Legislative District Public Library Initiative, the process for achieving it and what it means for the future governance and sustainability of the system.
  - b. The electric space heater for the furnace room has been installed. All furnaces appear to be in good working order.
  - c. Rob is revising our web page, using Clarence Library as a model. He will easily be able to maintain a calendar of coming events, board minutes, announcements, policies, etc.
  - d. Rob Goller's recent program on the underground railroad was attended by over 50 people. He has agreed to do the presentation again on June 18<sup>th</sup>.
  - e. The Discard Book Sale will run from May 23 to June 1. Hawk Creek and In Jest will do programs on different days. Those special events will help bring in customers.
  - f. The new public access computers will be delivered either tomorrow or early next week. The cost was a lot lower than predicted.
  - g. Rob will set up a *Facebook* account after he has a training session at CEN.
  - h. A gift of \$500 has been received from the Aurora Women's Club.
  - i. The Friends paid for three new tables for the meeting room.
5. Personnel:
  - a. A motion was made (AF, AA) and carried to enter executive session to discuss a recent situation with a volunteer. A motion was made (AF, AA) and carried to resume regular session.
  - b. Ashley Bindig (Page) has resigned
  - c. Sarah Slade will continue in her current Senior Page position.

## 6. Old Business

a. NYS Construction Grant 2012: Work on the roof resumed this morning. The application of final coating may begin next week. As before we can expect to have problems with the odor and may have to close for as long as five days. On April 22<sup>nd</sup> the Town Board approved the Town portion of the funds for replacing the back porch.

b. Additional work and deadline extension requested for the NYS Construction Grant 2012 was approved by the State office: the 2 new furnaces, the space heater, exterior lighting upgrade and a new fire safety system. Lighting for the flag pole was denied. A motion was made (DCH, CG) and carried to spend up to \$500 of ATPL funds for lighting the flag pole.

c. The Town Board (Jim Collins) is still looking into insurance coverage regarding new programs we would like to host (a sewing club and a children's dance/exercise class).

## 7. New Business

a. **The 2013 LTA Trustee Institute.** A motion was made (DCH, AF) and carried to pay the fees for George to attend the annual Trustees Association conference on May 3<sup>rd</sup> & 4<sup>th</sup> in Buffalo.

b. A motion was made (DCH, CG) and carried to accept the 2012 Comptroller's Report for submission to NYS.

c. Federal Form 990 Authorization, signed by Carol following a motion made (AA, AF) and carried to include ATPL in the B&ECPL Group 990 Return of Organization Exempt from Income Tax.

d. The Library Evaluation-Facility Service Impact report was reviewed. Our criteria remain nearly the same as in 2005. The information in this report has influence on future funding, staffing and hours.

e. Nothing new to discuss on the Special Library District Initiative.

f. The money raised at the evening event at B&ECPL on May 8<sup>th</sup> will be shared among all the libraries.

g. Alice mentioned that it would be nice to have a flyer which explains how to remember the library in one's will. Rob can check to see if CEN has such a document.

Meeting adjourned at 5:15.

Next regular meeting will be May 21, 2013, at 3:30 pm.

Carol Griffis, secretary