

AURORA TOWN PUBLIC LIBRARY

BOARD OF TRUSTEES

June 26, 2013, 4:00pm

Present: Rob Alessi, George Oliver, Al Fontanese, Alice Askew, Carol Griffis

Excused: Deborah Carr-Hoagland

1. Comments from the audience - none.
2. Minutes of the regular meeting May 21, 2013 were approved as submitted (GO, AF).
3. Treasurer's report and monthly Financial Statement, May 2013 were approved after brief review (AF, AA).
4. Director's Report, May 2013, was reviewed and accepted (GO, CG).
5. Reports of Interest
 - a. Discards Book Sale, held from May 23 to June 1, brought in \$1,446.77 after taxes of \$138.73, just a little more than last year.
 - b. Web Page revision-a work in progress
 - c. Zoo World Safari program began at 3:00pm with a full house. The Trustees put this meeting on hold just long enough to participate in the 'hug your library' event. The meeting resumed at about 4:10pm.
 - d. George attended the Library Planning Committee meeting on June 13. Five of the contracting libraries have declined to approve the MOU on the Special Legislative District. Jack Connors, B&ECPL chair, will be meeting with them separately in order to answer their concerns. Progress toward implementing the Special District Initiative appears to have slowed considerably. Some discussion about the library evaluation forms.
 - e. There were no other meetings about the Special Legislative District.
 - f. Friends have funded a new display rack for program flyers and slingers.
 - g. Rob has sent about a dozen donation/memorial pamphlets to each of the neighborhood funeral homes.
 - h. Front stair railings have been painted but the dry paint rubs off. Town will sand and repaint.

i. Almost 10 of our magazine subscriptions have ceased publication. Rob hopes that in the future a lower shelving unit can go in, allowing for better overall supervision of the main library floor.

6. Personnel: no changes.

7. Old Business:

a. NYS Construction Grant (2012) – clerestory windows on the Whaley side of the building have been re-caulked. Hopefully there will be no more leaking. The back porch has been replaced. A crack in an interior wall near the back door of the building is now worse than before due to the porch construction, has been patched and painted. A patron had a flat tire while porch was under construction. The Town is handling the matter.

b. Re: on-going in-house book sales. Rob asked at a recent director's meeting how others handle such sales. Some pay taxes quarterly, some annually, not a big problem. Some charge the tax on top of the price and some take it out of price after the sale. Some use an honor system with cash box and some have staff accept the money. Rob plans to send out a quick survey to others, asking how many are doing in-house, as opposed to an annual sale.

8. New Business:

a. 2013 Contract/Budget. A motion was made, carried to authorize Alice Askew to sign the 2013 contract in the absence of our president. (AF,CG)

c. Scanner: Rob asked CEN about the purchase a large format machine, with multiple page ability. The current one is being requested more and more often. Motion to authorize the purchase of scanner for no more than \$600 using the technology grant from Sen. Gallivan (AF,AA) passed.

d. AED: Carol asked if the library has one. Rob will inquire of CEN if this is something that can be supplied. Perhaps it is a Town responsibility. If not we may look for a donation.

e. Roses: Alice has received 3 David Austin roses and would like to donate them to the library but would like to know if someone would be able to maintain/care for them.

Meeting adjourned at 5:05pm.

Next regular meeting will be September 24, 2013 at 3:30pm.

Carol Griffis, secretary