

AURORA TOWN PUBLIC LIBRARY

BOARD OF TRUSTEES

May 21, 2013, 3:30 pm

Present: Director Rob Alessi, Deborah Carr-Hoagland, George Oliver, Al Fontanese, Alice Askew, Carol Griffis

Guests: Connie Beasor, Mike Beesing

1. Comments from the audience – none
2. Minutes of the regular meeting, April 30, 2013 were approved as submitted (AA,GO).
3. Treasurer's report and monthly Financial Statement, April, 2013 were approved after brief review (CG,AF). We are pleased to note that the new computers came in well under budget.
4. Director's Report, April 2013 was reviewed and accepted (AF, AA). The popular kids' Lego Club will be run for 5 weekly sessions over the summer.
5. Reports of Interest
 - a. The *new public access computers* were installed last week.
 - b. The *Discard Book Sale* is in the process of being set up in the meeting room. The sale runs from May 23 to June 1.
 - c. The *Friends Newsletter* is in the mail. The calendar of summer special events is quite full!
 - d. A *Welcome Handout* is a new attractive tri-fold brochure which will be given to new library card holders.
 - e. Rob is continuing to make revisions to the ATPL web page.
 - f. George reported on his attendance at the 2013 LTA Trustees Institute which was held earlier this month.
 - g. Susan Johnson from Senator Gallivan's office made a courtesy call to Director Alessi.
 - h. B&ECPL administration is encouraging all libraries and branches to host a *Hug Your Library* event during June. We have chosen Wednesday the 26th immediately following the Buffalo Zoo program which begins at 3:00pm.
 - i. Rob has been notified that DEC will be working on the monitoring well system which will require closing access to the dog-leg portion of our parking lot. The work is expected to take no more than three days.
6. Personnel: no changes
7. Old Business
 - a. NYS Construction Grant 2012: Roof/Porch. Materials to be used for the next stage of work on the roof are water-based and have no apparent odor. Therefore closing the library will not be

necessary. Work on replacing the back porch can begin at any time, it will not interfere with work on the roof.

- b. Modernizing the exterior lighting will wait until the roof is done. A private contractor will be needed for the job. Replacing the restroom floors will wait until early Fall and the fire safety system and windows will have to wait until the end of year or 2014.

8. New Business:

- a. *Special Legislative District Initiative* : The B&ECPL staff team is scheduling gatherings among all library units.
- b. *Library Donation Pamphlet* will be used to promote and formalize gifts to the library. Per Alice's suggestion, Rob will inquire at the three local funeral homes if they would be kind enough to distribute them to clients
- c. Myrna McNaboe, President of the *Friends*, asked about having on-going used book sales in-house. Space and tax issues need to be explored. At the next Directors meeting Rob will ask how other libraries handle those sales
- d. Deb hopes to attend the June 13 meeting of the B&ECPL planning committee which will be focusing on the library evaluation criteria.
- e. It is agreed to change the date of the next monthly meeting to Wednesday, June 26 at about 4:00pm, following the Big Hug at the Library.

Meeting adjourned at 4:35.

Next regular meeting will be June 26, 2013, at about 4:00 pm.

Carol Griffis, secretary