

AURORA TOWN PUBLIC LIBRARY

November 26, 2013, 3:30 p.m.

Present: Rob Alessi, Deborah Carr-Hoagland, Al Fontanese, Alice Askew, Carol Griffis

Absent: George Oliver

1. Comments from the audience - none
2. Minutes of the Regular Meeting, October 22, 2013 were approved as written (AA,AF).
3. Treasurer's Reports & Monthly Financial Statements, October 2013 were approved as submitted (AA,CG).
4. Director's Report, October 2013 was reviewed and accepted (CG, AA). Circulation may be down but in-house computer use is up. *The Sun* has interviewed Rob twice for articles.
5. Reports of Interest
 - a. At the meeting of the Friends on October 23rd, they voted to contribute \$5000 toward the new book drop.
 - b. The new book drop box was delivered last week, and installed yesterday. There are now 2 carts which are much easier to move, and have almost 3 times capacity of the old.
 - c. ACT Meeting on Nov.9th in Clarence. No report.
 - d. Myrna McNaboe donated a Keurig Coffee Maker last week and staff is really enjoying it.
 - e. Town has reorganized building maintenance. Requests from ATPL need to be submitted thru Pat Blizniak at the Building Department. Mike Bove will continue to be the lead person on the job here at ATPL.
 - f. Parking lot striping /step painting was completed last week. At first, the yellow lines painted at the edges of the back steps froze after a snow shower. They were re-painted with sand in the paint which seems to have fixed the issue.
 - g. The furnace room is being reorganized by Mike Bove. Two new, brighter light fixtures have been installed and holes will be patched. He plans to install dropped ceiling.
6. Personnel : Rebecca (Becca) Hoppy has been hired as Page PT, effective Nov.2.
7. Old Business
 - a. NYS Construction Grant (2012) - Exterior Lighting was installed last Thursday. Staff and patrons appreciate the better visibility at night. Rob has received three quotes so far regarding installation of a Fire Safety System and Panic Button. A fourth firm has questions which need to be answered by the Town Building Inspector. Rob has forwarded the first 3 estimates to the Town for consideration.
8. New Business
 - a. The Schedule of open hours for 2014 will be exactly same as this year. (2,118 hours)
 - b. Senator Gallivan Technology Grand funds: some of which were used to purchase an "awesome" new sheet-feed scanner . Staff and patrons alike are impressed by how speedy it is and the many functions it handles. Other recommendations for using the remainder of the Grant include the purchase one each of various popular brands of e-readers to use in-house for demonstration purposes

and another wireless access point in order to have better signal strength in far corners of the building. A Motion was made (AF, AA) and carried to use the Grant for these purposes.

c. Five Year Plan: A new Long Range Plan of Service needs to be written early in the new year. Goals and Objectives to be discussed include: space issues, the floor plan, and parking.

d. Other. Alice made the suggestion that as follow-up to the 'hug' your library campaign, we could sponsor 'love' letters to your library in February. Perhaps local teacher Rick Ohler would give a one-time class.

Meeting adjourned @ 4:45.

Carol Griffis, secretary

Next regular meeting: December 17, 2013 at 3:30 p.m.