

AURORA TOWN PUBLIC LIBRARY

BOARD OF TRUSTEES

February 26, 2013, 3:30 pm

Present: Director Rob Alessi, George Oliver, Alice Askew, Carol Griffis

Absent: Deborah Carr-Hoagland, Al Fontanese

- 1) **Comments** from the audience – none.
- 2) **Minutes** of the January 29, 2013 regular meeting were approved as submitted (GO, CG).
- 3) **Treasurer's report** and monthly financial statement for January 2013 approved as submitted (CG, AA). Several donations have been received in memory of Alice Jean Vidler who was employed at the library many years ago. Rob will get in touch with the family.
- 4) **Director's report**, January 2013, was reviewed and accepted (AA, GO). The eBook/eReader classes have been filled to capacity. Rob is scheduling as many sessions as CEN allows. The ice melting heating cable under the ADA-accessible ramp is not working adequately. During a recent heavy snow, Rob took photos. Rob and Dave Gunner are consulting with electrical contractors to see what the solution may be.
- 5) **Reports of interest:**
 - a) Rob has assembled binders for each of us containing copies of all the library policies. A chart details when each policy was adopted and when it is due to be reviewed.
 - b) Rob also gave each Trustee a number of ATPL business cards on which we may write our name. These are meant to be used when we are campaigning for the passage of the Special Library District vote.
 - c) The Department of Health will provide three 'Household Sharps-Safe Disposal' containers to be installed in our restrooms. Full containers will be returned to CEN for secure disposal.
 - d) In the past, the two children's area computers did not provide access to internet sites and statistics were not recorded. Now, with a library card (a 'game' card is available from staff), internet is available and use recorded.
 - e) Through various fund raising events and programs in 2012, B&ECPL raised \$258,589. These funds are used for the benefit of every library in the system.
 - f) The Special Library District Initiative now has a staff leadership team and local teams will be recruited soon.
 - g) The **Trustees Workshop and annual ACT** meeting is set for March 23.
 - h) **Tax forms** are being provided this year even though they occupy a lot of space.
 - i) On Read Across America Day, sponsored by the National Education Association, NYS Assemblyman, Dave DiPietro will be reading *The Cat in the Hat* on March 1 at 3:30 PM.
- 6) **Personnel:** no changes
- 7) **Old Business**
 - a) There is about \$40,000 left in the NYS 2012 Construction Grant. Rob has sent an e-mail to Supervisor Jeffe requesting that the Town consider one or another of several projects.
 - b) Furnace replacement, as written in the Director's report.
 - c) Liability questions concerning proposed library programs are to be brought to the attention of the Town insurance company.
 - d) No county officials attended the meet-and-greet event held last Thursday at CEN.

8) **New business**

- a) Nomination of Trustee officers is tabled.
- b) Rob has drafted a **Social Media Policy** following guidelines from B&ECPL, tabled pending further review.
- c) A **motion** was made (AA, GO) and carried unanimously to finance the replacement of the 14 public access computers which are soon to be out-of-date, 2 sets of headphones and a switch for the computer system. Funds to come from the Senator Gallivan Technology Grant and our own Volker account. The total cost is approximately \$8,725.
- d) State reports will not be ready in time for us to hold an annual meeting in March.
- e) Thanks to George for the donation of *The LEGO Ideas Book*.

Meeting adjourned at 5:20. Next regular meeting will be March 26 at 3:30. Annual meeting TBA.