

AURORA TOWN PUBLIC LIBRARY

BOARD OF TRUSTEES

June 24, 2014, 3:30 p.m.

Present: Deb Carr-Hoagland, Alice Askew, George Oliver, Al Fontanese, Carol Griffis, Director Rob Alessi

1. Comments from the audience - none
2. Minutes of the meeting, May 27, 2014 were approved as written. (AF, AA) Note: AF was absent.
3. The Treasurer's Report and monthly financial statement, May, 2014 were approved as submitted. (AF, GO)
4. The Director's report for May, 2014 was reviewed and approved. (CG,AA) The furnace room window and the concrete on the rear emergency exit ramp were both repaired today. Town has plans to seal and paint parking lot lines.
5. Reports of interest
 - a. Audit of B&ECPL by the office of County Comptroller is complete. Regretfully the press release chose to focus on a few negative aspects of the report, ignoring the multitude of positive points.
 - b. Book Sales: the in-house library discards sale ran for 2 weeks, a few days more than previous years. Staff noticed that a number of patrons came back several times. A huge success, the left-over books were sent to storage for later pick up by AmVets.
 - c. Special Legislative District plans have now been set aside by the B&ECPL Board.
 - d. B&ECPL Director Mary Jean Jakubowski's contract has been renewed.
 - e. ATPL will be a test site for our computers to be remotely turned on and off by CEN for scheduled overnight maintenance. This will save electricity by not having them left on all night.
6. Personnel
 - a. Senior Page Staff: Mark Nowak here for the summer, Chris Morse has submitted his resignation (had been a substitute Senior Page). Selena Khoury, who had been a volunteer, is now hired as Page.
 - b. Maria Pitt is retiring after more than 22 years. September 5 will be her last day. This Board needs to come up with an appropriate celebration of her service. The job opening has to be listed with Civil Service. Rob is responsible for choosing a new clerk but he welcomes our input. Jill Manuel has also given her notice for August.
7. Old Business
 - a. The 2012 construction grant was finally closed out on Friday the 13th. Just today Rob received notice that NYS is announcing another construction grant.
 - b. Outdoor Book Return Unit-the new doors were installed and are working better than the original ones.
8. New Business
 - a. A motion to authorize (AA,AF) the president (DCH) to execute the 2014 Contract between ATPL and B&ECPL passed unanimously.
 - b. To insure compliance with the NY Not-for-Profit Corporation Law, a motion was made (AF, GO) and carried unanimously to adopt the Conflict of Interest Policy as written and recommended by the law firm Jaeckle Fleischmann & Mugel. Effective July 1, 2014, the proposed change to the Bylaws approved and to be finalized at our next meeting. (AF, GO)
 - c. Magazine shelving. Rob is looking into replacing our tall periodicals shelving with new, shorter units. There are 3 publications which are no longer published, 7 titles to be dropped due to lack of circulation and one new one to be added. Therefore 5 units, only 48" high, will be sufficient for our needs. Having them on wheels increases flexibility for programs. We will request funds from Friends. The cost is not expected to exceed \$6,500.
 - d. AED and a Sharps dispenser...Rob will inquire again.

Adjourned at 5:30.

Carol Griffis, secretary

Next regularly scheduled meeting: September 23, 2014 at 3:30pm