

AURORA TOWN PUBLIC LIBRARY

Board of Trustees

October 27, 2015, 3:30 pm

Present: Director Rob Alessi, Alice Askew, Al Fontanese, Carol Griffis, Deborah Carr-Hoagland

Excused: George Oliver

1. Comments from the audience – none

2. Minutes of the meeting: September 22, 2015 were approved as submitted. (AF, AA)

3. Treasurer's Reports & Monthly Financial Statements for September 2015 were approved as submitted. (AA, AF)

4. Director's Report for September 2015 was approved as submitted. (AA, AF) Again, the decline in circulation is noticeable. Deb asked if it would be possible to resume Story Hour earlier in September. Rob said that perhaps just a week earlier could be feasible as we need to work around staff schedules and need planning and prep time between the end of summer programs and start of fall programs. Adult programs are often scheduled during the interim. He is aware that kids programs bring in parents/caregivers.

5. Reports of Interest

A. The jazz concert sponsored by the Aurora Women's Club resulted in the donation of \$1,150.

B. A Resolution sponsored by County Legislator Joseph Lorigo garnered an unexpected contribution of \$1000 from the Legislature.

C. The Augmented Reality & MakerSpace devices discussed previously have been ordered. Future technology purchase possibilities are a 3D printer and a 'sound egg'.

D. Town will pay total cost of \$1,133.65 for new restroom flooring.

E. The proposed 2016 County Budget has been released. It includes a 2% increase for B&ECPL and maintains existing services. The State budget offers a 5 % increase.

F. Alice and Rob attended the Oct. 15 meeting of the *Friends*. We look forward to working with newly elected president Kim Bathrick.

G. George and Deb attended the ACT meeting on Oct.17. The next meeting is scheduled for Dec. 5 at Julia Boyer-Reinstein. The annual Workshop for Trustees has been set for Feb 6, 2016. Topics to be discussed include: STEM, system services and marketing. Another meeting will be on April 9.

6 –Personnel – no report

7. Old Business

A. Furniture: Brodart and Demco quotes come to about \$5,000 including shipping. Along with the children's area furniture, Rob sees that we need 4 more chairs at the tables by the fireplace. The *Friends* will donate \$3000 and the Women's Club is pleased that their gift will make a difference. A *Motion* was made and carried unanimously to order the furniture, with the expectation of generous donations. (CG, AA)

B. Fireplace: Pro Fireplace submitted a quote of \$5401 for a fireplace insert with trim, measuring about 36" square. We would really like to see something more appropriate to the size of the space. Can we get a custom sized insert? At what cost?

8. New Business

A. CEN has adopted a facility use policy for downtown and City libraries which is partially applicable to our situation. Rob edited and adapted it for our meeting room and revised the application form. A *motion* to adopt (CG, AA) the policy was unanimously approved. The policy will become effective on November 24, 2015.

B. There is a new volunteer student coming from the Ormsby School. Unloading from her bus is a problem if spots are taken up along the side of the building. The driver can't use Main St because it would stop traffic in both directions. Temporarily they may have to use the parking lot across on Whaley, not ideal in bad weather. At some future time could a parking pad be constructed off the NE corner of the building?

C. Directors evaluation needs to be scheduled. Alice will get together with Deb in the near future.

Meeting adjourned at 5:00. Next meeting November 24, 2015 at 3:30pm.

Carol Griffis, secretary