

**AURORA TOWN PUBLIC LIBRARY
BOARD OF TRUSTEES
OCTOBER 18, 2016 @ 1:00pm**

Present: Alice Askew, Richard Wiesen, Kara Spencer-Ching, Deborah Carr-Hoagland, Carol Griffis,
Director Rob Alessi

1. Comments from the audience - none
2. Minutes of the meeting, September 27, 2016 were approved as submitted. (AA, RW)
3. Treasurer's reports & Monthly Financial Statements for September, 2016 were approved as submitted. (RW, AA)
4. The Director's Report for September, 2016 was approved after brief review. The decline in circulation is right in line with what other contracting libraries are reporting.
5. Reports of Interest
 - a. Deb attended the ACT meeting on October 15 which focused on the process of Strategic Planning. She'd like us to use the program when our next long range plan is due. The December 10 meeting will be on the topic of training for new trustees. The February 11, 2017 will be the annual workshop. And the final meeting for the season will be on April 8.
 - b. The Annual meeting of the Southtowns Friends was on September 28 at Orchard Park. A guest speaker led the discussion of issues common to many charitable organizations today.
 - c. The Friends Fall meeting will be on Wednesday, October 26 @ 10:00am. Rob, Alice, and Dick expect to attend. Various policies of the Friends are being reviewed & revised. They need to pay attention to non-profit laws of NYS.
 - d. Branches of the sugar maple which were hanging over the library roof have been cut back.
6. Personnel
 - a. Payroll updates were accepted as submitted.
 - b. A Page resigned due to school commitments. A previous Page will be available during the winter break from college and there will be a new Page in the new year.
7. Old Business
 - a. The Revised System Policy: Collection Development Policy is confirmed. (CG, AA)
 - b. The Revised Gift and Donor Recognition Policy is confirmed. (KSC, RW)
 - c. The Revised Bylaws for ATPL Board of Trustees is also confirmed. (AA, RW) It is noted that in past, we have been careful to rotate office of Treasurer. We'd like to appoint George Oliver as Trustee Emeritus if he is willing.
 - d. The Freedom of Information Law Policy (FOIL) is confirmed. (KSC, AA).
 - e. Fireplace: Dick has talked to 2 additional craftsmen. One who was in today is willing to submit designs for our consideration. Existing surround is probably birch veneer. Consensus is that the rail should be no more than knee high.

8. New Business

a. The 2016 Budget is amended to include the NYS Grant in Aid (resolution 2016-33 of B&ECPL) from Senator Gallivan (KSC, AA) but the funds have yet to be made available. It would be nice to be able to purchase 3-d printer which would have appeal to the older teens. Rob can ask at CEN for recommendations, procedures, costs, etc.

b. It is decided to change the date of the December meeting to Tuesday, the 13th. (CG, AA)

Adjourned at 2:15.

Carol Griffis, secretary

Next meeting: November 15, 2016 @1:00pm.