

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052

Minutes of Regular Monthly Meeting

Town of Aurora Public Library Board

December 18, 2018

Present: Alice Askew, Kara Spencer-Ching, Carol Griffis, Richard Wiesen, Director Paula Klocek.

Excused: Deborah Carr-Hoagland Guest: Martha Buyers

President Alice Askew called the meeting to order at 1:06 p.m.

1. There were no questions from members of the audience.
2. A motion (CG, KSC) to approve the minutes of the meeting of November 27, 2018 carried by a voice vote.
3. A motion (RAW, CG) to approve the Treasurer's Report & Monthly Financial Statement for November 2018 carried by a voice vote.
4. The motion (KSC, CG) to approve the Director's Report for November 2018 was carried by a voice vote.
6. Reports of Interest
 - a. One hundred eighty-six of our patrons sent letters to the Erie County Legislature to vote in favor of library funding in the proposed Erie County budget, which this year includes \$24,910,939 for Buffalo & Erie County Public Libraries.
 - b. The Fiction section was weeded.
 - c. The Director will attend the holiday luncheon held by the Town.
6. Personnel

The Payroll PP 24 was reviewed.
7. Old Business
 - a. A motion (KSC, CG) to accept the Long Range Plan 2019-2023 as amended carried by a voice vote.
 - a. A proposed schedule of Library Board Meetings for 2019 was discussed. Meetings will be scheduled for the 4th Tuesdays of each month except July and August with the exceptions of November 19 and December 17.

- b. A commercial services firm for cleaning of the windows and floors has been scheduled for 4/27/19. It will not require the Library to be closed to patrons.
- c. A draft of a schedule for the routine review of Board Adopted Policies to ensure compliance with New Library Standards was discussed and will be revised to consolidate the dates.
- d. After more than three years effort on the part of staff the Library fireplace is operational.

8. New Business

- a. The Director is looking into options for improving outdoor lighting including digital timers to enhance patron safety. A similar effort is underway to review and evaluate the effectiveness and convenience of the current telephone system.
- b. There has been a suggestion that the Library's exterior signage is hard to read for passersby and that our location is often missed. Conversations are underway to evaluate options consistent with village codes.

A motion (RAW, CG) to adjourn was approved by voice vote. The President Alice Askew adjourned the meeting at 1:55 p.m.

Next regularly scheduled meeting: Tuesday, January 22, 2019, 1:00 p.m.

Respectfully submitted,

Richard A. Wiesen, Secretary