

Minutes of Regular Monthly Meeting Library Board

Town of Aurora Public Library

October 23, 2018

As Amended November 27, 2018

Present: Alice Askew, Carol Griffis, Kara Spencer-Ching, Richard Wiesen. Director Paula Klocek. Deborah Carr-Hoagland linked by speaker phone.

President Alice Askew called the meeting to order at 1 p.m.

1. There were no members of the audience present.
2. A motion (KSC, AA) to approve the Minutes of the meeting of September 25, 2018 was carried by a voice vote.
3. A motion (CG, AA) to approve the Treasurer's Report & Monthly Financial Statement September 2018 was approved by a voice vote.
4. Director's Report, September 2018
The genealogy in October workshop was well attended. During the last 5 days of September, the Library had 5 adults and 7 children sign up for Library cards. It was suggested that we add membership as a statistic to the report going forward.
The summer door counts: July =667, August =586, Total = 1,253.

A motion (KSC, CG) to approve the Director's report was carried by a voice vote.

5. Reports of Interest
 - a. The roof repair has been successfully repaired under the manufacturer's warranty.
 - b. Senator Gallivan has secured a state grant of \$2,500 in funding for Library's technology for patrons use. Attention will be given in this year to spend down this account.
 - c. Paula Klocek was introduced at the Aurora Town Board meeting on October 22 and had an opportunity to talk with all members present and a number of community people as well.
6. Personnel
 - a. The cleaner in the Library has chosen to take an extended vacation in November. Suggested that Town of Aurora employees might help out.
7. Old Business

- a. The ACT meeting at the Collins Library was attended by two trustees. They reported on the topics covered.
- b. There was a brief discussion of the Long Range Plan with the Director suggesting points to be included. The draft plan will be taken from the table at a special meeting of the Trustees on November 26 beginning at 10 AM.
- c. The new oak tree has been planted on the Whaley side of the Library. Efforts will be made to have a Village tree guard added.
- d. There was a brief discussion of a Fireplace fender issue. The Director will bring a recommendation to the Board.

8. New Business

- a. Trustees were encouraged to respond the request for comments on the proposed trustee education regulation and see if there can be some clarification on what things would be included under "trustee education." E.g. ACT meetings.
- b. A draft document on New Director Orientation for Contracting Libraries was discussed. The President will collect our opinions and forward to Central.
- c. The Board recalled what the agreement was for closing on Christmas Eve and New Year's Eve. Close on Christmas Eve and have reduced hours on New Year's Eve was the consensus.
- d. A UPS truck clipped the overhang in back of building on October 8 and the Town of Aurora staff repaired it within a week.

Next regularly scheduled meeting: Tuesday, November 27, 2018, 1:00 p.m.

A motion to adjourn the meeting was carried without objection. President Askew adjourned the meeting at 2:50 p.m.

Respectfully submitted.

Richard A. Wiesen
Secretary