



BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2008 Budget Hearing

Budget Overview and Issues

Erie County Legislature
Finance & Management/Budget Committee
November 14, 2007

2008 BASE BUDGET LIBRARY PROPERTY TAX AT \$22.2 MILLION

WOULD BE UNCHANGED FROM 2007 AND LESS THAN PROVIDED TEN YEARS AGO!

In adopting the 2007 budget, Erie County and its public library system turned a corner. Using a County Legislature approved \$500,000 increase in funding, the first increase in County support in three years, the Library implemented focused service restorations aimed toward making our new, leaner library system more responsive and more effective, providing the most value for our customers in meeting their diverse needs. Principally, the Library used those funds to expand hours of public access, especially at libraries that had failed to meet New York State minimum standards in 2006. This investment has helped yield positive results: Year-to-date circulation through October has risen 2%, while year-to-date public access computer use has soared more than 24% across the System (up 12% among suburban contracting libraries, 28% at the Central Library and a staggering 63% increase among Buffalo branch libraries). This reinforces both the continuing need for basic library services and the growing importance of the Library in bridging the “digital divide.” There’s much more work to be done!

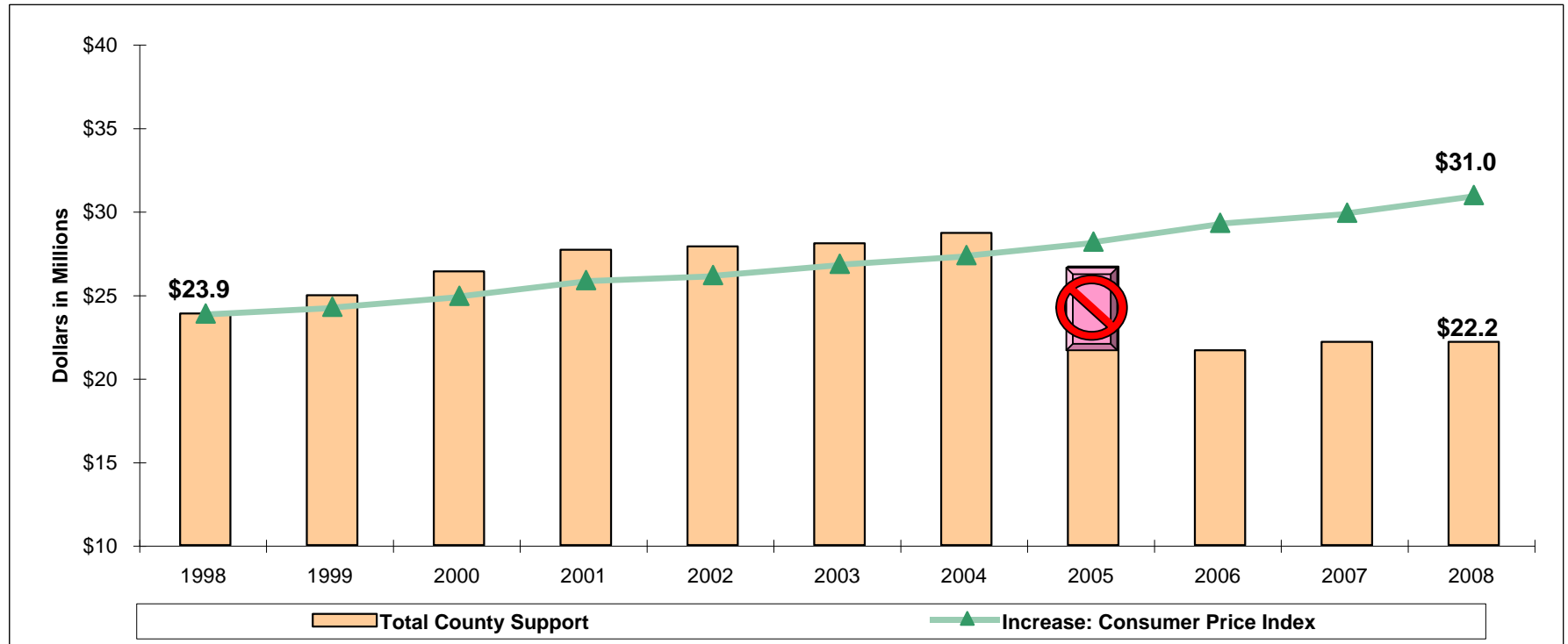
This progress has been achieved with county funding that is still 22.7% (\$6.5 million) less than provided in 2004. \$2.0 million of the decrease is in the Library Property Tax, which went from \$24.2 million in 2004 to \$22.7 million in 2008’s proposed budget. The \$4.5 million balance of decreased county support resulted from eliminating Erie County Capital support for library materials. Overall, County support for the Library remains less than was provided ten years ago.

The charts that follow show that County property taxpayers have seen their library property tax decline over what they paid ten years ago. **On average, a \$100,000 taxable value property paid \$95 per year for library services in 1998; \$105 per year in 2000; \$72 per year for library services in 2006; decreasing to \$71 in 2007; and decreasing to an estimated \$69 per year for library services under the 2008 County proposed budget!** These taxes fund a wide range of library services beyond those provided directly through individual community libraries.

These charts also show the history of funding support by source as reported in the County financial system and the increase in operating costs over the past decade. Note the total County Support line that shows 2008’s \$22.2 million leaves the County’s library funding BELOW where it was in 1998 – a full decade ago. Meanwhile, the consumer price index will have increased an estimated 30% over that same period and many items the Library must purchase increased by larger amounts. Had library funding simply followed consumer prices, Erie County funding would total approximately \$31.0 million in 2008.

The Library has requested consideration of restoration proposals that, if fully implemented, would restore the Library Tax to \$24.7 million. County support would still be \$4.0 million LOWER than 2004 and less than provided in 2000. ***The monthly cost of the full restoration package to a \$100,000 taxable value property would be less than the price of a regular cup of coffee!***

B&ECPL OPERATING AND LIBRARY MATERIAL BUDGETS 1998 - 2008



	1998 Adopted	1999 Adopted	2000 Adopted	2001 Adopted	2002 Adopted	2003 Adopted	2004 Adopted	2005 Adopted	2006 Adopted	2007 Adopted	2008 Co Ex Reco
Erie County Capital For Library Material	-	-	-	4,717,516	4,906,217	5,000,000	4,500,000	5,000,000	-	-	-
Property Tax for Library Purposes	23,866,460	24,953,953	26,393,455	22,969,980	22,969,980	23,067,481	24,197,118	21,671,833	21,671,833	22,171,833	22,171,833
Total County Support	23,866,460	24,953,953	26,393,455	27,687,496	27,876,197	28,067,481	28,697,118	26,671,833	21,671,833	22,171,833	22,171,833



County funding for Library Material included in Erie County's 2005 Adopted Budget was not provided to the Library. As this allocation was within the COUNTY Capital Budget, NOT the Library Fund, the allocation was not covered by the Library Protection Act. This resulted in an additional \$5 million gap in 2005 on top of the \$2.5 million reduction in the Library Tax that was part of the County's Adopted 2005 Budget.

Change in County Support From 2007 to 2008:	- 0.0%
Change in County Support From 2004 to 2008:	(6,525,285) -22.7%

New York State Aid	1,980,495	2,141,072	2,141,072	2,139,572	2,099,201	2,099,201	2,099,201	2,099,228	2,138,572	2,154,567	2,380,981
Use of Fund Balance	710,763	785,046	419,112	400,000	445,414	550,000	550,000	930,381	550,000	540,050	500,000
Fees, Fines, Other Revenue	854,813	982,708	993,058	985,329	1,047,757	1,546,127	1,635,121	1,369,701	942,724	1,116,795	1,150,041
Total Other Revenue	3,546,071	3,908,826	3,553,242	3,524,901	3,592,372	4,195,328	4,284,322	4,399,310	3,631,296	3,811,412	4,031,022
COMBINED OPERATING AND LIBRARY MATERIAL SUPPORT	27,412,531	28,862,779	29,946,697	31,212,397	31,468,569	32,262,809	32,981,440	31,071,143	25,303,129	25,983,245	26,202,855

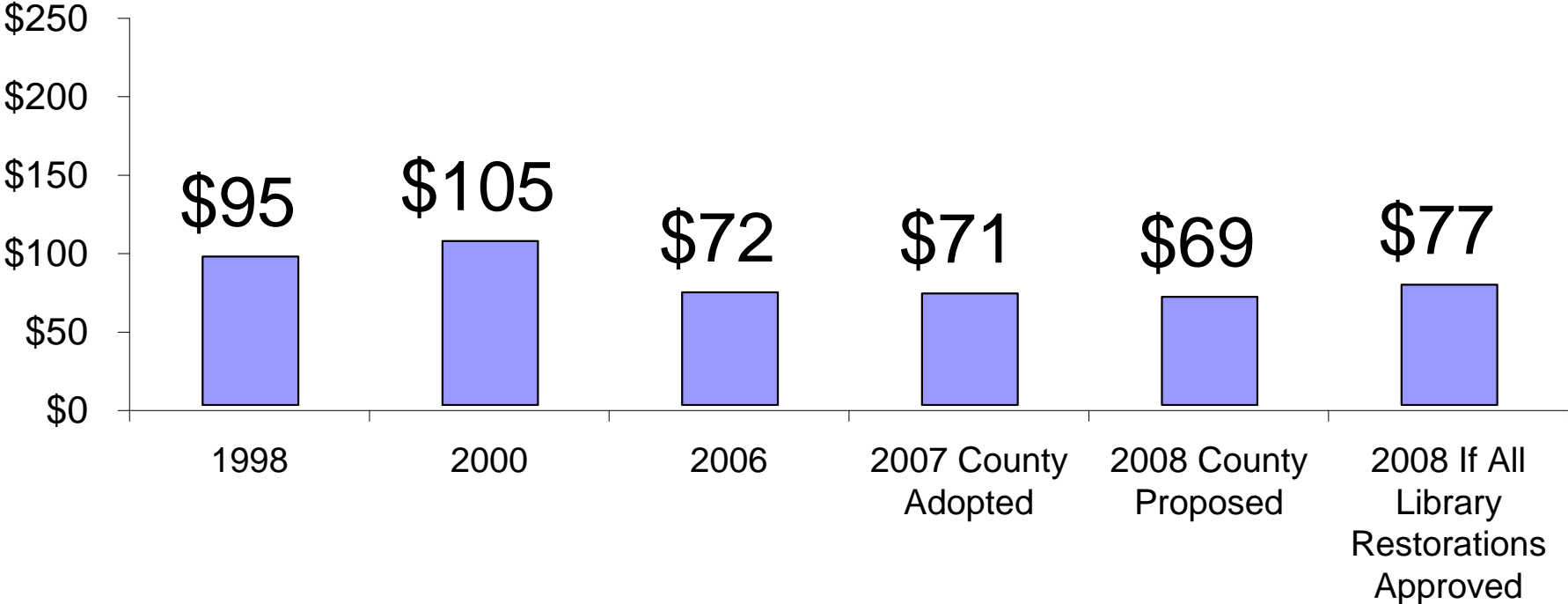
Buffalo and Erie County Public Library

PROPERTY TAX REVENUE

Libraries Provide Solid Value to the Taxpayer

For a \$100,000 taxable value property,
an owner can recoup the cost of their 2008 annual Library Tax by checking out just 2-4 hardcover books!

Library Tax: County Average Cost Per Year
to \$100,000 Taxable Value Property



Erie County 2006 to 2008 Tax Base and Levy Change

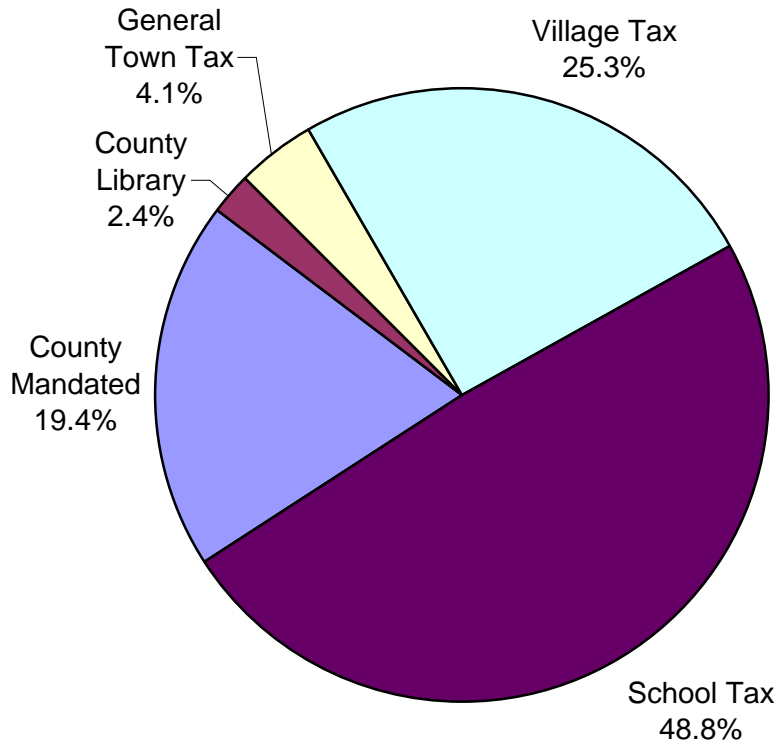
Year	Equalized Full Value Tax Base	County Purpose Levy	Library Tax Levy	Combined County Levy
2006	\$38,102,215,597	\$166,422,612	\$21,671,833	\$188,094,445
	Tax Rate:	\$4.37	\$0.57	\$4.94 *
2007	\$40,477,681,759	\$177,859,372	\$22,171,833	\$200,031,205
	Tax Rate:	\$4.39	\$0.55	\$4.94 *
Change from 2006:	\$2,375,466,162 6.2%	\$11,436,760 6.9%	\$500,000 2.3%	\$11,936,760 6.3%
2008 Co Ex Proposed	\$42,866,825,579	\$189,665,960	\$22,171,833	\$211,837,793
	Tax Rate:	\$4.42	\$0.52	\$4.94 *
Change from 2007:	\$2,389,143,820 5.9%	\$11,806,588 6.6%	\$0 0.0%	\$11,806,588 5.9%
Two Year Change 2006-2008	\$4,764,609,982 12.5%	\$23,243,348 14.0%	\$500,000 2.3%	\$23,743,348 12.6%

What if the County Purpose and Library Levies had both matched tax base growth?				
Two Year Change 2006-2008	\$4,764,609,982 12.5%	\$21,007,691 12.6%	\$2,735,657 12.6%	\$23,743,348 12.6%
Had the Library's levy growth matched tax base growth (rate held flat) from 2006 to 2008 nearly all of the Library's 2008 restoration request would have already been funded!				

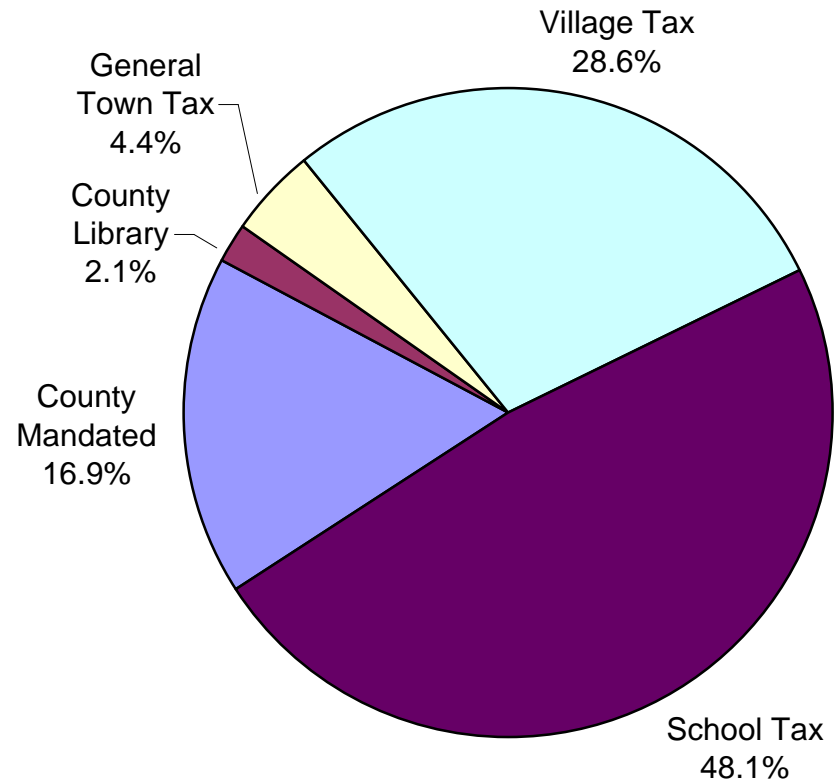
* Tax rates are expressed in dollars per \$1,000 in equalized taxable full value.

Property Taxes Paid by a Sample Erie County Village Property Owner

1999 Property Taxes



2007 Property Taxes



Percentages will vary from village to village and town to town. In the City of Buffalo, the City tax takes the place of town, village and school taxes. **Across the period the Library Tax declined and was amongst the smallest portion of property taxes paid.**

NY State STAR Program offsets a portion of the local school tax burden. Had STAR not been in place the School Tax portion for this property would have been 50.7% in 1999 and 52.4% in 2007, lowering the share of the village, town, county and library taxes.

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B&ECPL Staffing Trends, Over 30 Years of Providing More with Less

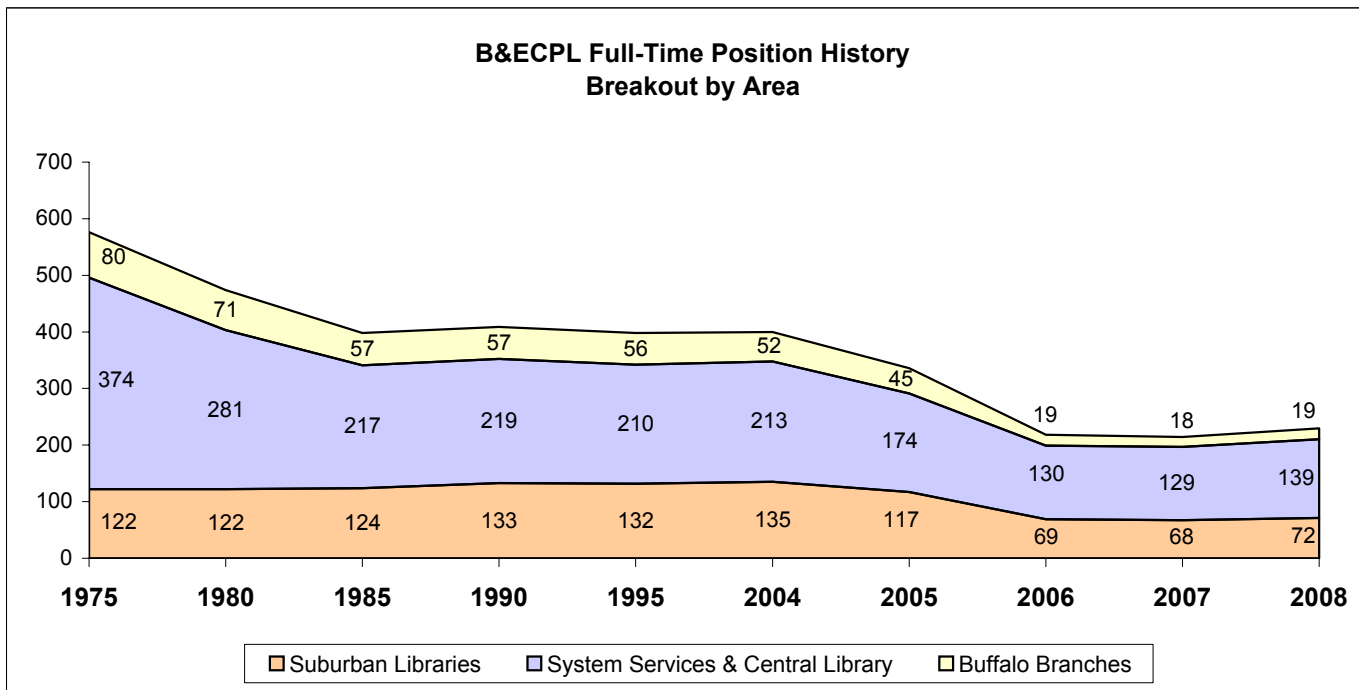
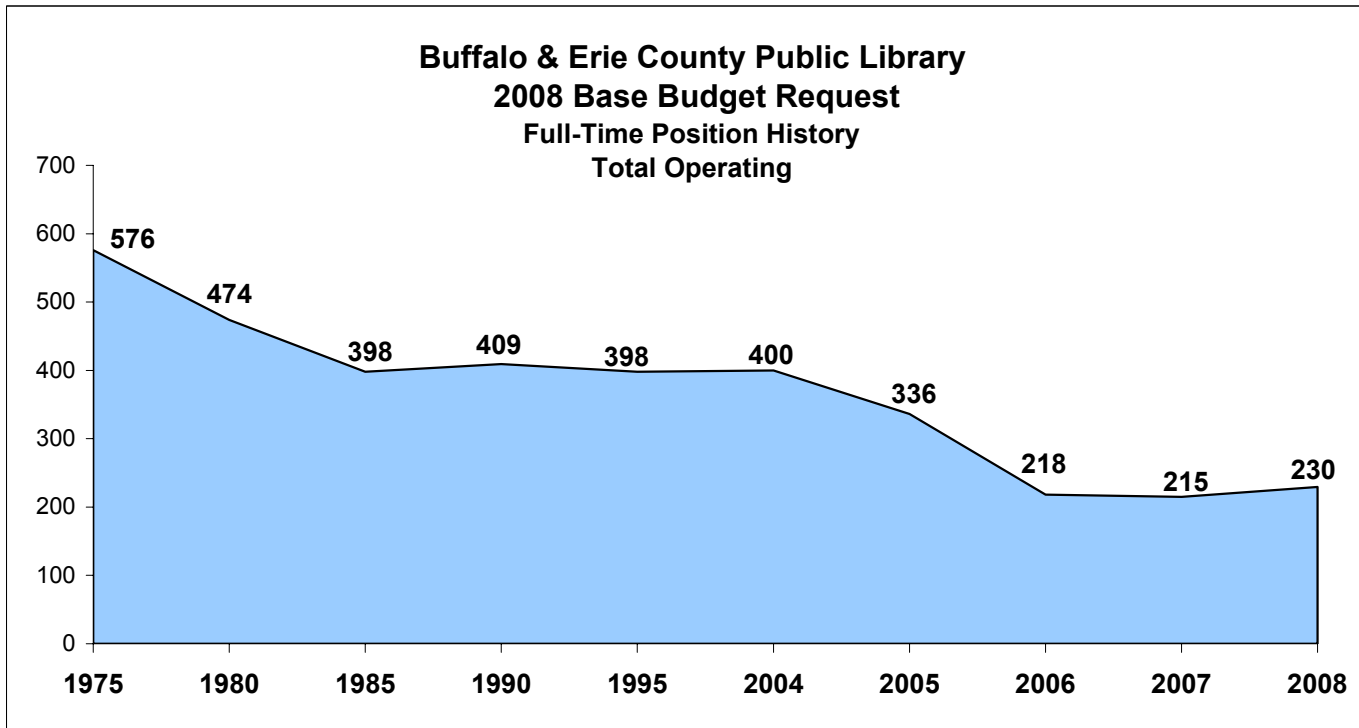
For most of the past three decades B&ECPL has operated under the constraints imposed by Erie County's struggling economy and decreasing population. Under the 2008 BASE Budget County funding, full-time staffing will have DECREASED 346.5 positions and 60% from 1975 levels while Erie County's population decreased from 1,113,491 in the 1970 census to 950,265 in the 2000 census, a 15% drop. As the following charts show, while reductions impacted all areas, the proportion of reductions varied to reflect population shifts within the County.

This required constant evaluation of the mix and methods of service delivery and the staffing levels required to cost-effectively provide those services. Techniques included applying technology, conducting process improvement studies, and aggressively managing turnover to evaluate and reclassify/redeploy vacated positions to meet library users' changing needs.

This era has seen the dramatic shift from a paper based to an electronic based information society. Unknown in the 1970's, computer use in libraries is now a staple, with over 360,000 registered public use computer sessions projected in 2007. The Library transitioned from manual "card catalogs" listing only the items available at an individual location to a fully automated system-wide library information system with full graphical high-speed access to the Internet provided at each library. This shift has not been at the expense of other library materials. Quite the contrary, circulation of library material increased dramatically, from 4,646,907 in 1975 to 7,038,167 in 2006.

Redeployment/reclassification of existing positions allowed the Library to consolidate system-wide telephone reference service, email and fax based reference service and expand the hours they are available without increasing overall staff counts. This virtual service point, known as the "E-Branch," provides convenient access to library users regardless of where in Erie County they live, work or go to school. This now includes the ability to borrow/download audio books to a patron's computer or MP3 player. In terms of circulation, the Central Library based E-Branch is now the busiest location.

Unfortunately, the 22.7% reduction in County support since 2004 continues to place an unprecedented strain on the Library's ability to provide quality public services. Despite the Library's ongoing efforts to restructure, streamline and innovate, additional support is needed. To address this problem, the Library has submitted a progressive series of restoration proposals that would build upon the "2008 Base Budget Request" to allow the downsized Buffalo and Erie County Public Library System to successfully meet continued strong public demand within the context of constrained County resources. The cost if all these proposals were approved would still be LESS than the Erie County support provided in 2000!



2007 position counts reflect the 2007 base budget. Positions supported by the County Legislature's \$500,000 restoration to the 2007 budget and by increased NY State aid for library system services of \$226,414 over the adopted budget were added subsequent to 2007 budget adoption and are included in the 2008 base budget totals.

Buffalo and Erie County Public Library

Full-time Position History

Showing 2008 Base Budget Budget Request Change Compared to 2004 and 1975

	1975	2004	2005	2006	2007	2008	2008 Change From 2004		2008 Change From 1975	
							Number	Percent	Number	Percent
Buffalo Branches	80.0	52.0	45.0	19.0	18.0	19.0	(33.0)	-63%	(61.0)	-76%
System Services & Central Library	374.0	213.0	174.0	130.0	129.0	139.0	(74.0)	-35%	(235.0)	-63%
Suburban Libraries	122.0	135.0	117.0	69.0	67.5	71.5	(63.5)	-47%	(50.5)	-41%
Total	576.0	400.0	336.0	218.0	214.5	229.5	(170.5)	-43%	(346.5)	-60%

IMPORTANT NOTE: 2007 position counts reflect the 2007 base budget. Positions supported by the County Legislature's \$500,000 restoration to the 2007 budget and by increased NY State aid for library system services of \$226,414 over the adopted budget were added subsequent to 2007 budget adoption and are included in the 2008 base budget totals.

**Buffalo & Erie County Public Library
System Staffing -
2008 BASE BUDGET Request
As of November 1, 2007**

CHR = Centralized Human Resource Libraries: Libraries whose personnel functions are centralized through the system. In the case of Buffalo Facilities, the System directly operates these facilities. For Contracting Libraries CHR services are provided via amendment to their contract. ERIE COUNTY'S SAP FINANCIAL SYSTEM IS UTILIZED FOR THIS PURPOSE. Non-CHR libraries administer their own personnel, payroll benefits and related human resource functions. NON-CHR LIBRARIES PERSONNEL COSTS ARE NOT LISTED IN SALARIES AND FRINGE LINES AS THEIR FUNDING IS BUDGETED IN THE CONTRACTED SERVICES LINE.

Library General Operating Funds

FULL TIME

Professional (Librarians, Administrators, Accountants, etc.)

Clerical (Clerk, Page, etc.)

Laborer (Guard, Maintenance, Caretaker, Cleaner, etc.)

Subtotal Full time

PART TIME

(In Full-time Equivalent (FTE): 1 FTE = 2,080 Hrs)

Professional (Librarians, Administrators, Accountants, etc.)

Clerical (Clerk, Page, etc.)

Laborer (Guard, Maintenance, Caretaker, Cleaner, etc.)

Subtotal Part Time (work-hours)

Subtotal Part Time

(in Full Time Equivalent - FTE)

OPERATING FULL & PART TIME (FTE)

Grant Funded

Grant Full-Time

Grant PT Workhours

Grant PT FTE

GRANT FULL & PART TIME (FTE)

COMBINED GRANT/OPERATING (FTE)

	CHR Contract Suburban Libraries	Admin, Buffalo Branches, Central Library & System Services	Totals CHR Libraries	Non-CHR Libraries	System Totals
Professional (Librarians, Administrators, Accountants, etc.)	26	55	81	9.0	90.0
Clerical (Clerk, Page, etc.)	20	66	86	6.5	92.5
Laborer (Guard, Maintenance, Caretaker, Cleaner, etc.)	7	37	44	3.0	47.0
Subtotal Full time	53	158	211	18.5	229.5
Professional (Librarians, Administrators, Accountants, etc.)	15,575	9,336	24,911	6,433	31,344
Clerical (Clerk, Page, etc.)	107,542	120,135	227,677	58,214	285,891
Laborer (Guard, Maintenance, Caretaker, Cleaner, etc.)	10,955	38,697	49,652	3,604	53,256
Subtotal Part Time (work-hours)	134,072	168,168	302,240	68,251	370,491
Subtotal Part Time (in Full Time Equivalent - FTE)	64.46	80.85	145.31	32.81	178.12
OPERATING FULL & PART TIME (FTE)	117.46	238.85	356.31	51.31	407.62
Grant Full-Time	-	9	9	-	9
Grant PT Workhours	-	12,187	12,187	-	12,187
Grant PT FTE	-	5.86	5.86	-	5.86
GRANT FULL & PART TIME (FTE)	-	14.86	14.86	-	14.86
COMBINED GRANT/OPERATING (FTE)	117.46	253.71	371.17	51.31	422.48

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY 2008 Budget Request

Library Restoration Requests - Strong Bang for Few Bucks

For a \$100,000 taxable value property, the monthly cost if all library restoration items were approved is \$0.67!

		Cost for Average \$100,000 Taxable Value Property		
		Per Year	Per Month	
2008 BASE BUDGET	Erie County Property Tax for Library Purposes - 2008 Base Budget Levy (2007 Assessed Values)	\$22,171,833	\$69	\$5.75
RESTORATIONS REQUESTED				
LEVEL 1	Restorations to Allow Libraries Remaining Open to Provide More Effective Access/Service (funding additional weekly open hours emphasizing nights/weekends; restoring outreach efforts; restoring technology training; and restoring additional children's, teen and adult programming)	\$818,030	\$2.63	\$0.22
LEVEL 2	Restorations to Further Strengthen Existing Libraries and Pilot Alternate Service Provision Models (further expanding weekly open hours, training, programming and piloting alternate service delivery models: shopping district and mall based libraries)	\$800,081	\$2.57	\$0.22
LEVEL 3	Restorations to Expand Alternate Service Provision Models and Outreach	\$869,302	\$2.80	\$0.23
RESTORED BUDGET:	Erie County Property Tax for Library Purposes - 2008 Budget Levy If All Restorations Approved (The levy would still be LESS than 1999's levy!)	\$24,659,246	\$77	\$6.42
	<i>Increase If All Restorations Approved</i>	\$2,487,413	\$8	\$0.67

2008 Erie County Capital Budget – Deferred Needs Coming Home to Roost?

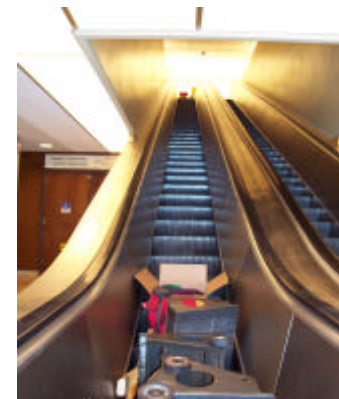
As a result of its fiscal crisis, the County has not secured funding for new library projects in more than three years. The list of needed projects has grown while B&ECPL's County project pipeline is essentially dry. The 2008 Proposed County Capital Budget begins to address this backlog.

Escalator Replacement and Asbestos Abatement at the Central Library is the Library's Top Priority Project

The escalators are original (1963) and have never been replaced or upgraded. A study was done resulting in a recommendation to replace the energy inefficient escalators, which run constantly, with a bank of elevators. This project was included in the 2004 Adopted County Capital Budget but cancelled during the 2005-2006 budget crisis.

In addition to being energy inefficient, the 43-year-old, 3 section escalator system (ascending 5 stories) is a potential safety hazard and a recurring maintenance problem. Downtime is increasing and some parts must be custom manufactured. *In September 2007, a motor failed generating large amounts of smoke, forcing the evacuation of the Central library and Buffalo Fire Department response. This past spring, major repairs resulted in one or more sections being down most days for approximately 1 month. In 2006 a stair split at the top of the Ellicott Street to first floor escalator causing a sudden stop with multiple patrons on the escalator. Fortunately, no one was injured in this incident. The project's needed now more than ever.* Delaying funding from 2004 to 2008 has significantly increased the likelihood that the escalators will experience unrecoverable failure prior to replacement. The project includes asbestos abatement of the escalator and adjacent areas. The 2008 request also includes replacing adjacent public restrooms at the 1st and 2nd floors.

Construction Cost Estimates 2004 Adopted Capital Budget: **\$1,600,000** (*bonds never issued – project cancelled during fiscal crisis*)
2008: **\$ 2,230,000** - **Costs will continue to increase above inflation as conditions deteriorate.**



Pictured: Broken flange brackets required custom fabrication to repair/replace.

2008 Erie County Capital Budget – (continued)

Central Library Fuel Tank, Mechanical Equipment and Exterior Renovations is the Library's Next Priority Project

Heating for the Central Library is dual fueled, natural gas and fuel oil. This capacity has allowed the library, working with DPW's pooled energy purchasing program, to utilize the lowest cost fuel source at any given time. This project addresses safety and energy issues including replacing the 1963 vintage fuel tank under the Oak Street parking area to maintain alternate fuel for heating and provide a tie-in for the emergency generator, extending its time of operation between fueling from the current capacity of 22 hours on its above ground tank to more than 28 days. The generator in conjunction with an uninterruptible power supply (UPS) battery backup system ensures continued operation of the Library System's data center, allowing the 36 outlying libraries served through the center to continue operations in the event of power failure at the Central Library. It also provides emergency lighting and heat to the Central Library itself providing potential emergency shelter space. The badly deteriorated concrete parking area above/adjointing the tank and deteriorated sidewalk sections around the Central Library would also be replaced.

Increase Storage Space

This element would take advantage of the two story height of the Central Library's mobile library vehicle bay by constructing a 22' wide by 198' long mezzanine storage to address a severe storage deficiency by reconfiguring existing space.

County funds requested

\$ 150,000

Other revenue sources

\$483,896*

* Includes \$239,349 in NYS Construction Grant funds awarded in April 2007, **with a deadline for construction completion of 6/30/2009 or funds will be lost.**



Erie County Capital Budget – Future Years - 2009-2013

Central Library Interior Renovations & Asbestos Abatement - County Capital Budget Estimated County Cost 2009-2013 \$4,200,000

Central Library Renovation and Asbestos abatement is a multi-year multi-phased project. The main entry, popular materials area, Ring of Knowledge display/presentation area and café were completed in 2005. *County funding for future work was approved as part of the 2004 Capital Budget (\$1.2 million) and the 2005 Capital Budget (\$1.14 million) “bonded projects” but the debt was never issued.* Asbestos abatement must be performed eventually – further delay increases overall project cost: construction price inflation and costs resulting from further deterioration in asbestos coated ceilings and beams.

Completing detailed design and preliminary construction documents for the highest priority potential project areas, the Children’s Room, Rare Book Room and the Grovesnor Room would allow maximum flexibility to quickly proceed with projects in areas attracting the most donor interest and/or grant success. Costs for each project area are roughly estimated at approximately \$2.0 million in current dollars, each will be refined as a part of this project. County funds are requested principally to cover the costs of asbestos abatement and basic building restoration for this county owned facility. This commitment will aid the Library in its fundraising efforts to raise the balance of project costs.

Impact on general operational budget annually

Future year projects resulting from this work will reduce energy operating costs and costs associated with asbestos monitoring and management (principally on an overtime basis as most activities must be performed while the building is closed).

Library Consolidation Project Incentive Funds - County Capital Budget Estimated County Cost 2009-2013 \$7,500,000

This request stems from a previous County Executive sponsored initiative to consolidate two or more older/smaller libraries into one larger modern facility, providing greater capability to provide library service while controlling annual operating/staffing costs.

The B&ECPL Board of Trustees had previously endorsed a proposed project to replace the Cazenovia and Dudley libraries in South Buffalo with one new library. In late 2004, DPW staff was investigating/evaluating potential sites. Unfortunately, the County’s fiscal crisis put a halt to work on this project as DPW staff involved in the effort retired or were laid-off. Other entities, including the Town of Tonawanda are exploring possible projects.

Some level of funding for future library consolidation projects may be warranted. There remains interest in exploring proposals to assist in funding new library construction to consolidate library operations. However, without a firm indication of funding availability, serious planning efforts will be hindered. The County Capital Budget projection assumes 3 projects at \$2.5 million each.



BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2008 Budget Hearing - Detail

Restoration Requests by Category and Library (Pages 17 - 23)

Revenue and Expense Listing - "Form 4" (Pages 24 - 30)

Additional explanations, charts and graphs are included on the Library's website at www.buffalolib.org .

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY 2008 BUDGET

Service Restoration Requests

Moving Forward – 2008 and Beyond

This past June, Legislature Chair Lynn Marinelli, in a column published in the Bee Group newspapers, addressed some questions and misperceptions about library funding in Erie County. She also asked: "...the library board and staffs [to] prepare a realistic neighborhood services restoration plan that covers a three-year timeline. The prioritized and itemized local libraries funding restoration plan would also address compliance with specific state libraries regulations." She further stated: "There will be a necessity for extensive deliberations on a ... plan, which has community support but does not raise false expectations." To address this concern, in conjunction with the Library Board's direction to develop a progressive series of service restoration options for 2008 and beyond that will allow the downsized Buffalo and Erie County Public Library System to successfully meet continued strong public demand within the context of constrained Erie County resources, this budget request includes a three level set of service restoration proposals. A separate Services Restoration Request document describes each proposed restoration by location, benefit to the public and cost.

Multi-tiered Service Restoration Plan

To proactively address the situation, this budget request contains groupings of service restoration proposals, starting with high impact restorations to allow libraries remaining open to provide more effective public access and service and progressing through a series of service restorations that will pilot and ultimately expand alternate service provision models. They are designed to be implemented sequentially over the course of one to three budget years depending upon the County's funding situation and other needs. The Library will work to maximize the impact of any funding provided following the priorities summarized below. The proposals are designed to be as cost-effective as possible and, if all were approved, the downsized Buffalo and Erie County Public Library System will be much better able to meet continued high public demand for service at a cost that would still be LESS THAN THE TAXPAYERS PROVIDED IN THE YEAR 2000! The proposals are summarized in the table below and detailed in the pages that follow.

		Cost	Cumulative Cost
LEVEL 1	Restorations to Allow Libraries Remaining Open to Provide More Effective Access/Service	\$818,030	\$818,030
LEVEL 2	Restorations to Further Strengthen Existing Libraries and Pilot Alternate Service Provision Models	\$800,081	\$1,618,111
LEVEL 3	Restorations to Expand Alternate Service Provision Models	\$869,302	\$2,487,413

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY 2008 BUDGET

Service Restoration Requests

Grand Total Level 1, 2 & 3 Restorations: \$2,487,413

Library	Cost	Description
LEVEL 1:	\$818,030	Restorations to Allow Libraries Remaining Open to Provide More Effective Service
Alden	\$9,702	Restores System funding to support up to 30 open hours per week vs. 25 NYS minimum standard weekly open hours currently system funded.
Amherst Libraries	\$18,627	Restores System funding to open Eggertsville Wednesday evenings for 4 hours. Includes reclassifying a Librarian II to Librarian III to perform as a cluster manager for the multi-branch library, coordinating services amongst Eggertsville and the other branches.
Angola	\$7,855	While chartered to serve only the village; the Angola Library, along with the Eden, Collins, North Collins, and Lake Shore Libraries, serve residents of the Town of Evans (outside the village) and Town of Brant which do not have their own libraries. Restore System funding from the present NYS minimum standard 25 open hours/week to 35 hours/week. Present supplemental funding is not secured for the future.
Aurora (East Aurora)	\$12,429	Provide System funding for Tuesday nights 5 - 8 p.m. providing 3 additional hours of public service previously paid for by grant funding.
Buffalo Branch Libraries	\$315,310	Restore 6 open hours per week at the East Clinton, East Delavan and North Park Libraries (from 24 to 30 open hours per week each) allowing these libraries to offer service 5 days per week up from 4 days in 2007; restore Niagara Branch to 40 open hours per week (up from the present 24 hours per week); provide Thursday service - 8 additional open hours - at the Frank E. Merriweather Library allowing the new, heavily used library to be open 7 days per week during the school year; add technology training and children's programs ; expand community and school outreach.
Central Library	\$203,260	Restores 1.5 open hours, allowing the Grosvenor Room, Childrens Room and Business & Science Departments to open when the Central Library opens at 8:30, as well as afford the development of specialized programs emphasizing local history and genealogy, specialized database training as well as outreach programs. This restoration would further allow the continued expansion of Children's programming on a system wide basis, including technology training (cybertrain) and story hour. Teen Programming would be expanded to create a Central Library Teen Space and Teen Space Blog; conduct teen outreach programs; and conduct gaming, art activities, and related programming system wide. Finally, this restoration would reopen the Central Library Computer Training Lab and provide System funding to improve phone and email reference via the e-Branch's "Ask US" and inter-library loan support, including collaborating with libraries nation-wide to provide 24/7 reference service.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY 2008 BUDGET

Service Restoration Requests

Grand Total Level 1, 2 & 3 Restorations: \$2,487,413

Library	Cost	Description
LEVEL 1:		
Restorations to Allow Libraries Remaining Open to Provide More Effective Service		
(Continued)		
Cheektowaga	\$12,971	Restores System funding to keep Anna M. Reinstein Memorial Library open an additional 4 Wednesday evening hours (5 - 9 p.m.).
Clarence	\$11,651	Restores System funding to support children's programs (putting RPT employee back to full-time status to free up professional staff to provide additional children's programs and better serve the public).
Concord	\$13,715	Restoration would provide System funding for Toddler Time, programs for Senior Citizens, and assisting patrons in their use of computers.
Eden	\$10,506	Provides System funding to support: enhanced programs including toddler and preschool story time, themed/craft programs for school age children; computer classes for adults/seniors and outreach efforts in conjunction with Eden Elementary.
Elma	\$15,006	Restore System funding to support 41 open hours per week vs. the present 35 hour NYS minimum, prevent a reduction of hours supported by a grant.
Grand Island	\$7,936	Restores System funding to re-open an additional day, Friday, providing an additional 7 hours of public service. Staffing reconfiguration will also support this addition.
Hamburg	\$15,503	Restores System funding for Sunday hours at the Hamburg Library - an additional 4 hours of public service for 42 weeks.
Lackawanna	\$22,760	Restores funding to add Tuesday and Thursday evening service, raising total open hours to 45 and restores 3 RPT positions back to full-time status. Addresses high demand for computer access for an economically challenged population, which has more than doubled over 2006 year-to-date.
Lancaster	\$15,696	Restores System funding for Sunday hours - an additional 4 hours of public service for 42 weeks.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY 2008 BUDGET

Service Restoration Requests

Grand Total Level 1, 2 & 3 Restorations: \$2,487,413

Library	Cost	Description
LEVEL 1: (Continued)		
Restorations to Allow Libraries Remaining Open to Provide More Effective Service		
Library System Services	\$76,654	Restores staffing to provide System Serials check-in, which will ensure consistency in check-in processes, simplify the claim process for unreceived/damaged items, and provide materials that are "shelf-ready" when received at all locations. This will ultimately "free-up" clerks throughout the System to concentrate on public service. This restoration would also allow the Catalog Department to provide original cataloging of local history and rare book materials. The ability to catalog local materials was lost during the budget crisis. Increased interest and cultural tourism would benefit by adding local history materials to the Library's collection. Finally, this restoration would also support the timely processing of other library material.
Marilla	\$1,250	Restore Clerk Typist hours to assist with programs.
Orchard Park	\$16,501	Add a part-time Library Associate to increase children's program and adult computer literacy classes in addition to relieving the Librarian I to concentrate on developing new programs, including expanded adult computer literacy classes and collection development.
Tonawanda Town	\$15,684	Restores System funding for Sunday hours - an additional 4 hours of public service for 42 weeks.
West Seneca	\$15,014	Restores System funding to support programming and outreach.
Total Level 1	\$818,030	

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY 2008 BUDGET

Service Restoration Requests

Grand Total Level 1, 2 & 3 Restorations: \$2,487,413

Library	Cost	Description
LEVEL 2:	\$800,081	Restorations to Further Strengthen Existing Libraries and Pilot Alternate Service Provision Models
Aurora	\$4,144	Restores System funding to keep library open until 5 p.m. on Saturdays (2 additional hours). Any increase in utilities will be supported by private funds.
Buffalo Branch Libraries	\$105,737	Restore 10 additional open hours per week at the East Clinton, East Delavan and North Park Libraries (from 30 to 40 open hours per week each) up from 24 hours in 2007. This restoration would also increase programming, including technology programming using the East Delavan Library computer training lab, and increase involvement with Good Schools for All Literacy programming.
Central Library	\$114,314	This restoration provides : additional computer training and support for the Teen Space and young adult programming allowing Get Graphic grant programs to be ongoing; improves collection development and supports specialized database training as well as outreach programs to the business community; provides outreach to disabled, working with community institutions to increase services for the disabled; and provides AskUs assistance to release Humanities and Social Sciences staff allowing more time for specialized collection development and provide additional support for 24/7 reference.
Cheektowaga	\$46,542	Restoration of staff position to assist in providing programs, reference and reader's advisory services.
Grand Island	\$8,427	Restores System funding to re-open Tuesday evenings, providing an additional 4 hours of public service.
Hamburg	\$35,185	Restores System funding to re-open Fridays (1pm to 5pm) at Lakeshore, providing an additional 4 hours of public service and five open days each week. Also restores System funding for librarian hours to assist in providing quality of service to patrons by improving collection development and offering more youth and adult programs.
Lancaster	\$13,877	Restores System funding for salaries currently being paid by dwindling private funds in the 2007 budget - needed to provide more effective library service. Will free up librarian time to work on improving the library's collection.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY 2008 BUDGET

Service Restoration Requests

Grand Total Level 1, 2 & 3 Restorations: \$2,487,413

Library	Cost	Description
LEVEL 2: Restorations to Further Strengthen and Pilot Alternate Service Provision Models (Continued)		
Library Express - Mall Based Outlet	\$208,259	Open a Library Express service outlet in a high traffic retail mall, providing up to 80 open hours per week (same as mall hours). The convenience and extended hours of a mall location provides access to a high volume of customers. Other libraries using this setting have experienced circulation/use that is four times usage for a similarly sized traditional library location. Being open longer and later than traditional libraries will expose the library to customers who might not otherwise be able to utilize library services. A library would also benefit the mall by providing shoppers and mall employees a place to take a break, check email, or spend time reading while waiting for friends and family still shopping. Other libraries in mall locations have also developed synergistic relationships with mall booksellers, as many library users are avid book purchasers too. Finally, this proposal provides an attractive opportunity for collaboration/shared tenancy with related educational and cultural organizations. Cost identified is the annualized operating cost. First year cost would be applied to tenant startup and partial year operating costs. Private fundraising and municipal contributions would be solicited to supplement start-up funding.
Library Express - Shopping District Based Outlet	\$157,119	Open a <i>Library Express</i> service outlet in a high traffic retail shopping district, providing up to 55 open hours per week. The concept for this outlet is similar to the mall based proposal, however the location could be in a high volume shopping/retail district along a major city or suburban street or major shopping center. Cost identified is the annualized operating cost. First year cost would be applied to tenant startup and partial year operating costs. Private fundraising and municipal contributions would be solicited to supplement start-up funding. Provides an attractive opportunity for collaboration/shared tenancy with related educational and cultural organizations.
Library System Services	\$81,965	This restoration would further improve the capacity of the Catalog Department, which took the greatest reduction in professional staff during the 2005/2006 fiscal crisis causing original cataloging to suffer, delaying availability of single title orders. It would further support demand from restored library materials budget.
Tonawanda Town	\$24,512	Restores System funding for Tuesday service (8 hours) at the Kenilworth Library which is presently closed on Tuesdays. This more effectively utilizes remaining library facilities in the Town of Tonawanda which closed 3 libraries as a result of the county financial crisis.
Total Level 2		\$800,081

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY 2008 BUDGET

Service Restoration Requests

Grand Total Level 1, 2 & 3 Restorations: \$2,487,413

Library	Cost	Description
LEVEL 3: \$869,302 Restorations to Expand Alternate Service Provision Models		
Buffalo Branch Libraries	\$69,863	This restoration would improve West Cluster outreach by expanding community contacts, developing partnerships, increasing programming and working with the Library's Development Office to secure program funding.
Central Library	\$186,710	This restoration would support: performing collection development activities; conducting specialized database training including business and genealogical research uses; and expanding outreach programs to local schools/community groups/business groups. It would further provide clerical assistance in the Rare Book Room to work with Librarian to prepare materials for use through the Development Office and collect/prepare material for digitization projects and provide additional support for 24/7 reference.
Hamburg	\$22,591	Restores System funding for additional Sr. Page and Cleaner hours currently at inadequate level for library size.
Lancaster	\$16,501	A part-time Library Associate is requested to provide additional (much requested) children's programs, computer training and class/school visits.
Library Express - 2nd Mall Based Outlet	\$208,259	Cost identified is the annualized operating cost. First year cost would be applied to tenant startup and partial year operating costs. Private fundraising and municipal contributions would be solicited to supplement start-up funding. Provides an attractive opportunity for collaboration/shared tenancy with related educational and cultural organizations.
Library Express - 3rd Mall Based Outlet	\$208,259	Cost identified is the annualized operating cost. First year cost would be applied to tenant startup and partial year operating costs. Private fundraising and municipal contributions would be solicited to supplement start-up funding. Provides an attractive opportunity for collaboration/shared tenancy with related educational and cultural organizations.
Library Express - 2nd Shopping District Based Outlet	\$157,119	Cost identified is the annualized operating cost. First year cost would be applied to tenant startup and partial year operating costs. Private fundraising and municipal contributions would be solicited to supplement start-up funding. Provides an attractive opportunity for collaboration/shared tenancy with related educational and cultural organizations.
Total Level 3 \$869,302		

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2008 County Executive Proposed Budget Allocation for Library

Fund 820 Fund Center 420 Account Name	SAP Account			2007			Erie County 2008 Proposed Budget Allocation For Library					County Exec Reco vs 2007 County Adopted
		FY 2005	FY 2006	County Adopted	Allocate Legislature \$500k Restore	Library Brd 12/21/2006 Adpt Bdgt	Co Budget Department Request	Changes	County Exec Reco	Change from 2007 County Adopted		
		Actual	Actual							Dollars	Percent	
Operating Revenue												
LIBRARY REAL PROPERTY TAX	400020	21,671,833	21,671,833	22,171,833	0	22,171,833	24,612,371	(2,440,538)	22,171,833	0	0.0%	Service Restoration Request not included.
USE OF (CONTRIBUTION TO) FUND BALANCE	402190			540,050	0	540,050	500,000	(0)	500,000	(40,050)	-7.4%	
STATE AID-FR LIB INCL INCENT AID	408140	1,848,498	1,937,560	1,854,951	0	1,854,951	2,081,365	0	2,081,365	226,414	12.2%	Assumes aid increase provided in NYS 2006-2007 and 2007-2008 Adopted Budgets continues. Recent State revenue trends may place this source at risk.
STATE AID-TO MEMBER LIBRARIES	408150	290,074	299,616	299,616	0	299,616	299,616	0	299,616	0	0.0%	
STATE AID-SPECIAL MEMBER ITEMS	408160	8,000	35,500	0	0	0			0	0	n/a	
FEDERAL AID OTHER		0	0	0	0	0			0	0	n/a	
LIBRARY CHARGES-FINES (Central & Buffalo Libraries only)	419000	348,286	322,575	318,073	0	318,073	437,000	0	437,000	118,927	37.4%	Includes estimated e-commerce related shift of fine/fee revenue from contract libraries to the system.
REFUNDS FROM CONTRACT LIBRARIES	419010	371,750	384,271	391,722	0	391,722	393,151	0	393,151	1,429	0.4%	Updates to the Library's automation system allowed "about due" reminders via email and will soon provide e-commerce functionality (payment of fines/fees over the Internet 24/7). Both provide good public service. Both reduce revenue directly collected by contracting libraries. This impacts fine revenue returned by CHR libraries to support their labor expense via this account. The reduction is partially offset by the Cheektowaga and Alden Libraries joining the CHR program during 2007.
ILL SHIPPING REIMB - WNYLRC	419020	2,138	2,226	2,100	0	2,100	2,100	0	2,100	0	0.0%	
RENT RL PROP-AUDITORIUM (Central Library)	420510	3,463	5,759	5,000	0	5,000	5,000	0	5,000	0	0.0%	
COMMISSIONS-TEL BOOTH / VEND/FOOD SVC (Central & Buffalo Libraries)	420530	11,438	17,424	21,168	0	21,168	16,968	0	16,968	(4,200)	-19.8%	Central Library employee break area vending contract for minimum payment lowered reflecting reduced business resulting from fewer employees.
OTHER DEPT INCOME-COPIES (Central & Buffalo Libraries)	422000	36,630	32,499	26,889	0	26,889	29,365	0	29,365	2,476	9.2%	
REFUND OF PRIOR YEAR EXPENSES	423000	63,008	202,267	10,000	0	10,000	10,000	0	10,000	0	0.0%	
INTEREST & EARNINGS REGULAR	445030	41,651	65,874	50,000	0	50,000	86,400	0	86,400	36,400	72.8%	Assumes higher interest rate environment vs forecast in 2006
PREMIUM ON OBLIGATIONS	445070	0	0	0	0	0	0	0	0	0	n/a	
MISCELLANEOUS RECEIPTS (Central & Buffalo Libraries)	466000	513	846	0	0	0	0	0	0	0	n/a	
NSF CHECK FEES (Central & Buffalo Libraries)	466010	127	15	15	0	15	15	0	15	0	0.0%	

Form 4

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2008 County Executive Proposed Budget Allocation for Library

Fund 820 Fund Center 420

Account Name

SAP Account	FY 2005 Actual	FY 2006 Actual	2007			Erie County 2008 Proposed Budget Allocation For Library						
			County Adopted	Allocate Legislature \$500k Restore	Library Brd 12/21/2006 Adpt Bdgt	Co Budget Department Request	Changes	County Exec Reco	Change from 2007 County Adopted			
									Dollars	Percent		
Operating Revenue (Cont.)					0							
MINOR SALE OTHER (Central & Buffalo Libraries)	466020	28,533	22,806	23,000	0	23,000	37,000	0	37,000	14,000	60.9%	Includes higher Encore reimbursement and sale of "jump drives" for public convenience.
MINOR SALE BOOK BAGS (Central & Buffalo Libraries)	466030	1,208	785	1,000	0	1,000	1,000	0	1,000	0	0.0%	
MINOR SALE PRINTING (Central & Buffalo Libraries)	466040	18,764	16,868	16,349	0	16,349	24,242	0	24,242	7,893	48.3%	Reflects increased computer usage
REFUND CONTRACT LIB. RETIREMENT	466170	315,623	194,716	242,362	9,117	251,479	107,800	0	107,800	(134,562)	-55.5%	Reflects lower overall retirement cost and the shift of the Cheektowaga and Alden Libraries to CHR in 2007
MISC. DEPARTMENTAL INCOME	467000	15,416	3,917	0	0	0	0	0	0	0	n/a	
GEN OBLIGATION BOND PROCEEDS	475000	0	0	0	0	0	0	0	0	0	n/a	
INTERFUND- REV NON-SUBSIDY	450000	0	0	0	0	0	0	0	0	0	n/a	
INTERFUND- REV SUBSIDY (County Aid)	486000	0	0	0	0	0	0	0	0	0	n/a	
ACC INV INT REV GEN	499100	21	(21)	0	0	0	0	0	0	0	n/a	
INTERFUND-HOLDING CENTER				0	0	0	0	0	0	0	n/a	
INTERFUND-CORRECTIONAL FACILITY				0	0	0	0	0	0	0	n/a	
INTERFUND-COURT STORAGE				0	0	0	0	0	0	0	n/a	
SUBTOTAL OPERATING REVENUE		25,076,972	25,217,335	25,974,128	9,117	25,983,245	28,643,393	(2,440,538)	26,202,855	228,727	0.9%	

County Exec Reco vs 2007 County Adopted

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2008 County Executive Proposed Budget Allocation for Library

Fund 820 Fund Center 420

Account Name

SAP Account	FY 2005 Actual	FY 2006 Actual	2007			Erie County 2008 Proposed Budget Allocation For Library							
			County Adopted	Allocate Legislature \$500k Restore	Library Brd 12/21/2006 Adpt Bdgt	Co Budget Department Request	Changes	County Exec Reco	Change from 2007 County Adopted				
									Dollars	Percent			
PERSONAL SERVICES (2003 all, 2004 and later FULL-TIME)	500000	9,751,098	7,338,092	7,730,865	76,913	7,807,778	8,701,077	0	8,701,077	970,212	12.5%	Assumes no wage rate changes as no bargaining unit contracts are in place for 2008. \$618,091 of the combined increase for salaries and wage accounts reflect expense transferred from SAP Contract Account 516010 for the Alden and Cheektowaga Libraries that joined CHR in 2007 and is NOT an increase in overall Library cost. See Contract account descriptions below. Also reflects the \$284,000 SAP salary and wage portion of the \$500,000 restoration approved by the County Legislature and implemented shortly after budget adoption; \$147,452 in state aid support for library system services and the transfer of \$75,000 from the professional services line to the salaries line with the hiring of a Development Officer. The \$38,672 balance princially supports step adjustments.	
PART-TIME WAGES	500010	1,858,268	1,868,397	2,104,910	118,128	2,223,038	2,595,212	0	2,595,212	490,302	23.3%		
REGULAR PART-TIME WAGES	500020	309,050	814,757	807,045	88,959	896,004	508,316	0	508,316	(298,729)	-37.0%		
SEASONAL EMPLOYEE WAGES	500030	104,363	81,433	62,514	0	62,514	67,194	0	67,194	4,680	7.5%		
SHIFT DIFFERENTIAL	500300	15,534	15,895	15,500	0	15,500	16,500	0	16,500	1,000	6.5%		
HOLIDAY WORKED	500330	21,131	15,672	24,000	0	24,000	18,000	0	18,000	(6,000)	-25.0%		
OTHER EMPLOYEE PAYMENTS	500350	(1,647)	56,585	20,000	0	20,000	20,000	0	20,000	0	0.0%		
OVERTIME	501000	115,691	110,691	118,250	0	118,250	120,000	0	120,000	1,750	1.5%		
FRINGE BENEFITS: Include employer costs for Retirement, Medical & Dental Insurance, Retiree Health Insurance, Unemployment Ins. and Workers Compensation Expense for all libraries (including suburban contracting libraries) and FICA (Social Security/Medicare for employees of the Central Library, System Support, Buffalo Branch, and contracting libraries participating in the Centralized Human Resources Program)	502000	5,970,712	5,110,955	5,126,013	104,393	5,230,406	5,281,424	54,136	5,335,560	209,547	4.1%		See Fringe Benefit Detail below.
REDUCTIONS FRM PRSNL SVS ACCT	504990	0	0	0	0	0	0	0	0	0	n/a		
CONTRACTUAL SALARY RESERVES	504992	0	0	245,266	0	245,266	318,520	0	318,520	73,254	29.9%		
SERVICE RESTORATION REQUEST (See Service Restoration Request Handout)	504999			500,000	(500,000)	0	2,487,413	(2,487,413)	0	(500,000)	-100.0%		
OFFICE SUPPLIES	505000	48,039	52,134	85,375	0	85,375	107,550	0	107,550	22,175	26.0%	\$5,200 of the increase is for the purchase of merchandise for resale (e.g. USB jump drives). Also reflects increased patron computer use on toner and paper supplies.	
CLOTHING SUPPLIES	505200	65	2,442	3,100	0	3,100	3,350	0	3,350	250	8.1%	Security personnel at city branches are now uniformed.	
AUTO SUPPLIES	505600	4,342	8,803	5,630	0	5,630	6,600	0	6,600	970	17.2%	Price increases	
MEDICAL SUPPLIES	505800	579	0	2,250	0	2,250	2,300	0	2,300	50	2.2%		
REPAIRS & MAINTENANCE	506200	75,385	66,640	128,050	0	128,050	128,250	0	128,250	200	0.2%		
MAINTENANCE SUPPLIES		0	0	0	0	0	0	0	0	0	n/a		
HIGHWAY SUPPLIES	506400	3,268	2,284	3,500	0	3,500	3,500	0	3,500	0	0.0%		
LOCAL MILEAGE REIMBURSEMENT	510000	3,890	4,972	6,600	0	6,600	6,600	0	6,600	0	0.0%		
OUT OF AREA TRAVEL	510100	8,862	13,422	34,525	0	34,525	34,525	0	34,525	0	0.0%		

County Exec Reco vs 2007 County Adopted

Form 4

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2008 County Executive Proposed Budget Allocation for Library

Fund 820 Fund Center 420
 Account Name

SAP Account	FY 2005 Actual	FY 2006 Actual	2007			Erie County 2008 Proposed Budget Allocation For Library						
			County Adopted	Allocate Legislature \$500k Restore	Library Brd 12/21/2006 Adpt Bdgt	Co Budget Department Request	Changes	County Exec Reco	Change from 2007 County Adopted			
									Dollars	Percent		
TRAINING & EDUCATION	510200	15,681	17,459	25,250	0	25,250	34,450	0	34,450	9,200	36.4%	
UTILITY CHARGES (Water/Sewer/Cell phone/Data Lines and Internet Access which moved to this acct in SAP) See Enterprise Utility for Electric, NGas & Fuel Oil	515000	133,682	125,223	120,751	0	120,751	140,045	0	140,045	19,294	16.0%	
CONTRACT LIBRARY PAYMENTS										0	n/a	
AMHERST PUBLIC 2	516010	1,159,243	1,117,186	1,139,684	12,653	1,152,337	1,194,215	0	1,194,215	54,531	4.8%	
ANGOLA PUBLIC 2	516010	50,534	44,512	44,296	13,118	57,414	56,880	0	56,880	12,584	28.4%	
AURORA TOWN PUBLIC 1,2	516010	8,000	0	0	0	0	0	0	0	0	n/a	Joined CHR in 2001
BOSTON FREE 2	516010	58,041	46,467	45,991	15,398	61,389	64,183	0	64,183	18,192	39.6%	
CHEEKTOWAGA PUBLIC 2	516010	820,884	603,911	597,234	12,647	609,881	0	0	0	(597,234)	-100.0%	Joined CHR in 2007
CLARENCE PUBLIC 2	516010	281,874	61,149	0	0	0	0	0	0	0	n/a	Joined CHR in 2006
COLLINS PUBLIC 1,2	516010	0	10,500	0	0	0	0	0	0	0	n/a	Joined CHR in 2002
CONCORD PUBLIC 2	516010	86,858	89,934	73,127	22,096	95,223	100,975	0	100,975	27,848	38.1%	
EDEN PUBLIC 2	516010	63,006	13,621	0	0	0	357	0	357	357	n/a	Joined CHR in 2006
ELMA PUBLIC 2	516010	200,347	28,520	0	0	0	0	0	0	0	n/a	Joined CHR in 2006
EWELL FREE-ALDEN 2	516010	50,360	47,816	48,201	12,990	61,191	0	0	0	(48,201)	-100.0%	Joined CHR in 2007
GRAND ISLAND MEMORIAL 1,2	516010	0	0	0	0	0	0	0	0	0	n/a	Joined CHR in 2003
HAMBURG PUBLIC 2	516010	508,725	136,570	0	0	0	0	0	0	0	n/a	Joined CHR in 2006
LACKAWANNA PUBLIC 2	516010	205,796	188,145	195,611	5,994	201,605	200,151	0	200,151	4,540	2.3%	
LANCASTER PUBLIC 1,2	516010	0	0	0	0	0	0	0	0	0	n/a	Joined CHR in 2001
MARILLA FREE 1,2	516010	0	11,770	322	0	322	1,556	0	1,556	1,234	383.2%	Joined CHR in 2002; small allocation is for other operating expense not covered by directly collected fine/fee revenue.

County Exec Reco vs 2007 County Adopted

\$5,000 of the increase is for the once every three year payment of dues to the Association of Contracting Library Trustees covering all system Trustees. Payment for a three year period yields a 20% discount. Last paid in 2005. The balance reflects costs increases for Urban Library Council membership and Staff Development Day.

E-rate reimbursement rate for July 1 2007 to June 30 2008 decreased by 1%. Further, the winning bid for system data lines came in 21% higher than the previous contract which kept the rate flat for 6 years. Also assumes an average 1% sewer charge for City libraries.

Form 4

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2008 County Executive Proposed Budget Allocation for Library

Fund 820 Fund Center 420

Account Name

SAP Account	FY 2005 Actual	FY 2006 Actual	2007			Erie County 2008 Proposed Budget Allocation For Library					
			County Adopted	Allocate Legislature \$500k Restore	Library Brd 12/21/2006 Adpt Bdgt	Co Budget Department Request	Changes	County Exec Reco	Change from 2007 County Adopted		
									Dollars	Percent	

County Exec Reco vs 2007 County Adopted

Appropriations (Cont.)

NEWSTEAD PUBLIC - AKRON ^{1,2}	516010	10,000	1	0	0	0	0	0	0	0	n/a	Joined CHR in 2003
NORTH COLLINS PUBLIC ²	516010	44,855	7,442	0	0	0	0	0	0	0	n/a	Joined CHR in 2006
ORCHARD PARK PUBLIC ^{1,2}	516010	257,104	0	0	0	0	0	0	0	0	n/a	Joined CHR in 2005
TONAWANDA PUBLIC CITY ^{1,2}	516010	10,000	356	0	0	0	0	0	0	0	n/a	Joined CHR in 2001
TONAWANDA TOWN PUBLIC ^{1,2}	516010	20,000	1,336	0	0	0	0	0	0	0	n/a	Joined CHR in 2004
WEST SENECA PUBLIC ²	516010	292,023	169,080	0	0	0	0	0	0	0	n/a	Joined CHR in 2006

Important Notes Concerning Contract Library Payments:

1) The Aurora, Lancaster and City of Tonawanda Libraries have participated in Centralized Human Resources (CHR) Program since mid-2001; the Collins and Marilla Libraries since mid-2002; the Newstead and Grand Island Libraries joined during 2003; the Town of Tonawanda Library joined during 2004; the Orchard Park Library joined in Fall 2005; the Eden, Elma and North Collins Libraries joined in March 2006; the Clarence Library joined in April 2006; the Hamburg Library joined in August 2006; the West Seneca Library joined in September 2006; and the Alden and Cheektowaga Libraries joined in early 2007. These expenses are budgeted in the system personnel accounts rather than in the contract line. Under CHR the B&ECPL and Erie County provide payroll and benefit administration services, which are paid directly out of the system budget using the County's SAP financial system. Contracting libraries not participating in CHR, maintain their own salary/wage budgets supported by directly collected revenue and the contract allocation shown in SAP account 516010.

2) Contract Library allocations shown in SAP account 516010 **do not include** costs for: library materials, technology support (on-line catalog, circulation system & high speed -T-1- Internet access), active employee and retiree health insurance, dental insurance, unemployment insurance, workers compensation insurance, most operating supplies, materials shipment, as well as natural gas utility and for all but Newstead, Concord, & West Seneca, electric utility expense. These expenses are included in the system budget. Further, contracting libraries directly collect revenue including fine, fee, photocopy and printer recovery charges that, while not reflected in the SAP financial system, do offset costs of operation and reduce the amount required to be transmitted to each contracting library through SAP account 516010.

PROF SERV CONTRACT & FEES	516020	582,173	712,561	779,787	0	779,787	704,118	0	704,118	(75,669)	-9.7%	Decrease results from shift of Development Officer from contract to a salaried position.
DUES & FEES		0	0	0	0	0	0	0	0	0	n/a	
MAINTENANCE CONTRACTS	516030	96,717	102,895	134,455	0	134,455	169,992	0	169,992	35,537	26.4%	Increase is principally for technical equipment: new mail-server, existing UPS off warranty maintenance, SIRSI sun server off warranty maintenance and elevator/escalator maintenance.
OTHER EXPENSES	530000	61,047	56,518	118,488	0	118,488	154,106	0	154,106	35,618	30.1%	Increase is principally due to: increased volume of library material anti-theft devices, purchasing additional key tag library cards and restocking regular library cards (last purchased in 2005).
RENTAL CHARGES	545000	36,836	1,634	1,879	0	1,879	1,879	0	1,879	0	0.0%	

Form 4

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2008 County Executive Proposed Budget Allocation for Library

Fund 820 Fund Center 420

Account Name

SAP Account	FY 2005 Actual	FY 2006 Actual	2007			Erie County 2008 Proposed Budget Allocation For Library						
			County Adopted	Allocate Legislature \$500k Restore	Library Brd 12/21/2006 Adpt Bdgt	Co Budget Department Request	Changes	County Exec Reco	Change from 2007 County Adopted			
									Dollars	Percent		
INSURANCE PREMIUMS	555050	26	0	45,000	0	45,000	45,000	0	45,000	0	0.0%	
LOCAL SHARE GRANT MATCH	559000			0	0	0		0	0	0	n/a	
BUILDING IMPROVEMENTS	561250	0	0	0	0	0		0	0	0	n/a	
LAB & TECH EQUIP (includes software updates)	561410	165,857	7,292	141,563	0	141,563	125,692	0	125,692	(15,871)	-11.2%	Decrease reflects 2007 software update expense that will not occur in 2008.
FURNITURE, FIXTURES & OFFICE EQUIPMENT	561420	0	0	0	0	0	20,000	0	20,000	20,000	n/a	Funding to replace 4 to 5 public service color copiers which are approximately 7 years old.
BUILDINGS & GROUNDS EQUIPMENT	561430	0	0	0	0	0		0	0	0	n/a	
MOTOR VEHICLE EQUIPMENT	561440	0	0	0	0	0		0	0	0	n/a	
LIBRARY BOOKS & MEDIA (operating fund expense only) Note: From 2001 through 2004 the County provided most funding for library material through the county capital budget. No new capital funding was provided after 2004. Library material purchases in 2004 included \$4,030,470 capital fund funding and the remaining balance of \$1,234,902 supported library material purchases in 2005. In 2006 and beyond this expenditure has been fully transferred back to this operating account, without a corresponding increase in operating revenue support. This was a major factor forcing the library downsizing in 2005.	561450	656,705	2,609,049	3,925,000	0	3,925,000	3,759,182	0	3,759,182	(165,818)	-4.2%	Modest decrease necessary to maintain a balanced budget. This amount would still exceed 14% of the base operating budget (prior to any restorations).
INTERFUND-ROAD/TRANS-SUBS	570000	0	0	0	0	0		0	0	0	n/a	
INTERFUND-DEBT SERVICE	570040	235,492	229,268	223,042	0	223,042	223,042	(7,261)	215,781	(7,261)	-3.3%	
INTERFUND-UTILITY ENTERPRISE FUND for Electric, NGas & Fuel Oil (Most Contract Libraries are included in the Electric and Ngas Pools)	575000	1,326,423	1,141,761	1,372,285	25,828	1,398,113	1,304,717	0	1,304,717	(67,568)	-4.9%	See Interfund Utilities Detail below.
INTERFUND-LIBRARY GRANTS		0	0	0	0	0		0	0	0	n/a	
INTERDEPT-LIBRARY SERVICES (To Corrections Center, Holding Facility and Buildings & Grounds (Court Storage)	942000	(290,209)	(298,940)	(297,194)	0	(297,194)	(299,441)	0	(299,441)	(2,247)	0.8%	
INTERDEPT-DISS	980000	195,227	196,752	215,963	0	215,963	215,963	0	215,963	0	0.0%	
TOTAL OPERATING EXPENDITURES		25,631,936	23,042,963	25,974,128	9,117	25,983,245	28,643,393	(2,440,538)	26,202,855	228,727	0.9%	

County Exec Reco vs 2007 County Adopted

Form 4

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2008 County Executive Proposed Budget Allocation for Library

Fund 820 Fund Center 420
 Account Name

SAP Account	FY 2005 Actual	FY 2006 Actual	2007			Erie County 2008 Proposed Budget Allocation For Library						
			County Adopted	Allocate Legislature \$500k Restore	Library Brd 12/21/2006 Adpt Bdgt	Co Budget Department Request	Changes	County Exec Reco	Change from 2007 County Adopted			
									Dollars	Percent		
Fringe Benefit Detail												
Fringe Benefits	502000	8,915	0	0	0		54,136	54,136	54,136	n/a		
Employer FICA - REGULAR	502010	755,104	633,955	691,408	17,610	709,018		746,573	55,165	8.0%		
Employer FICA - MEDICARE	502020	176,900	148,403	161,831	4,118	165,949		174,602	12,771	7.9%		
Employee Health Insurance	502030	1,965,688	1,596,623	1,859,176	21,932	1,881,108		2,099,815	240,639	12.9%	Principally anticipated rate increase	
Dental Plan	502040	148,301	107,368	119,980	1,538	121,518		126,449	6,469	5.4%	Principally anticipated rate increase	
Workers Compensation	502050	123,857	109,320	117,188	2,981	120,169		126,978	9,790	8.4%	Based upon county percentage estimate	
Unemployment Insurance	502060	281,326	261,235	27,902	708	28,610		10,775	(17,127)	-61.4%	Return to normal levels	
Hospital & Medical - Retirees	502070	837,541	738,558	905,225	15,148	920,373		931,375	26,150	2.9%	Actual county 2007 experience moderating - do not expect this trend to continue beyond 2008	
Health Insurance Waiver (Incl: 117)	502080	35,617	31,500	32,400	0	32,400		33,204	804	2.5%		
Health Insurance Waiver - Single	502090	0	0	0	0	0		0	0	n/a		
Retirement	502100	1,637,463	1,483,994	1,208,903	40,358	1,249,261		1,029,653	(179,250)	-14.8%	Reflects anticipated rate and Tier 1/2 base reduction.	
Flex Benefit Spending	502110	0	0	2,000	0	2,000		2,000	0	0.0%		
Total Fringe Benefit Detail:		5,970,712	5,110,955	5,126,013	104,393	5,230,406	5,281,424	54,136	5,335,560	209,547	4.0%	
Interfund Utilities Detail												
Fuel Oil		0	0	35,000	0	35,000	0		0	(35,000)	-100.0%	Fuel oil purchases suspended in anticipation of tank replacement project in 2008.
Natural Gas		362,551	255,494	341,547	6,459	348,006	306,254		306,254	(35,293)	-10.3%	Based upon rolling 12 month projections of usage from utility accounts data, adjusted for changes in 2007 open hours, compared and aligned with estimates supplied by the county's pool purchaser, Fluent energy applied to normalized weather.
Electricity		963,872	886,267	995,738	19,369	1,015,107	998,463		998,463	2,725	0.3%	Natural gas prices, which influence both heating and electric rates, were less volatile in 2007.
Total Interfund Utilities Detail:		1,326,423	1,141,761	1,372,285	25,828	1,398,113	1,304,717	0	1,304,717	(67,568)	-4.8%	

County Exec Reco vs 2007 County Adopted