

COVID-19 IMPACTS AND PROJECTIONS:

As we all know, actions at the federal, state, and local level to protect public health and mitigate the spread of COVID-19 have severely disrupted how we go about our daily lives. On March 17th all physical library buildings closed, all but essential employees and most of the public staying at home to reduce virus spread. These closures remained in full effect through the end of May, with library services having shifted to a virtual environment with virtual program attendance from mid-March through the end of May exceeding 152,000. Virtual programs have continued during the Library's gradual reopening process with November year-to-date virtual program attendance totaling 306,715 and downloads of eContent (audiobooks, eBooks, music and video) also increasing significantly, to 1,469,484 YTD as of November, which is 283,588 (23.9%) higher than the same period in 2019.

Timing of safely reopening and remaining open is subject to the Western New York Region being able to meet criteria set by Governor Cuomo. As of this writing, Western New York continues in Phase Four (See: <https://forward.ny.gov/regional-monitoring-dashboard>). This allowed a gradual phasing in of library services beginning with curbside/walk-up pick-up services at multiple locations on June 1st, with a number of libraries opening to the public on a limited basis beginning June 8th. As of July 6th, all but one library had reopened, with the Lake Shore Library reopening on July 27th after construction replacing its HVAC system was completed. With the Governor placing much of Erie County in an Orange Micro-Cluster Zone effective 11/20/2020 due to growing COVID-19 presence in the community, many libraries shifted back from in-building to walk-up and/or curbside service through December 26th, gradually resuming in-building services the week of December 28th.

Understandably, economic activity has been severely impacted, with losses of wage, business and governmental income swelling to unprecedented levels. Massive federal aid programs have been enacted to help partially mitigate wage and business income losses. Much of that assistance expired in 2020, with some assistance renewed at reduced levels in early January. To date, no aid has been approved to address state and local governmental revenue lost, only aid to help with expenses to deal with the pandemic.

Potential Impacts to NYS Library Aid:

According to recent statements by the Governor, the State's budget deficit now stands at \$15 billion, mostly related to revenue loss. On January 7th 2021, the NYS Comptroller in a continuing series on *New York's Economy and Finances in the COVID-19 Era* reported on recent economic trends impacting both NY State and local governments. He noted that *"More than 2.1 million New Yorkers collected unemployment benefits in the latest available weekly counts from the federal and State Departments of Labor. For the week ending December 12, just over 1 million New Yorkers claimed Pandemic Unemployment Assistance (PUA), the program available to self-employed and "gig" workers who may not be eligible for traditional unemployment benefits, as well as certain individuals who are still working but have lost work hours due to the COVID-19 pandemic. More than 749,000 New Yorkers claimed Pandemic Emergency Unemployment Compensation (PEUC) for that week. PUA and PEUC, which are entirely federally funded, were both extended into March as part of the latest federal stimulus legislation. Another 390,000 New Yorkers claimed unemployment benefits under the regular State program for the week ending December 19."*

See <https://www.osc.state.ny.us/reports/covid-19-january-7-2021> for details.

The State's Enacted Budget spending plan includes provisions allowing the NYS Budget Director to propose across-the-board reductions to discretionary expenditures to rebalance if revenues fall 1% or more below budget or expenditures exceed 1% or more above budget. The Legislature would then have 10 days to prepare/adopt its own plan.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2020 OPERATING BUDGET
Revenue Detail as of 11/30/2020
91.5% of Budget Year

| SAP Account Number | Account Description | Adopted Budget | Adjustments | Adjusted Budget | Revenue November | YTD Revenue | To Be Realized | % of Budget Collected | 2020 Estimated | Variance Under (Over) Budget | Notes |
|--|---|-------------------|----------------|-------------------|------------------|----------------------|------------------|-----------------------|--------------------|------------------------------|---|
| REVENUE FROM LIBRARY OPERATIONS | | | | | | | | | | | |
| 419000 | Library Charges - Fines | 287,689 | 0 | 287,689 | 9,061 | 139,583.65 | 148,105 | 48.5% | 152,394 | 135,295 | Assumes 47% lost rev |
| 422000 | Copies | 17,524 | 0 | 17,524 | 1,515 | 13,752.34 | 3,772 | 78.5% | 14,148 | 3,376 | Assumes 19% lost rev |
| 466040 | Printing | 60,089 | 0 | 60,089 | 3,181 | 32,994.12 | 27,095 | 54.9% | 33,907 | 26,182 | Assumes 44% lost rev |
| 466030 | Book Bags | 900 | 0 | 900 | 42 | 417.20 | 483 | 46.4% | 432 | 468 | Assumes 52% lost rev |
| 466020 | Minor Sale - Other | 4,384 | 0 | 4,384 | 221 | 2,123.30 | 2,261 | 48.4% | 2,208 | 2,176 | Assumes 50% lost rev |
| 420510 | Rent - Real Prop - Partners & Auditorium/Meeting Rooms | 24,000 | 0 | 24,000 | 1,335 | 19,684.94 | 4,315 | 82.0% | 20,591 | 3,409 | Rehab. Project Construction Delay adds to lost revenue due to meeting rooms being taken out of service. |
| 420530 | Comm - Tel Booth Food Svs | 17,000 | 0 | 17,000 | 669 | 7,049.89 | 9,950 | 41.5% | 7,272 | 9,728 | Assumes 57% lost rev |
| TOTAL REVENUE FROM LIBRARY OPERATIONS | | 411,586 | 0 | 411,586 | 16,024 | 215,605.44 | 195,981 | 52.4% | 230,952 | 180,634 | |
| REVENUE FROM STATE & COUNTY GOVT. | | | | | | | | | | | |
| 400020 | Library Real Prop Tax | 25,409,158 | 0 | 25,409,158 | | 25,409,157.99 | 0 | 100.0% | 25,409,158 | 0 | |
| 408140 | NYS Aid-Lib Incl Incent | 1,963,842 | 0 | 1,963,842 | | 1,513,918.00 | 449,924 | 77.1% | 1,530,425 | 433,417 | 2020 B&ECPL Budget assumed same as 2019 enacted. NYS 2020 enacted bgt. was cut 2.6%, proj assumes additional 20% cut. |
| 408150 | NYS Aid to Member Libraries | 287,648 | 0 | 287,648 | | 203,009.00 | 84,639 | 70.6% | 224,165 | 63,483 | |
| 408160 | State Aid - Special | 0 | 0 | 0 | | 0.00 | 0 | 0.0% | 0 | 0 | |
| TOTAL REVENUE FROM STATE & COUNTY GOVT. | | 27,660,648 | 0 | 27,660,648 | 0 | 27,126,084.99 | 534,563 | 98.1% | 27,163,748 | 496,900 | |
| OTHER REVENUE | | | | | | | | | | | |
| 419010 | Refunds - Cont Library | 272,964 | 0 | 272,964 | | 0.00 | 272,964 | 0.0% | 144,594 | 128,370 | Principally lost fine revenue @ Contracting Libraries - est. @ 47% |
| 423000 | Refund P/Y Expenses | 10,000 | 0 | 10,000 | | 16,914.35 | (6,914) | 169.1% | 16,914 | (6,914) | |
| 466070 | Refund P/Y Expenses | 0 | 0 | 0 | | 0.00 | 0 | 0.0% | 0 | 0 | |
| 445030 | Int & Earn - Gen Inv | 12,000 | 0 | 12,000 | 317 | 4,756.30 | 7,244 | 39.6% | 5,196 | 6,804 | Lower interest rates |
| 466000 | Misc Receipts | 0 | 0 | 0 | | 0.00 | 0 | 0.0% | 0 | 0 | |
| 466010 | NSF Check Fees | 15 | 0 | 15 | | 0.00 | 15 | 0.0% | 0 | 15 | |
| 467000 | Misc Depart Income | 5,000 | 0 | 5,000 | 245 | 4,462.06 | 538 | 89.2% | 5,032 | (32) | |
| 479100 | Other Contributions | 45,000 | 0 | 45,000 | | 0.00 | 45,000 | 0.0% | 45,000 | 0 | |
| TOTAL OTHER REVENUE | | 344,979 | 0 | 344,979 | 562 | 26,132.71 | 318,846 | 7.6% | 216,736 | 128,243 | |
| USE OF FUND BALANCE | | | | | | | | | | | |
| 402190 | Appropriated Fund Balance | 812,874 | 272,378 | 1,085,252 | | 0.00 | 1,085,252 | 0.0% | (1,278,641) | 2,363,893 | Net savings from reduction target changes flows to Library Fund Balance |
| TOTAL USE OF FUND BALANCE | | 812,874 | 272,378 | 1,085,252 | 0 | 0.00 | 1,085,252 | 0.0% | (1,278,641) | 2,363,893 | |
| GRAND TOTAL OPERATING REVENUE | | 29,230,087 | 272,378 | 29,502,465 | 16,586 | 27,367,823.14 | 2,134,642 | 92.8% | 26,332,795 | 3,169,670 | |

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2020 OPERATING BUDGET
 Expenditure Detail as of 11/30/2020
 91.5% of Budget Year

| SAP Acct. Nbr. | Account Description | 2020 Adopted Budget | 2019 Encumbered & PY Reservations | 2020 Budget Adjustments/ Revisions | Adjusted Budget | November Expended | Year-to-Date Expended | Encumb. | Funds Reservations | Total Expenditures & Encumbrances | Remaining Balance | % Current Budget | | Reductions Needed to Generate Similar Savings to County Target | | | |
|-------------------------------------|-------------------------------------|---------------------|-----------------------------------|------------------------------------|-------------------|--------------------|-----------------------|-------------|--------------------|-----------------------------------|-------------------|------------------|---------------|--|------------------------------|--------------------------|--|
| | | | | | | | | | | | | YTD Expended | YTD /& Encumb | 2020 Estimated Expended | Variance Under (Over) Budget | 2020 Est % of Adj Budget | Notes |
| OPERATING EXPENDITURES | | | | | | | | | | | | | | | | | |
| PERSONAL SERVICES | | | | | | | | | | | | | | | | | |
| Regular Salaries & Wages | | | | | | | | | | | | | | | | | |
| 500000 | Full Time - Salaries | 10,548,939 | | 0 | 10,548,939 | \$778,575 | 9,105,034.19 | | | 9,105,034.19 | 1,443,905 | 86.3% | 86.3% | 9,947,590 | 601,349 | 94.3% | Controlled hiring |
| 500010 | Part Time - Wages | 4,481,436 | | 0 | 4,481,436 | 175,740 | 2,286,155.77 | | | 2,286,155.77 | 2,195,280 | 51.0% | 51.0% | 2,498,310 | 1,983,126 | 55.7% | Reduced PT hours (6 weeks @ 0 hours for unrep, partially restoring in reopening. Assumes balance of year costs average 40% below 2019 levels). |
| 500020 | Regular PT - Wages | 905,437 | | 0 | 905,437 | 81,720 | 841,977.05 | | | 841,977.05 | 63,460 | 93.0% | 93.0% | 917,741 | (12,304) | 101.4% | \$75,764 |
| 500300 | Shift Differential | 25,000 | | 0 | 25,000 | 2,129 | 19,399.93 | | | 19,399.93 | 5,600 | 77.6% | 77.6% | 21,195 | 3,805 | 84.8% | |
| 500330 | Holiday Worked | 20,500 | | 0 | 20,500 | 1,465 | 14,974.37 | | | 14,974.37 | 5,526 | 73.0% | 73.0% | 16,360 | 4,140 | 79.8% | |
| 500350 | Other Employee Payments | 120,000 | | 0 | 120,000 | 82,981 | 128,949.69 | | | 128,949.69 | (8,950) | 107.5% | 107.5% | 130,810 | (10,810) | 109.0% | Vacation Sellback in November, additional retirements |
| | Salaries & Wages | 16,101,312 | 0 | 0 | 16,101,312 | \$1,122,609 | 12,396,491.00 | 0.00 | 0.00 | 12,396,491.00 | 3,704,821 | 77.0% | 77.0% | 13,532,006 | 2,569,306 | 84.0% | |
| 501000 | Overtime Salaries & Wages | 270,000 | | 0 | 270,000 | \$21,035 | 138,163.85 | | | 138,163.85 | 131,836 | 51.2% | 51.2% | 149,760 | 120,240 | 55.5% | No Sunday hours in fall |
| | TOTAL, PERSONAL SERVICES | 16,371,312 | 0 | 0 | 16,371,312 | \$1,143,644 | 12,534,654.85 | 0.00 | 0.00 | 12,534,654.85 | 3,836,657 | 76.6% | 76.6% | 13,681,766 | 2,689,546 | 83.6% | |
| 504990 | Reduction From Personal Services | (161,864) | | 0 | (161,864) | | 0.00 | | | 0.00 | (161,864) | 0.0% | 0.0% | 0 | (161,864) | 0.0% | |
| 504992 | Contractual Salary Reserves | 0 | | 0 | 0 | | 0.00 | | | 0.00 | 0 | 0.0% | 0.0% | 0 | 0 | 0.0% | |
| | NET PERSONAL SERVICES | 16,209,448 | 0 | 0 | 16,209,448 | 1,143,644 | 12,534,654.85 | 0.00 | 0.00 | 12,534,654.85 | 3,674,793 | 77.3% | 77.3% | 13,681,766 | 2,527,682 | 84.4% | |
| FRINGE BENEFITS | | | | | | | | | | | | | | | | | |
| 502010 | Employer FICA - REGULAR | 1,015,030 | | 0 | 1,015,030 | 73,602 | 759,576.62 | | | 759,576.62 | 255,453 | 74.8% | 74.8% | 848,269 | 166,761 | 83.6% | Impacts of Controlled hiring; Reduced PT hours; and/or turnover. |
| 502020 | Employer FICA - MEDICARE | 237,362 | | 0 | 237,362 | 17,213 | 177,577.45 | | | 177,577.45 | 59,785 | 74.8% | 74.8% | 198,386 | 38,976 | 83.6% | |
| 502030 | Employee Health Insurance | 2,396,544 | | 0 | 2,396,544 | 120,788 | 1,886,859.89 | | | 1,886,859.89 | 509,684 | 78.7% | 78.7% | 2,164,538 | 232,006 | 90.3% | |
| 502040 | Dental Plan | 86,476 | | 0 | 86,476 | 5,486 | 52,880.86 | | | 52,880.86 | 33,595 | 61.2% | 61.2% | 63,552 | 22,924 | 73.5% | |
| 502050 | Workers Compensation | 66,930 | | 0 | 66,930 | 10,496 | 57,704.52 | | | 57,704.52 | 9,225 | 86.2% | 86.2% | 63,044 | 3,886 | 94.2% | |
| 502060 | Unemployment Insurance | 6,361 | | 0 | 6,361 | 18,247 | 372,123.62 | | | 372,123.62 | (365,763) | 5850.1% | 5850.1% | 387,124 | (380,763) | 6085.9% | Increased Unemployment Expense due to reduced employee work hours |
| 502070 | Hospital & Medical - Retirees | 1,460,433 | | 0 | 1,460,433 | 98,462 | 1,200,905.60 | | | 1,200,905.60 | 259,527 | 82.2% | 82.2% | 1,377,636 | 82,797 | 94.3% | |
| 502090 | Health Insurance Waiver (Incl: 117) | 45,612 | | 0 | 45,612 | 4,069 | 43,654.00 | | | 43,654.00 | 1,958 | 95.7% | 95.7% | 47,694 | (2,082) | 104.6% | |
| 502100 | Retirement | 1,689,266 | | 0 | 1,689,266 | 162,595 | 1,521,707.81 | | | 1,521,707.81 | 167,558 | 90.1% | 90.1% | 1,683,767 | 5,499 | 99.7% | |
| | TOTAL, FRINGE BENEFITS | 7,004,014 | 0 | 0 | 7,004,014 | 510,958 | 6,072,990.37 | 0.00 | 0.00 | 6,072,990.37 | 931,024 | 86.7% | 86.7% | 6,834,010 | 170,004 | 97.6% | |
| | TOTAL COMPENSATION RELATED | 23,213,462 | 0 | 0 | 23,213,462 | 1,654,602 | 18,607,645.22 | 0.00 | 0.00 | 18,607,645.22 | 4,605,817 | 80.2% | 80.2% | 20,515,776 | 2,697,686 | 88.4% | |

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2020 OPERATING BUDGET
 Expenditure Detail as of 11/30/2020
 91.5% of Budget Year

| SAP Acct. Nbr. | Account Description | 2020 Adopted Budget | 2019 Encumbered & PY Reservations | 2020 Budget Adjustments/ Revisions | Adjusted Budget | November Expended | Year-to-Date Expended | Encumb. | Funds Reservations | Total Expenditures & Encumbrances | Remaining Balance | % Current Budget | | Reductions Needed to Generate Similar Savings to County Target | | | | |
|----------------|---------------------------------------|---------------------|-----------------------------------|------------------------------------|-----------------|-------------------|-----------------------|-------------|--------------------|-----------------------------------|-------------------|------------------|---------------|--|------------------------------|--------------------------|--|--|
| | | | | | | | | | | | | YTD Expended | YTD /& Encumb | 2020 Estimated Expended | Variance Under (Over) Budget | 2020 Est % of Adj Budget | Notes | |
| 505000 | Office Supplies | 204,950 | | 0 | 204,950 | 5,995 | 99,990.78 | 52,682.90 | | 152,673.68 | 52,276 | 48.8% | 74.5% | 108,627 | 96,323 | 53.0% | County Target 13.1% applied to Library Tax = \$3,328,600. Per NY State Law any savings flow to Library Fund Balance. | |
| 505200 | Clothing Supplies | 4,000 | | 0 | 4,000 | 98 | 2,936.82 | 904.40 | | 3,841.22 | 159 | 73.4% | 96.0% | 3,800 | 200 | 95.0% | | |
| 505600 | Auto Truck & Heavy Equip Supplies | 12,000 | | 0 | 12,000 | 762 | 6,187.49 | | | 6,187.49 | 5,813 | 51.6% | 51.6% | 10,760 | 1,240 | 89.7% | | |
| 505800 | Medical & Health Supplies | 1,900 | | 0 | 1,900 | 202 | 1,060.96 | 8.76 | | 1,069.72 | 830 | 55.8% | 56.3% | 1,520 | 380 | 80.0% | | |
| 506200 | Maintenance & Repair | 118,900 | 39,155 | 10,000 | 168,055 | 28,989 | 155,898.26 | 8,457.18 | (0.00) | 164,355.44 | 3,699 | 92.8% | 97.8% | 170,325 | (2,270) | 101.4% | | |
| 506400 | Highway Supplies (Rock Salt) | 15,400 | | 0 | 15,400 | | 9,513.35 | 3,665.20 | | 13,178.55 | 2,221 | 61.8% | 85.6% | 14,630 | 770 | 95.0% | | |
| 510000 | Local Mileage Reimbursement | 11,000 | | 0 | 11,000 | 213 | 3,099.07 | | | 3,099.07 | 7,901 | 28.2% | 28.2% | 4,124 | 6,876 | 37.5% | | |
| 510100 | Out of Area Travel | 21,000 | | 0 | 21,000 | | 4,071.51 | | | 4,071.51 | 16,928 | 19.4% | 19.4% | 4,200 | 16,800 | 20.0% | | |
| 510200 | Training and Education | 57,450 | | 0 | 57,450 | (65) | 32,684.97 | | | 32,684.97 | 24,765 | 56.9% | 56.9% | 33,982 | 23,468 | 59.2% | | |
| 515000 | Utility Charges (Telecom/water/sewer) | | | | | | | | | | | | | | | | | |
| | Fuel Oil | 1,000 | | | 1,000 | | 0.00 | | | 0.00 | 1,000 | 0.0% | 0.0% | 0 | 1,000 | 0.0% | | |
| | Water/Sewer | 33,897 | | | 33,897 | 3,327 | 28,692.25 | | | 28,692.25 | 5,205 | 84.6% | 84.6% | 32,915 | 982 | 97.1% | | |
| | Telephone & Internet Service | 75,422 | | 7,800 | 83,222 | 3,853 | 72,163.43 | | | 72,163.43 | 11,059 | 86.7% | 86.7% | 78,841 | 4,381 | 94.7% | | |
| 515000 | Total Utility Charges | 110,319 | 0 | 7,800 | 118,119 | 7,180 | 100,855.68 | 0 | 0 | 100,856 | 17,263 | 85.4% | 85.4% | 111,756 | 6,363 | 94.6% | | |
| 516010 | CONTRACTUAL PAYMENTS | | | | | | | | | | | | | | | | | |
| | Newstead Public - Akron | 1,692 | | 0 | 1,692 | | 1,692.00 | | | 1,692.00 | 0 | 100.0% | 100.0% | 1,692 | 0 | 100.0% | | |
| | Ewell Free - Alden | 3,416 | | 0 | 3,416 | | 3,416.00 | | | 3,416.00 | 0 | 100.0% | 100.0% | 3,416 | 0 | 100.0% | | |
| | Boston Free | 3,316 | | 0 | 3,316 | | 3,316.00 | | | 3,316.00 | 0 | 100.0% | 100.0% | 3,316 | 0 | 100.0% | | |
| | Cheektowaga Public | 0 | | 15,000 | 15,000 | | 15,000.00 | | | 15,000.00 | 0 | 100.0% | 100.0% | 15,000 | 0 | 100.0% | | |
| | Eden Library | 1,887 | | 0 | 1,887 | | 1,887.00 | | | 1,887.00 | 0 | 100.0% | 100.0% | 1,887 | 0 | 100.0% | | |
| | Hamburg Public | 0 | | 10,000 | 10,000 | | 10,000.00 | | | 10,000.00 | 0 | 100.0% | 100.0% | 10,000 | 0 | 100.0% | | |
| | Lackawanna Public | 13,136 | | 0 | 13,136 | | 13,136.00 | | | 13,136.00 | 0 | 100.0% | 100.0% | 13,136 | 0 | 100.0% | | |
| | Lancaster Public | 0 | | 10,000 | 10,000 | | 10,000.00 | | | 10,000.00 | 0 | 100.0% | 100.0% | 10,000 | 0 | 100.0% | | |
| | Marilla Free | 2,217 | | 0 | 2,217 | | 2,217.00 | | | 2,217.00 | 0 | 100.0% | 100.0% | 2,217 | 0 | 100.0% | | |
| | North Collins Public | 3,646 | | 0 | 3,646 | | 3,646.00 | | | 3,646.00 | 0 | 100.0% | 100.0% | 3,646 | 0 | 100.0% | | |
| | Total Cnt Pmnts-NP Pur Svs | 29,310 | 0 | 35,000 | 64,310 | \$0 | 64,310.00 | 0.00 | 0.00 | 64,310.00 | 0 | 100.0% | 100.0% | 64,310 | 0 | 100.0% | | |

**BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2020 OPERATING BUDGET**
Expenditure Detail as of 11/30/2020
91.5% of Budget Year

| SAP Acct. Nbr. | Account Description | 2020 Adopted Budget | 2019 Encumbered & PY Reservations | 2020 Budget Adjustments/Revisions | Adjusted Budget | November Expended | Year-to-Date Expended | Encumb. | Funds Reservations | Total Expenditures & Encumbrances | Remaining Balance | % Current Budget | | Reductions Needed to Generate Similar Savings to County Target | | | |
|----------------|---|---------------------|-----------------------------------|-----------------------------------|-------------------|-------------------|-----------------------|-------------------|--------------------|-----------------------------------|-------------------|------------------|---------------|--|------------------------------|--------------------------|--|
| | | | | | | | | | | | | YTD Expend | YTD /& Encumb | 2020 Estimated Expended | Variance Under (Over) Budget | 2020 Est % of Adj Budget | Notes |
| 516020 | Professional Services Contracts & Fees | 860,359 | 87,838 | 0 | 948,197 | 81,588 | 764,788.13 | 104,854.32 | | 869,642.45 | 78,554 | 80.7% | 91.7% | 866,938 | 81,259 | 91.4% | |
| 516030 | Maintenance Contracts | 201,560 | 5,176 | 0 | 206,736 | 10,732 | 179,013.38 | 27,326.35 | | 206,339.73 | 396 | 86.6% | 99.8% | 198,719 | 8,017 | 96.1% | |
| 530000 | Other Expenses | 169,300 | 57,900 | (12,073) | 215,127 | 7,136 | 113,382.90 | 11,345.76 | 42,667.00 | 167,395.66 | 47,731 | 52.7% | 77.8% | 123,875 | 91,252 | 57.6% | |
| 545000 | Rental Charges | 5,827 | | 0 | 5,827 | 420 | 4,721.31 | 1,104.02 | | 5,825.33 | 2 | 81.0% | 100.0% | 5,827 | 0 | 100.0% | |
| 555050 | Insurance Premiums | 157,223 | | 0 | 157,223 | | 144,339.51 | | | 144,339.51 | 12,883 | 91.8% | 91.8% | 157,223 | 0 | 100.0% | Timing of policy renewals |
| 559000 | Grant Match | | | 227,378 | 227,378 | 227,378 | 227,378.00 | | | 227,378.00 | 0 | 100.0% | 100.0% | 227,378 | 0 | 100.0% | |
| 561410 | Lab & Technical Equipment | 91,155 | 177,499 | 0 | 268,654 | 3,109 | 90,611.98 | 1,253.71 | 114,568.73 | 206,434.42 | 62,220 | 33.7% | 76.8% | 218,654 | 50,000 | 81.4% | |
| 561420 | Office Equip, Furn & Fixtures | | 86,417 | 12,073 | 98,490 | | 41,579.99 | 1,629.87 | 55,279.64 | 98,489.50 | 0 | 42.2% | 100.0% | 68,943 | 29,547 | 70.0% | |
| 561430 | Building, Grounds and Heavy Equip | | 16,235 | 0 | 16,235 | 1,545 | 7,145.21 | | 9,089.79 | 16,235.00 | 0 | 44.0% | 100.0% | 7,806 | 8,429 | 48.1% | |
| 561440 | Motor Vehicles | | 35,730 | 0 | 35,730 | | 0.00 | 35,730.00 | | 35,730.00 | 0 | 0.0% | 100.0% | 35,730 | 0 | 100.0% | |
| 561450 | Library Books and Media | 3,009,000 | 135,148 | 0 | 3,144,148 | 251,891 | 2,264,409.05 | | | 2,264,409.05 | 879,739 | 72.0% | 72.0% | 2,598,610 | 545,538 | 82.6% | Reduce Library Material Purchases |
| 575040 | Interfund Exp - Utilities | | | | | | | | | | | | | | | | Est reflects recent Fluent |
| | Natural Gas | 158,782 | | 0 | 158,782 | 9,530 | 105,641.63 | | | 105,641.63 | 53,140 | 66.5% | 66.5% | 129,588 | 29,194 | 81.6% | Energy Forecasts (as of June |
| | Electricity | 633,365 | | 0 | 633,365 | 26,286 | 393,345.99 | | | 393,345.99 | 240,019 | 62.1% | 62.1% | 427,082 | 206,283 | 67.4% | 2020) adjusted for COVID-19 |
| | Total Interfund Exp - Utilites | 792,147 | 0 | 0 | 792,147 | 35,816 | 498,987.62 | 0.00 | 0.00 | 498,987.62 | 293,159 | 63.0% | 63.0% | 556,670 | 235,477 | 70.3% | related reduced hours/closures. |
| 942000 | Interfund - Holding Center | (90,627) | | 0 | (90,627) | | (22,656.75) | | | (22,656.75) | (67,970) | 25.0% | 25.0% | (22,657) | (67,970) | 25.0% | Limited access to facilities |
| | Interfund - Correctional Facility | (96,308) | | | (96,308) | | (24,077.00) | | | (24,077.00) | (72,231) | 25.0% | 25.0% | (24,077) | (72,231) | 25.0% | due to Covid |
| | Interfund - Court Storage | (8,598) | | | (8,598) | (717) | (7,881.50) | | | (7,881.50) | (717) | 91.7% | 91.7% | (8,598) | 0 | 100.0% | |
| | Total ID Library Services | (195,533) | 0 | 0 | (195,533) | (717) | (54,615.25) | | | (54,615.25) | (140,918) | 27.9% | 27.9% | (55,332) | (140,201) | 28.3% | |
| 910600 | Interfund Expense - Purchasing Services | 34,905 | | 0 | 34,905 | \$2,634 | 28,970.36 | | | 28,970.36 | 5,935 | 83.0% | 83.0% | 32,779 | 2,126 | 93.9% | DISS changes (ESS use ceased |
| 910700 | Interfund Expense - Fleet Services | 38,794 | | 0 | 38,794 | \$1,175 | 11,388.38 | | | 11,388.38 | 27,406 | 29.4% | 29.4% | 22,306 | 16,488 | 57.5% | 9/1; Central Lib Phones off |
| 980000 | Interdepart Services DISS | 265,659 | | (7,800) | 257,859 | 19,485 | 216,684.00 | | | 216,684.00 | 41,175 | 84.0% | 84.0% | 222,859 | 35,000 | 86.4% | county system 11/2). Fleet Services est. factors in lower fuel costs & reduced vehicle travel. |
| | System Operating Grand Totals | 29,230,087 | 641,097 | 272,378 | 30,143,562 | 2,340,170 | 23,627,038.68 | 248,962.47 | 221,605.16 | 24,097,606.31 | 6,045,956 | 78.4% | 79.9% | 26,332,795 | 3,810,767 | 87.4% | |

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2020 OPERATING BUDGET
 Expenditure Detail as of 11/30/2020
 91.5% of Budget Year

| SAP Acct. Nbr. | Account Description | 2020 Adopted Budget | 2019 Encumbered & PY Reservations | 2020 Budget Adjustments/ Revisions | Adjusted Budget | November Expended | Year-to-Date Expended | Encumb. | Funds Reser- vations | Total Expenditures & Encumbrances | Remaining Balance | % Current Budget | | Reductions Needed to Generate Similar Savings to County Target | | | |
|---|--|---------------------|-----------------------------------|------------------------------------|-------------------|-------------------|-----------------------|----------------|----------------------|-----------------------------------|-------------------|------------------|---------------|--|------------------------------|--------------------------|--|
| | | | | | | | | | | | | YTD Expend | YTD /& Encumb | 2020 Estimated Expended | Variance Under (Over) Budget | 2020 Est % of Adj Budget | Notes |
| ERIE COUNTY CAPITAL / DEBT SERVICE FUNDING FOR LIBRARY | | | | | | | | | | | | | | | | | |
| | Library Debt Service | 585,299 | | | 585,299 | | 643,015.52 | | | 643,015.52 | (57,717) | 109.9% | 109.9% | 585,299 | 0 | 100.0% | |
| | Grand Total Operating and Erie County Capital | 29,815,386 | 641,097 | 272,378 | 30,728,861 | 2,340,170 | 24,270,054 | 248,962 | 221,605 | 24,740,621.83 | 5,988,239 | 79.0% | 80.5% | 26,918,093 | 3,810,767 | 87.6% | County Target 13.1% applied to Library Tax = \$3,328,600. Per NY State Law any savings flow to Library Fund Balance. |

Buffalo and Erie County Public Library
Treasurer's Report of
Year to Date Donations
Results for the Period Ending November 30, 2020

| | |
|--|-----------------------|
| Main Trust | \$1,297,455.16 |
| Encore Editions Proceeds (Invested per resolution 2006-19) | \$96,452.08 |
| 2019 Ending Balance | \$1,393,907.24 |
| <hr/> | |
| <u>2020 Activity and Balances</u> | |
| Restricted Donations | \$234,121.96 |
| (Donations received with instructions restricting them to the Buffalo & Erie County Public Library direct uses and fundraising for identified program use) | |
| Unrestricted Donations | \$16,060.98 |
| Interest Income | \$1,573.65 |
| | <hr/> |
| Total 2020 Revenue | \$251,756.59 |
| <hr/> | |
| Less Disbursements | |
| Year-to-date Disbursements Pursuant to Resolution 2010-8 Include: | |
| Library material purchases (direct from trust) | (\$15,098.50) |
| To Library Operating Fund to support Library material purchases | \$0.00 |
| Programming support | (\$18,115.56) |
| Equipment, furnishings & supplies | (\$10,826.17) |
| Exhibit/display preparation and support/Rare Book Room | (\$24,262.87) |
| Preservation/Conservation | (\$1,650.00) |
| Construction Aid and other Grant Match | (\$7,243.91) |
| Raiser's Edge Software and General Fundraising Expense | (\$18,847.50) |
| Other | (\$5,824.29) |
| | <hr/> |
| Subtotal Disbursements per Resolution 2010-8 | (\$101,868.80) |
| <hr/> | |
| Other Disbursements (Describe) | \$0.00 |
| | <hr/> |
| Total 2020 Disbursements | (\$101,868.80) |
| <hr/> | |
| Balance, 2020 Activity | \$149,887.79 |
| <hr/> | |
| Cumulative Balance Library Trust | \$1,543,795.03 |